

DATE: JULY 13, 2017

KIND OF MEETING: TOWN BOARD

WHERE HELD: SCHODACK TOWN HALL

CLERK: DEBRA L. CURTIS

PRESIDING OFFICER: DENNIS E. DOWDS

MEMBERS PRESENT: JAMES E. BULT
MICHAEL KENNEY
SCOTT SWARTZ
TRACEY REX

MEMBERS ABSENT:

ATTORNEY: DAVID GRUENBERG

COMPTROLLER: PAUL HARTER

OTHERS PRESENT:

Supervisor Dowds called the July 13, 2017 Town Meeting to order at 7:00 p.m. with the Pledge of Allegiance and dispensed with roll call. All members present as stated above.

Executive Session

C. Swartz made a motion at 7:01 p.m. to enter into Executive Session to discuss specific appointments for Building inspector and Assistant Assessor. Seconded by C. Rex.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Bult made a motion to adjourn the Executive Session at 7:55 p.m., seconded by C. Rex.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

Adoption of Resolutions

The Supervisor deviated from the agenda so the Board could take under consideration the following resolution regarding an appointment:

C. Swartz made a motion to adopt the following resolution, seconded by C. Bult:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2017-184) Appoint Joseph Tremblay as Building Inspector, at a salary of \$54,000.00, effective July 31, 2017. Further, this is a provisional appointment which requires said appointee to take the next civil service exam offered for that title.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

Upon receiving the majority vote, the Supervisor asked Mr. Tremblay to come to the dais. Mr. Tremblay thanked the Board and stated that he appreciated the opportunity to work for the town.

Briefing of Resolution Agenda

The Supervisor gave a brief overview of the remaining resolutions. He stated that the proclamation for resolution [2017-177] had been read and presented to Donna Conlin, retired Town Clerk on her last day of work June 30, 2017. Resolution [2017-178] would amend the previous resolution to approve substitute counselors for the Schodack Day Camp. In regards to [2017-179], the regularly scheduled meetings for July 27, 2017 and August 24, 2017 would be cancelled. Additionally a special meeting would be scheduled for July 20, 2017 to begin between 5 and 6 p.m. Resolutions [2017-180 to 2017-183] authorize the following departments to attend training: Justice Court, Police and Assessor. Resolution [2017-185] had been withdrawn because the funds had been accounted for in a resolution set forth earlier in the year. The remaining resolutions are self-explanatory.

Board Discussion

Regarding resolution [2017-182], C. Swartz asked how many Tasers had been previously purchased and why an additional instructor was needed. S. Dowds explained three had been purchased. By having Office Roehr Jr. attend training, the Town would have two certified instructors for future training. C. Bult inquired if the Tasers were currently in use. S. Dowds said yes and added that training had been completed.

Public Comment

C. Peter took exception to how a few Board members voted regarding the appointment of Debra Curtis as Town Clerk. He explained that the Town Clerk is the face of the Town Hall and to not fill the position promptly would be doing a disservice to the residents. He felt that Ms. Curtis would be a great asset to the Town and also thanked Donna Conlin for her years of service.

M. Sherwood mentioned that she noticed mowing had been done at the old Drumm Property. She asked if there had been any ideas for use of the property. S. Dowds said not as of yet. She continued by mentioning that recently, the Town encountered a power outage and the traffic light at the Route 9&20 and Route 150 intersection was not working. She said that a Schodack Police Officer was sitting on the side of the road with his light flashing but was making no effort to direct traffic. C. Bult stated that our officers are trained to serve as a presence to slow traffic down if they do not have adequate staffing to manage the intersection. M. Sherwood asked why the fire department was not called in. C. Bult explained that they were called in and added that in the past, we have requested assistance from DOT but have been denied.

Departmental Reports

The following monthly departmental reports were read and/or posted and filed in the Office of the Town Clerk: Town Clerk, Building Department, Human Resource Manager and Police.

Review of Abstracts of Claims and Budget Amendments

The Board reviewed claims #17-0998 to #17-1198 on Abstract No. 2017-07, in the amount of \$688,354.64, including the claims paid prior (\$126,784.57).

Adoption of Resolution

The resolutions voted upon reflect additions, deletions and amendments approved by the consensus of the majority Board.

