

**DATE:** JUNE 9, 2022

**KIND OF MEETING:** TOWN BOARD

**WHERE HELD:** SCHODACK TOWN HALL

**CLERK:** DEBRA L. CURTIS

**PRESIDING OFFICER:** CHARLES J. PETER

**MEMBERS PRESENT:** JAMES E. BULT  
MICHAEL KENNEY  
SCOTT SWARTZ  
TRACEY REX

**MEMBERS ABSENT:**

**ATTORNEY:** CHRISTOPHER LANGLOIS, ESQ.

**COMPTROLLER:**

**OTHERS PRESENT:** DAWNE KELLY, ASSISTANT TO THE SUPERVISOR

---

Supervisor Peter called the June 9, 2022 Town Board Meeting to order at 7:00 p.m. with the Pledge of Allegiance and dispensed with roll call. All present as noted above.

### **Review of Resolutions**

S. Peter gave a brief overview of the resolutions on the agenda. He noted that a letter had been submitted by the applicant (2022-207) requesting the transfer of fee because the house structure on the property is not salvageable. For resolution 2022-208, the Supervisor stated that boring samples were necessary along Route 150 to satisfy grant requirements for the improvements at the Sewer District #5 station. All other resolutions were self-explanatory.

**Board Comment:** C. Swartz noticed on the abstract that local law amendments had been charged to A1010.4 and questioned if funds had been budgeted for 2022. P. Harter confirmed that a line item was included for General Code under A1010.4 for 2022.

**Public Comment:** None.

**Review of Abstracts of Claims and Budget Amendments:** The Board reviewed claims #22-0850 to #22-0997 on Abstract No. 2022-06 in the amount of \$372,723.40 including the claims paid prior (\$134,013.66).

**Departmental Reports:** The following monthly departmental reports were read and/or posted and filed in the Office of the Town Clerk: Building Department, Historian, Town Clerk and Tax Receiver.

### **Adoption of Resolutions**

The resolutions voted upon reflect additions, deletions and amendments approved by the consensus of the majority Board.

**EXPLANATION: Bracketed and strikethrough indicates language that was stricken from the resolution when adopted. Underlined indicates language that was added to the resolution when adopted. A WITHDRAWN resolution is so noted and italicized.**

C. Bult made a motion to adopt the following resolution, seconded by C. Kenney:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:**

**2022-205)** Ratify and affirm appointing John Archer pursuant to Article 7 Section 140 of the Highway Law and as recommended by the Interim Highway Superintendent subject to final approval by the Rensselaer County Civil Service Commission, as an Operator 2, at an hourly rate as set forth in the Year 2022 adopted budget. Said appointment is effective as of June 6, 2022.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, C. Peter. Noes – 0.

C. Swartz made a motion to adopt the following resolution, seconded by C. Rex:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:**

**2022-206)** Authorize Supervisor Peter to execute and administer the Annual Certification and Board Resolution regarding the Five Year PHA Plan - Section 8 Housing Choice Voucher Program.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, C. Peter. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by C. Bult:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:**

**2022-207)** Allow the Building Department to apply the roof permit fee collected on October 13, 2021 of \$40.00 to the demolition permit (\$100.00) for 1191 South Schodack as requested by the property owner Terence Long in a letter dated May 19, 2022.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, C. Peter. Noes – 0.

C. Rex made a motion to adopt the following resolution, seconded by C. Swartz:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:**

**2022-208)** Authorize Supervisor Peter to execute and administer a proposal with Aztech Environmental Technologies dated May 10, 2022 for collection of boring samples along Route 150 relative to the Schodack Sewer District 5 in an amount not to exceed \$7,050.00.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, C. Peter. Noes – 0.

C. Bult made a motion to adopt the following resolution, seconded by C. Kenney:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD  
OF THE TOWN OF SCHODACK DOES HEREBY:**

**2022-209)** Authorize the following Town of Schodack Day Camp employees for the Summer Youth and Recreation Program as recommended by the Director of Youth and Recreation:

