

DATE: NOVEMBER 13, 2014

KIND OF MEETING: TOWN BOARD

WHERE HELD: SCHODACK TOWN HALL

CLERK: DONNA. L. CONLIN

PRESIDING OFFICER: DENNIS E. DOWDS

MEMBERS PRESENT: FRANCIS CURTIS
JAMES E. BULT
MICHAEL KENNEY
SCOTT SWARTZ

MEMBERS ABSENT:

ATTORNEY: DAVID GRUENBERG
COMPTROLLER: JENNIFER MULLIGAN
OTHERS PRESENT:

S. Dowds called the November 13, 2014 meeting to order at 6:06 p.m. with the Pledge of Allegiance and dispensed with roll call. All present as noted above.

Executive Session

C. Curtis made a motion to enter into Executive Session at 6:07 p.m. to discuss matters leading to the appointment/employment of particular persons in the following departments – Police, Justice Court, Planning Board and Human Resources. Seconded by C. Bult.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Bult made a motion to adjourn the Executive Session at 7:29 p.m., seconded by C. Swartz.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

Departmental Reports

The following monthly departmental reports were read and/or posted and filed in the Office of the Town Clerk: Town Clerk, Building Department, Assessor, Historian and Planning & Zoning.

Board Review of Claims/Transfers/Amendments

The Board reviewed claims #14-1691 to 14-1841 on Abstract No. 2014-11 which includes all funds and claims to be paid and those paid since the previous town board meeting.

S. Dowds said he would like to consider the first four resolutions before continuing with the briefing of the rest of the resolution agenda.

Adoption of Resolutions

The resolutions voted upon reflect additions, deletions and amendments approved by the consensus of the majority Board.

EXPLANATION: Bracketed and strikethrough indicates language that was stricken from the resolution when adopted. Underlined indicates language that was added to the resolution when adopted. A WITHDRAWN resolution is so noted and italicized.

C. Curtis made a motion to adopt the following resolution, seconded by C. Swartz:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2014-259) Appoint Heather Bender as Secretary to Town Justice Court, at an hourly rate as set forth in the Year 2014 adopted budget. Appointment shall be effective as of November 24, 2014.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Bult made a motion to adopt the following resolution, seconded by C. Kenney:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2014-260) Appoint James D. Shaughnessy as a member of Planning Board. Term to expire on December 31, 2014. (To fill the unexpired term, Church vacancy).

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by C. Swartz:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2014-261) All Civil Service requirements having been met for the position of Police Officer, the Town hereby appoints Jordan Harrington to the position of full-time Police Officer effective November 24, 2014 at entry level salary as set forth in the Collective Bargaining Agreement between the Town of Schodack and Schodack Police Department, United Public Service Employees Union (UPSEU) dated January 1, 2013 through December 31, 2015.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Bult made a motion to adopt the following resolution, seconded by C. Curtis:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2014-262) Appoint Kerrie D. Joiner as part-time Human Resource Manager (Non-competitive position), (not to exceed 17.5 hours per week) at an hourly rate of \$25.00, effective November 24, 2014. [This position does not include benefits other than as provided in the Town of Schodack Personnel Policy and Procedure Manual.]

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Curtis welcomed the new appointees. Mr. Shaughnessy and Mr. Harrington were present and thanked the Board for giving them the chance to serve the residents of the Town. They said they will do their best to honor the vote of confidence that was bestowed upon them. Asst. Chief Belardo then presented Officer Harrington with Shield No. 18. The Town Clerk administered the Oath of Office to Officer Harrington and Mr. Shaughnessy.

Public Comment-none.