EXPLANATION: Bracketed and strikethrough indicates language that was stricken from the resolution when adopted. Underlined indicates language that was added to the resolution when adopted. A WITHDRAWN resolution is so noted and italicized.

C. Swartz made a motion to adopt the following resolution, seconded by C. Kenney:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

2017-177) WHEREAS, it is the intent of the Schodack Town Board to act in accord with its longstanding traditions, honoring the achievements of those who have given so generously to their community, exemplifying the ideals and values cherished by this great Town, and

WHEREAS, Donna L. Conlin has distinguished herself as a person of outstanding ability, establishing a high standard of integrity, and has imparted a sense of fairness, and compassion to her position of Town Clerk in the Town of Schodack, and

WHEREAS, Donna L. Conlin has been a resident of the Town of Schodack for fifty years and a graduate of Troy High School class of 1963, and

WHEREAS, Donna was first appointed Dog Enumerator on September 13, 1979 by Supervisor G. Jeffrey Haber, Councilmen: Earl Johnson, Robert Martin, Richard Kiefer and Arthur Hartmuller, on December 30, 1980 Donna was reappointed as Dog Enumerator at the rate of \$3.75 per hour, and

WHEREAS, on February 14, 1980 Donna was appointed Deputy Town Clerk and on September 10, 1981 was appointed as Deputy Registrar of Vital Statistics, and

WHEREAS, on June 9, 1983 Donna was appointed Town Clerk by Supervisor G. Jeffrey Haber, Councilmen: Earl Johnson, Robert Martin, Richard Kiefer and Hollis Reeves and has served faithfully in this role under Supervisors: G. Jeffrey Haber, Beth Morgan, Jack Nelson, Michael Glavin, Joseph McCabe, Eileen Natoli, Beth Morgan Secor and Dennis Dowds until her retirement on June 30, 2017, and she holds the distinguished honor of being the longest serving Town Clerk for the Town of Schodack, and

WHEREAS, Donna has held the appointed positions of Registrar of Vital Statistics and served on the Town of Schodack Board of Ethics for numerous years, and

WHEREAS, Donna has served as President of the New York State Town Clerk's Association and has received numerous certificates and recognitions over the years, notably: 1991 American Society for Public Administration, Empire State Capital Area Chapter, 1996 International Institute Municipal Clerk conferred title of Certified Municipal Clerk, 1998 Passport Services, 2009 Town Clerk of Year for District 3 and in 2014 New York Town Clerk's Association named Donna Town Clerk of the Year. These recognitions have been proudly displayed on her office wall over the years, and

WHEREAS, over the years, in addition to being a prankster, Donna has been the official sole source supplier of her "special recipe" punch and guru on napkin fanning and decorating for all special events and happenings at the Town Hall, and

WHEREAS, Donna has demonstrated her love of family by being the Mother of Kim and Heather, step-mother to Jen, Casey and Jake and the unsurpassed "Nana" to Meghan, Alexis, Emma, Fionna and Murphy and devoted wife of Jeff for 27 years, and

WHEREAS, Donna has given unselfishly to her community by her steadfast involvement, as a member and past president of the Schodack Republican Club and by serving as a member of Saint Paul's Methodist Church,

NOW, THEREFORE, BE IT RESOLVED, that the Legislative Body of the Town of Schodack is moved to honor Donna L. Conlin, who has given herself to this community in so many ways and distinguished herself throughout her career bringing great pride to her family, her peers, her associates and her community by being a person of commitment, integrity and an impressive role model for all, and be it

FURTHER RESOLVED, that the Legislative Body of the Town of Schodack will pause in its deliberations on the 13th day of July 2017 to acknowledge and honor Donna L. Conlin, upon her retirement, for her 37 years of service to the Town of Schodack and a copy of this resolution, suitably engrossed, was transmitted to her.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Rex made a motion to adopt the following resolution, seconded by S. Dowds:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

- 2017-178)** Ratify and affirm amending resolution 2017-160 adopted on June 8, 2017 to appoint the following Town of Schodack Day Camp employees for the Summer Youth and Recreation Program as recommended by the Director of Youth and Recreation:

Counselor: Lauryn Krupa

Substitute Counselors: Mackenzie Seymour, Bryce Arno & Andrew Brunner

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by C. Swartz:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