**Assistant Directors:** Andrew Brunner, Faylee Frazier and Pamela Weidman

**Assistant Directors and Summer School Coordinator:** Logan Samarija

**Art and Crafts Director:** Victoria Roberts

**Bus Aides:** Sophia Chevier, Jessica Drzymala, Colby Frazier, Rachael Frazier, Dillon Halvax and Jace Tuttle

**Facilities and Waterfront Director:** Patrick Austin

**Camp Nurses:** Andrea Cavagnaro and Heather Brewer

**Counselors:** Taylor Aubin, Ruby Theodore-Begany, Ethan Brock, Olivia Brock, Kate Brodzinski, Chris Bulan, Celise Champigny, Natalie Deso, Riley Donovan, Evan Farnan, Alayna Fletcher, Sam Gamello, Zachary Geottinger, Joshua DaCosta Gomez, Calie Haller, Gavin Haller, Kia Hibbs, Eva Hirschhoff, Donovan Jensen, Andrew Lensink, Austin Lensink, Charlotte Lucarelli, Samantha Manning, Tyler Marino, Gianna Morse, Jessica Murphy, David O'Brien, Xavier Pearsall, Angelina Pusateri, Ben Reickert, Madeline Rounds, Emily Simon, Layla Squires, Abby Szklenka, Frank Thomas and Jack Wildermuth.

**Lifeguard:** Isaac Ladd

**Site Directors:** Jilian Austin, Eric Beihler, Alysia Brunner and April Smith

**STEM Instructor:** Bryan VanVliet

**STEM Counselor:** Connor Mead and Michaela Mosley

**Special Needs Counselor:** Gina Ford

**Summer Soccer Instructor:** Daniel Gillespie

**Summer Volleyball Instructor:** Leonard Bacon

**Substitute Counselors:** Tara O'Grady-Day

**Traveling Nurse/EMT for STEM Site:** Rebecca Hall

**Transportation Director:** Sarah Lussier

**WSI:** Tim Christiansen

[All at the Salary/Hourly rates per as set forth in resolution 2021-290].

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, C. Peter. Noes – 0.

C. Swartz made a motion to adopt the following resolution, seconded by C. Rex:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD  
OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2022-210)** Authorize the agreement between the Town of Schodack and Verizon for seasonal charges for the 13 cellular telephones to be used for the Town of Schodack Youth and Recreation summer program at a cost of \$4.99 per phone per month, plus per minute \$0.25, and 200 text messages per phone. Verizon mobile to mobile and nights and weekends are unlimited. Estimated charges are approximately 1235 calls or \$75.00. Rates per NYS Contract No. PS63766. Service will incur a total of approximately 6 weeks of billing or approximately \$182.00 in charges Said phones to be utilized by the Camp Directors for the duration of the camp. (As budgeted A7310.4)

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, C. Peter. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by C. Bult:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD  
OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2022-211)** Authorize Supervisor Peter to execute and administer Generator Preventative Maintenance agreement for the period June 1, 2022 through May 31, 2023 with Capital Power for Semi Annual and Annual Preventative Maintenance as described in Proposal dated 5/5/2022 for generators at Clearview Water (\$480.00), Town Hall (\$978.00), Route 20 Booster (\$602.00), Main Water (\$1,100.00), Maple Hill School (\$505.00), Highway Garage-Rte 20 (\$430.00), Waters Road (\$480.00), Castleridge Sewer (\$480.00), Pondview Sewer (\$605.00), Empire Front (\$480.00), Empire Back (\$480.00), Miller Road Sewer (\$480.00) and 4060 Rte 20 (\$605.00) treatment facilities in an amount not to exceed \$7,705.00.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, C. Peter. Noes – 0.

C. Rex made a motion to adopt the following resolution, seconded by C. Swartz:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD  
OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2022-212)** Authorize the Comptroller's recommendation to direct the Town Supervisor to pay the claims #22-0850 to 22-0997 on Abstract No. 2022-06, in the amount of \$372,723.40, including the claims paid \$134,013.66.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, C. Peter. Noes – 0.

C. Bult made a motion to adopt the following resolution, seconded by S. Peter:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD  
OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2022-213)** Authorize the May 2022 budget modifications, interfund loans and interfund transfers as provided in document dated June 2022 and recommended by the Comptroller.