Briefing of Resolution Agenda

C. Curtis commented on resolution [2014-269]. He said he realized it was a bookkeeping issue, but it appears as if the taxpayers would be paying additional money for a truck that was already paid for. It was his opinion that since this truck had already been paid for by the highway department, it should be kept under their inventory and they could allow the Transfer Station to utilize and maintain it. He did not feel the resolution was necessary. The Comptroller said the truck was originally paid by the A fund because it was used by the Highway Superintendent. Then, when he purchased a new vehicle, it was "sold" to the highway department (DB fund), now it is going back to the A fund. The Comptroller said she does this because it is different tax bases (A fund is entire town; DB/B Fund is the town not including the incorporated Village of Castleton). C. Curtis said he knows that the DB fund is outside the Village (of Castleton) and the Transfer Station, while in the A fund, is mostly utilized by town residents since the Village has garbage pick-up. Therefore, he thought his suggestion was doable. The Comptroller said this concept is only applied when something is wholly owned and utilized by a particular department, as in this instance. She explained that this was proper accounting and bookkeeping practices regarding wholly owned equipment. They do not do this with everything because it would not be cost efficient. C. Curtis said there is still the appearance that the truck has been paid for 3 times. The Comptroller said that is not the case. As an example if the truck was originally purchased by the A fund for \$25,000 and then "sold" to the DB fund (highway department) for \$10,000, that \$10,000 goes back to the A fund so the net cost to the A fund is \$15,000. The entire cost is still \$25,000. Similarly, the \$6,000 will go back to the DB fund. C. Curtis said regardless, there is an appearance that the public is paying for the same truck over and over and requested a roll call vote on this resolution. C. Bult noted that a good portion of the cost of the new police car (resolution 2014-271) will be offset by insurance proceeds. S. Dowds felt that was a good point and believed the check was in the amount of \$23,000.00. C. Swartz asked if resolution [2014-263] was to appropriate the money for the printing of the handbook. S. Dowds said yes, but it also includes the

consultation and preparation of the final draft. C. Swartz said it was his understanding that the Committee and the Board will be given copies of that draft before it is printed. The Supervisor said yes. All other resolutions are self-explanatory.

Adoption of Resolutions

The resolutions voted upon reflect additions, deletions and amendments approved by the consensus of the majority Board.

EXPLANATION: Bracketed and strikethrough indicates language that was stricken from the resolution when adopted. Underlined indicates language that was added to the resolution when adopted. A WITHDRAWN resolution is so noted and italicized.

C. Bult made a motion to adopt the following resolution, seconded by C. Kenney:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

- 2014-263)** Authorize Supervisor Dowds to execute and administer a Professional Services Agreement dated August 5, 2014 with Public Sector HR Consultants LLC for completion of the Town of Schodack Employee Handbook at a cost not to exceed \$1,500, plus travel expenses as outlined in said agreement.
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Curtis made a motion to adopt the following resolution, seconded by C. Swartz:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

- 2014-264)** Amend resolution 2014-211 as adopted on October 9, 2014 as follows: Authorize Supervisor to accept proposal dated September 16, 2014 from Empire State Appraisal Consultants, Inc. (ESAC) for professional services (self-contained report for court filing) for 2014 relative to commercial assessment for Tax Map Parcel Numbers 198.11-1-2.2, 2.11 & 2.12 Resurrection Nursing Home, 90 N. Main St, Castleton, N.Y. 12033 in an amount not to exceed \$18,000, 210.-4-9 and 12 Pine haven Mobile Home Park 1420 Route 9, Castleton, NY 12033 in an amount not to exceed \$1,000, and an initial report for Tax Map Parcel Number 198.-4-1.11 Hamilton Printing 22 Hamilton Way, Castleton, NY 12033 in an amount not to exceed \$1,800.
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by C. Bult:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

