

**DATE:** JANUARY 23, 2014

**KIND OF MEETING:** TOWN BOARD/  
WORKSHOP

**WHERE HELD:** SCHODACK TOWN HALL

**CLERK:** DONNA L. CONLIN

**PRESIDING OFFICER:** DENNIS E. DOWDS

**MEMBERS PRESENT:** FRANCIS CURTIS  
JAMES E. BULT  
MICHAEL KENNEY (*arrived at 7:07 p.m.*)  
SCOTT SWARTZ

**MEMBERS ABSENT:**

**ATTORNEY:** DAVID GRUENBERG  
**COMPTROLLER:** JENNIFER MULLIGAN  
**OTHERS PRESENT:**

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Supervisor Dowds called the January 23, 2014 Meeting to order at 7:05 p.m. with the Pledge of Allegiance and dispensed with roll call. All present as noted above.

### **Meeting Format**

S. Dowds explained that the format of the 2<sup>nd</sup> meeting was going to be different. The intent of the 2<sup>nd</sup> meeting will be to have board discussion relative to resolution items that will be on the 1<sup>st</sup> meeting of the following month and any general issues of the town. They are not going to have resolutions as a matter of course, but realize that there may be occasions when a resolution will appear. It will be Board discussion only and public comment will be limited to those instances where a resolution may be presented. He asked the public for their indulgence as they move forward with this new meeting format for the "workshop" and suggested that residents could talk to board members after the meeting to offer their input.

### **Briefing of the Agenda**

- 1) **Planning Board vacancy to fill the unexpired term of G. Jeffrey Haber with term to end on 12/31/2017** - S. Dowds said the Board will enter into Executive Session to discuss the candidates at the end of their discussion this evening. They hope to make the appointment at the 2/13/14 agenda.
- 2) **Authorizing the appropriation of the Highway Equipment Capital Reserve Fund** - At the next meeting, the Board will be considering a resolution to authorize \$264,000.00 from the Highway Equipment Capital Reserve Fund to purchase a grounds pick-up truck estimated at \$23,000.00, a crew cab truck at \$57,000.00 and a dump/plow truck estimated at \$184,000.00. It was noted that the resolution will be subject to permissive referendum (GML-§6-c).

**Trailer Renewals** – The Supervisor said periodically throughout the year, resolutions to authorize trailer renewals will appear on the agenda. The Town Clerk explained the basic process relating to the renewal process. During the discussion, it was noted that inspections are done by the building inspector for individual units as well as mobile home parks. The law requires a \$24.00 annual fee to cover the cost of the inspection. Atty. Gruenberg discussed his role with regard to errant owners who are in default of the fees. C. Swartz asked what happens to those trailers that don't pass inspection, beyond not getting approved by the Board. The Town Clerk said the building inspector talks to the owner and tries to get voluntary compliance to have it removed. Beyond that, she didn't know.

3) **Appointing part-time park attendants** - To be discussed in Executive Session.

4) **ASCAP** – The Supervisor explained that the ASCAP agreement is necessary in order for the town to host musical groups at the “Music in the Park” events. It is an annual fee of approximately \$330.00 (based on population). Even though the Town does not charge admission, we pay for the entertainment, so it is required.

5) **Consolidated Water District 101 Extension** – On February 13, 2014 there will a public hearing on this extension, to essentially tie up loose ends (i.e. – parcels in the designated area that want water or who could potentially benefit from it but are not paying capital costs at this time). This will put those parcels on the capital roll. C. Bult asked if everyone that would be impacted was advised of the extension. The Supervisor said yes, although some may take exception to it, even though the water line runs past the front of their property.

6) **Castleton Volunteer Ambulance (CVA) Workers Service Award Program** – By way of explanation, the Supervisor said each member can achieve a certain level of points for various activities and length of service. This is essentially a defined contribution system where a certain amount of money is put into an account for a member if they obtain the required number of points. It is essentially an incentive program which helps to solicit and retain members. C. Bult said in reality most people don't even sustain the number of points needed to be fully vested in the program (5 years). Many people start off but leave due to other time commitments. By February 1<sup>st</sup> specified officers from CVA prepare and certify a list of members and their respective points. After the list is certified by them to be complete it is submitted to the town for approval because the Town Board is really the board for the ambulance. Then the Town Board approves that list and sends it back to them for posting at the ambulance facility for 30 days. After that 30 day period is up, they send it back to the town for final approval and submission to Penflex (the company who has the fiscal oversight of this program for the Town) to make the appropriate contributions to the members accounts. C. Curtis noted that this was paid through the ambulance special district tax. It is not part of the general town budget.

7) **Authorizing attending seminars for the Annual Association of Towns meeting** – The Supervisor noted that this particular meeting was on the last agenda, but he put it on this agenda to demonstrate how sometimes authorization for attendance at a meeting may have to appear on the workshop agenda due to the timing issue of the reservation period. No one indicated their intent to attend.

### **Other items of General Discussion:**

**Roads** - The Board discussed the status of several town roads – Miller Rd. and Reno Rd. S. Dowds reported that the Highway Superintendent addressed the concern of a Reno Rd. resident. There are some areas that need repair, but overall the base is pretty good. The Supervisor said that the Town missed paving Miller Rd. by two days. All the drainage work has been completed.

**Highway Garage Fuel Pump** – C. Bult said he heard there was an issue with the fuel pumps at the highway garage and asked for a status report. The Supervisor said both pumps (gas and diesel) were down. There was more of a concern with the diesel pump because they can get gasoline with the credit card. The repair man was able to get the diesel going and then fixed the gas pump a little later. Currently, everything is working. As the discussion continued regarding the condition of the fuel pumps, the Supervisor noted that when DEC did their audit, they recommended that we put a roof over the pump station. When the town was submitting the MS4 grant they wanted to include that in it, but found out that it was ineligible.

**Highway Equipment** – C. Curtis said the Highway Superintendent had mentioned wanting to purchase a hot-mix truck ("hot box"), and asked if that would come from the capital reserve account. C. Bult thought they had discussed using the proceeds of the sale of used equipment to purchase that. As a point of clarification, the Supervisor explained that it is a truck that has a heated container so you can take cold mix blacktop, heat it up and it stays heated while you are on the job site. There are many different kinds and the Highway Superintendent is researching them. Board members felt that it was a great re-investment of the auction proceeds. While it can be used in the summer, it would be especially useful in spring and fall to fill potholes when all that is available is cold patch.

**Police cars:** Board members noticed that the new police car was in service and asked if the old one was still on the road or retired? The Supervisor said he wasn't sure. He added that the new fire investigation unit was fully operational and the old unit has been retired.

### **Executive Session**

C. Curtis made a motion to enter into Executive Session at 7:40 p.m. to discuss two personnel matters – an appointment to the Planning Board and part-time park attendants' appointments. Seconded by C. Swartz.

5 ayes 0 noes. Ayes - F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0. **Motion carried.**

C. Swartz made a motion at 9:08 p.m. to adjourn the Executive Session, seconded by C. Curtis.

5 ayes 0 noes. Ayes - F. Curtis, J. Bult, M. Kenney, S. Swartz, D. Dowds. Noes – 0. **Motion carried.**

### **ADJOURNMENT**

As there was no further business before the Board, C. Swartz made a motion to adjourn the 01/23/14 Town Board meeting at 9:08 p.m., seconded by C. Curtis. Meeting adjourned.

Respectfully Submitted,

Donna L. Conlin  
Schodack Town Clerk/RMC/CMC