- 2017-179)** Amend resolution 2016-295 as adopted December 29, 2016, to cancel the Regular Town Board meetings for July 27, 2017 and August 24, 2017.
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Bult made a motion to adopt the following resolution, seconded by C. Rex:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

- 2017-180)** Authorize Bruce J. Wagner, Justice and Paul W. Peter, Justice to attend New York State Magistrates Association Fall Conference October 15th through 18th at Verona, New York with registration fees not to exceed \$50.00 per Justice, lodging (meals included) not to exceed \$755.01 per Justice and travel costs (mileage) not to exceed \$139.91 for a total estimate not to exceed \$1,889.84. [This is a budgeted item]
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Swartz made a motion to adopt the following resolution, seconded by S. Dowds:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

- 2017-181)** Authorize Alan Roehr Jr., Jeffrey Arno, Gary Ziegler and Steven Kelly,

members of the Fire Investigation Unit to attend New York State Academy of Fire Science Course #01-01-0018 – Fall Seminar, November 8 through 10, 2017 in Montour Falls, New York, at an estimated cost per person of \$25.00 – registration fee (\$100.00) and lodging (\$525.00) and meals (\$180.00), and estimated cost for mileage (\$265.00) and tolls (\$30.00) for a total estimated cost of \$1,100.00. [This is a budgeted item.]

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Rex made a motion to adopt the following resolution, seconded by C. Bult:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

2017-182) Authorize Alan Roehr, Jr., Police Officer to attend Taser CEW V20 instructor Course November 30th through December 1st at Zone 5 law enforcement Academy, Schenectady, New York for a total estimate not to exceed \$435.00.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by S. Dowds:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

2017-183) Authorize Karen Justus, Sole Assessor to attend Ethics and The Assessor Seminar, October 3, 2017 in Lake Placid, New York, at an estimated cost (\$150.00) and lodging (\$161.00) and estimated cost for mileage (\$157.29) for a total estimated cost of \$468.29. [This is a budgeted item.]

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

2017-184) **Previously adopted. See pg.**

2017-185) **WITHDRAWN:** *Authorize Supervisor Dowds to execute and administer Addendum Number 2017-08 for professional grant writing services from the Laberge Group to assist the Town with WQIP MS4 Mapping in an amount not to exceed \$2,500.00.*

C. Swartz made a motion to adopt the following resolution, seconded by S. Dowds:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

2017-186) Approve listing the following as surplus vehicle and authorize Kenneth Holmes, Highway Superintendent to post said items on www.AuctionsInternational.com at no cost to the Town. (Bidders must be registered to bid. Cost of registration is \$10.00):

2009 Ford Crown Victoria, VIN 2FAHP71V99X134057 - Police

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Bult made a motion to adopt the following resolution, seconded by C. Kenney:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2017-187) Authorize Saxton Sign to prepare two road signs to recognize the achievement of Trent Svingala, State Wrestling Champion as Sophomore at Maple Hill High School for a cost not to exceed \$225.00.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Swartz made a motion to adopt the following resolution, seconded by C. Bult:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2017-188) Pursuant to Chapter 80-4 of the Code of the Town of Schodack, the Schodack Town Board hereby resolves to grant a Mass Assembly Permit for Goold Orchards' 29th Annual Apple Festival to be held October 7th and 8th, 2017 on their premises, pursuant to the written application submitted by Goold Orchards, Inc. The applicant must comply with all off-site parking provisions of the Code and any other requirements, if any, of State, County and other regulatory agencies. The applicant shall be given notice that this approval is solely from the Town of Schodack and does not constitute approval by any other approving authority or governing agency. Further, a waiver of surety bond is granted subject to the provision that the Town is named as an additional insured on the applicant's liability policy and applicant will indemnify the Town of Schodack for any damage to Town property or vehicles, by participants or employees of the event and reimburse the Town for any other additional expense resulting from the event.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Rex made a motion to adopt the following resolution, seconded by C. Swartz:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2017-189) Authorize the Comptroller's recommendation to direct the Town Supervisor to pay the claims #17-0998 to 17-1198 on Abstract No. 2017-07, in the amount of \$688,354.64, including the claims paid (\$126,784.57) since the previous town board meeting.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by C. Bult:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

2017-190) Authorize budget modifications, interfund loans and interfund transfers as recommended by the Comptroller.