Amended by [2015-076] on 2/12/15

2014-265) Authorize the selection of the \$15 co-pay Medicare HMO with Capital District Physicians' Health Plan, Inc. (CDPHP) with monthly premiums of \$259.30 effective January 1, 2015. All eligible retirees enrolled in CDPHP will be required to enroll in the Medicare Choice Plan, unless it costs the Town additional premiums over the Non-Medicare Eligible selected Plan.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Swartz made a motion to adopt the following resolution, seconded by C. Curtis:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2014-266) Authorize the selection of Empire Blue Cross Insurance for Health Insurance coverage effective January 1, 2015 with monthly premiums as follows: Individual \$745.67 and family \$1,938.94.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Bult made a motion to adopt the following resolution, seconded by C. Swartz:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2014-267) Authorize the selection of the HMO \$25 co-pay plan with Capital District Physicians' Health Plan, Inc. (CDPHP) with monthly premiums as follows: Individual \$646.22, Two-person \$1,292.44 and family \$1,680.18 effective January 1, 2015.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Curtis made a motion to adopt the following resolution, seconded by C. Kenney:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2014-268) Authorize Supervisor Dowds to execute and administer the Client Coverage Acknowledgment and Compensation Disclosure Statement effective 1/1/15 between the Town of Schodack and Gallagher Benefit Services, Inc.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Bult made a motion to adopt the following resolution, seconded by S. Dowds:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2014-269) Authorize the sale of the 2003 Chevrolet Silverado used by the Highway Grounds Crew from the Highway Part-Town Fund (DB) to the General Town-Wide Fund (A) for use by the Transfer Station in an amount of \$6,000.00, effective October 16, 2014.

4 Ayes 1 Noe. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – F. Curtis.

C. Swartz made a motion to adopt the following resolution, seconded by C. Curtis:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

2014-270) Amend Resolution No. 2014-151 as adopted June 12, 2014 as follows: Authorize the purchase of a 2015 Chevrolet Tahoe SSV 4WD from Joe Basil Chevrolet, Inc. from the Niagara County Purchasing Contract bid number 2014-03 at a cost not to exceed \$32,657.00 and further authorize the purchase of ancillary equipment from Empire Emergency Apparatus, Inc. at a cost not to exceed \$12,503.78 for a total cost of \$45,160.78.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by C. Bult:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

2014-271) Authorize the purchase of a 2015 Ford Sedan Police Interceptor AWD from Henderson Ford form NYS OGS Contract PC66390 Group 40451 Award 22737 at a cost not to exceed \$36,025.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Swartz made a motion to adopt the following resolution, seconded by C. Curtis:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

2014-272) Authorize the Comptroller's recommendation to direct the Town Supervisor to pay the claims #14-1691 to 14-1841 on Abstract No. 2014-11, in the amount of \$669,966.92, including the claims paid (\$431,800.90) since the previous town board meeting.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.

C. Bult made a motion to adopt the following resolution, seconded by C. Curtis:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2014-273) Authorize the following budget modifications, interfund loans and interfund transfers as recommended by the Comptroller:

BUDGET MODIFICATIONS				
	Fund/ Department #	Fund / Department Name	Increase	Decrease
80	A-960-1355.4000 A-960-1990.4000	Assessor - Contractual Contingency	12,000.00	12,000.00
81	A-960-1460.2000 A-960-1460.4000	Records Management Officer - Equip Records Management Officer - Contractual	2.77	2.77
82	A-960-1680.4000 A-960-1990.4000	Central Data Processing - Contractual Contingency	253.74	253.74
83	A-960-3120.2000 A-960-3120.2000 A-960-1990.4000	Police - Equipment - Chevy Tahoe Police - Equipment - Ford Sedan	2,660.78 36,025.00	38,685.78
84	A-960-3120.1000 A-960-3120.4000 A-960-1990.4000	Police - Personal Services Police - Contractual Contingency	10,000.00	7,000.00 3,000.00
85	A-960-3410.1000 A-960-1990.4000	Fire Protection - Personal Services Contingency	1,000.00	1,000.00
86	A-960-5132.4000 A-960-1990.4000	Town Garage - Contractual Contingency	12,000.00	12,000.00
87	A-960-5182.4000 A-960-1990.4000	Street Lighting - Contractual Contingency	1,000.00	1,000.00
88	B-960-8010.2000 B-960-8010.4000 B-960-8020.2000 B-960-8020.4000	Zoning - Equipment Zoning - Contractual Planning - Equipment Planning - Contractual	106.67 160.00	106.67 160.00
89	B-960-8020.4000 B-509-2115.9999	Planning Contractual Planning Fees	1,063.69 1,063.69	
90	B-960-9060.8100 B-960-9060.8000	Hospital & Medical Ins - Retiree Hospital & Medical Ins - Active	2,605.00	2,605.00

91	DA-960-5120.1000	Bridges - Contractual	17.15	
	DA-960-9030.8000	Social Security	1.31	
	DA-599-9999.9999	Appropriated Fund Balance	18.46	
92	DB-509-2665.9999	Sale of Equipment - Revenue	19,870.00	
	DB-599-9999.9999	Appropriated Fund Balance	72,026.00	
	DB-960-5140.1000	Brush/Weeds/Misc. - Personal Services		30,000.00
	DB-960-5130.4000	Machinery - Contractual		15,000.00
	DB-960-9010.8000	State Retirement		8,000.00
	DB-960-9030.8000	Social Security		6,000.00
	DB-960-9060.8000	Hospital & Medical Ins. - Active		4,000.00
	DB-960-9060.8100	Hospital & Medical Ins. - Retiree		1,000.00
	DB-960-5110.1000	Road Repairs - Personal Services	2,000.00	
	DB-960-5112.1000	Road Construction - Personal Services	2,010.00	
	DB-960-5142.4000	Snow Removal - Contractual	53,500.00	
	DB-962-9999.9999	Provision for Reserve - Capital	70,486.00	
	DB-509-2401.9999	Interest & Earnings		900.00
	DB-509-2651.9999	Sale of Recyclables		2,000.00
	DB-509-3501.9999	NYS CHIPS		25,000.00
93	SL1-599-9999.9999	Appropriated Fund Balance	150.00	
	SL1-960-5182.4000	Street Lighting - Contractual - S. Landing	150.00	
94	SL2-599-9999.9999	Appropriated Fund Balance	100.00	
	SL2-960-5182.4000	Street Lighting - Contractual - Morey Park	100.00	
95	SL3-599-9999.9999	Appropriated Fund Balance	125.00	
	SL3-960-5182.4000	Street Lighting - Contractual - E. Schodack	125.00	
96	SS6-599-9999.9999	Appropriated Fund Balance	13,201.00	
	SS6-960-1990.4000	Contingency		8,383.00
	SS6-960-8130.4000	Sewage Treatment - Contractual		4,000.00
	SS6-960-8130.2000	Sewage Treatment - Capital Outlay	19,665.00	
	SS6-960-9060.8000	Hospital & Medical Ins	237.00	
	SS6-509-2120.9999	Sewer Rent - Revenue		5,683.00
97	SW3-960-9710.6020	Serial Bonds - Principal	23.01	
	SW3-960-9710.7020	Serial Bonds - Interest	5.20	
	SW3-960-1990.4000	Contingency		28.21

(Interfund Loans – None.)

INTERFUND TRANSFERS

	<u>Fund/ Department #</u>	<u>Fund / Department Name</u>	<u>Debit</u>	<u>Credit</u>
98	B-9901.9000	Transfer to Other Funds	800,000.00	
	B-200	Cash		800,000.00
	DB-200	Cash	800,000.00	
	DB-5031	Transfer In		800,000.00
	5 Ayes 0 Noes. MOTION CARRIED. Ayes – F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0.			

ADJOURNMENT

As there was no further business before the Board, C. Kenney made a motion to adjourn the 11/13/14 Town Board meeting at 7:50 p.m., seconded by C. Swartz. Meeting adjourned.

Respectfully Submitted,

Donna L. Conlin
Schodack Town Clerk CMC/RMC

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