BUDGET MODIFICATIONS

June 2017

BUDGET MODIFICATIONS

Fund/				
	Department #	Fund / Department Name	Increase	Decrease
<u>2017</u>				
36	A-960-3120.1012	Police Grant - PTS	1,865.70	
	A-509-4320.9999	Federal Aid Public Safety	1,865.70	
	To modify the budget for PTS grant awards			
37	A-960-3120.1091	Police - Justice Court O/T	124.13	
	A-960-1110.1000	Justice Court - Personal Services		124.13
	To modify the budget to cover Police presence at court night			
38	A-960-8160.4000	Refuse & Garbage - Contractual	2,747.50	
	A-960-8189.4000	Recycle - Contractual	2,747.50	
	A-960-1990.4000	Contingency - Contractual		5,495.00
	To Modify budget to reflect Transfer Station purchase of Ext. Stick Hydraulic Thumb on backhoe			
39	A-960-9040-8000	Employee Benefits - Workers Comp	358.67	
	A-960-1990.4000	Contingency - Contractual		358.67
	To Modify budget to reflect Additional Workers Comp due per audit.			
40	B-960-8020.4000	Planning - Contractual	1,833.56	
	B-509-2115.9999	Planning Board Fees	1,833.56	
	To transfer funds for engineering fees related to Plan Board activity Questar VIP Structures (June TA Reconciliation)			

41	B-960-9050-8000	Employee Benefits - Unemployment Ins.	7,500.00	
	B-960-1990.4000	Contingency - Contractual		7,500.00
	To Modify budget to reflect Unemployment Insurance for N. Defruscio			
42	DB-960-5130.1400	Machinery - DB Highway Police Work	173.81	
	DB-960-5130.1610	Machinery - DB Highway Park Work	24.83	
	DB-960-5130.1630	Machinery - DB Highway Transfer Station work	347.62	
	DB-960-5130.1000	Machinery - Personal Services		546.26
	To modify the budget to cover work on Police, Park and Transfer Station Vehicle			

**TOWN OF SCHODACK
BUDGET MODIFICATIONS
June 2017**

BUDGET MODIFICATIONS

Fund/ Department #		Fund / Department Name	Increase	Decrease
2017				
43	EW-960-9040.8000	Employee Benefits - Workers Comp	21.01	
	EW-960-1990.4000	Contingency - Contractual		21.01
	To Modify budget to reflect Additional Workers Comp due per audit.			
44	SS1-960-9040.8000	Employee Benefits - Workers Comp	0.09	
	SS1-960-1990.4000	Contingency - Contractual		0.09
	To Modify budget to reflect Additional Workers Comp due per audit.			
45	SS2-960-9040.8000	Employee Benefits - Workers Comp	11.84	
	SS2-960-1990.4000	Contingency - Contractual		11.84
	To Modify budget to reflect Additional Workers Comp due per audit.			
46	SS6-960-8130.1008	Personal Services - Dunkin Donuts	176.02	
	SS6-960-8130.4008	Contractual - Dunkin Donuts	81.00	
	SS6-960-9030.8008	Soc. Sec. - Dunkin Donuts	13.47	
	SS6-960-9060.8008	Hosp. & Med. - Dunkin Donuts	23.46	
	SS6-509-2122.9999	Exit 10 Sewer - Sewer Charges	293.95	
	To modify the budget for reimbursement for Dunkin Donut Ph testing			

47	SS6-960-8130.4000	Exit 10 Sewer - Treatment & Disp.	344.12
	SS6-509-2122.9999	Exit 10 Sewer - Sewer Charges	344.12
To modify the budget for engineering fees related to My Place joining district (June TA Reconciliation)			

48	SW3-960-9040.8000	Employee Benefits - Workers Comp	2.34
	SW3-960-1990.4000	Contingency - Contractual	2.34

To Modify budget to reflect Additional Workers Comp due per audit.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

ADJOURNMENT

As there was no further business before the Board, C. Kenney made a motion to adjourn the 06/08/17 Town Board meeting at 8:11 p.m., seconded by C. Rex. Meeting adjourned.

Respectfully Submitted,

Debra L. Curtis
Schodack Town Clerk