**BUDGET MODIFICATIONS**

	<b>Fund/ Department #</b>	<b>Fund / Department Name</b>	<b>Increase</b>	<b>Decrease</b>
<b>2022</b>				
<b>28</b>	A-960-1440.4000	Town Engineer - Contractual	931.21	
	A-960-1990.4000	Contingency - Contractual		931.21
	To modify the budget for Laberge ARPA and GEIS Services			
<b>29</b>	A-960-3120.1012	Police Grant - PTS	643.95	
	A-509-4320.9999	Federal Aid Public Safety	643.95	
	To modify the budget for PTS grant awards			
<b>30</b>	B-960-3620.1100	Safety Inspections - Overtime	202.38	
	B-960-3620.1000	Safety Inspections - Personal Services		202.38
	To modify the budget for Gary Ziegler 4/30 overtime for Comfort Inn room inspection after damage			
<b>31</b>	B-960-8020.1100	Planning - Overtime	19.50	
	B-960-8020.1000	Planning - Personal Services		19.50
	To modify the budget for Melissa Knights 4/22 Overtime for Planning Board meeting			
<b>32</b>	DB-960-5110.1100	General Road Repairs - Overtime	1,049.72	
	DB-960-5110.1000	General Road Repairs		1,049.72
	To modify the budget for 5/6, 5/20 Call outs for Perez, Brahm, Larsen, Cavanaugh, Rivers			
<b>33</b>	DB-960-5130.1400	Machinery - Police Work	521.17	
	DB-960-5130.1500	Machinery - Building Inspection Work	219.44	
	DB-960-5130.1610	Machinery - Park Work	109.72	
	DB-960-5130.1000	Machinery - Personal Services		850.33
	To modify the budget for work on Department vehicles			
<b>34</b>	DB-960-5142.4000	Snow Removal - Contractual	827.54	
	DB-960-5142.1000	Snow Removal - Personal Services		827.54
	To modify the budget for Allocation of Fuel usage by payroll			
<b>35</b>	SS8-960-8130.1100	Sch Land Sewer Dist. - Overtime	134.16	

SS8-960-  
8130.1000

Sch Land Dist. - Personal Services

134.16

To modify the budget for Operator overtime for tank pump outs

#### INTERFUND LOANS

Fund/ Department #		Debit	Credit
<b>2022</b>			
L3	H053-200	SS#5 Sewer Disinfection - Cash	32,000.00
	H053-630	SS#5 Sewer Disinfection - Due to Other Funds	32,000.00
	A-391	Due From Other Funds	32,000.00
	A-200	General Fund - Cash	32,000.00
To Transfer Funds A to Capital Project H053 - SS#5 Disinfection EPG Grant & Aztec soil boring			
L4	H050-200	Maple Hill Rd Sewer - Cash	105,252.07
	H050-630	Maple Hill Rd Sewer - Due to Other Funds	105,252.07
	A-391	Due From Other Funds	105,252.07
	A-200	General Fund - Cash	105,252.07
Transfer Funds A to Capital Project H050 - Maple Hill Rd Sewer Costs prior to Rens. Co Reimbursement			
5 Ayes 0 Noes. <b>MOTION CARRIED.</b> Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, C. Peter. Noes – 0.			

#### Public Comment

L. Knaack, Trustee for the Castleton Library, thanked the board for their continued support of the library and updated them on the activities that would be offered to residents throughout the summer. These activities include the summer reading program, intended to motivate kids to continue their reading; early literacy programs such as 1,000 books before kindergarten; weekly Science, Technology, Engineering and Mathematics (STEM) activities; arts and crafts; story time with special guests and paint & punch.

#### Open Discussion

**Legal Notices:** S. Peter said the town had the opportunity to support a local newspaper, the Eastwick Press, by designating them as the official newspaper for Schodack for the purpose of publishing legal notices. The main issue was that The Record was currently the official newspaper for the town and only one paper could be designated. Atty. Langlois agreed. S. Peter explained that the Eastwick Press was willing to send reporters to board meetings which promoted the town and supported local media. He asked the town board to consider making a change for 2023 by designating the Eastwick Press as the official paper and utilize The Record and Times Union for help wanted ads only. C. Rex supported the change but asked that attention be drawn to the change to ensure that residents were well informed. S. Peter agreed. C. Bult said, based upon the current cost for legal notices for 2022, there did not seem to be a downside to duplicating notices for 2022 as it had the potential to reach more residents.

**Phone System:** S. Peter said he had met with B. Brahm, Interim Highway Superintendent, regarding telephone issues at the Highway Garage. He noted that a new system had been approved in 2021; however, that lead to a discussion of revamping telephone systems at all town locations (Town Hall, Police Department, Highway Garage and Transfer Station) to a cloud-based system. Unfortunately, no resolution was made for the phone systems, leaving the Highway Garage without reliable communication. He advised the board that he had met with R. Sapienza of Northeast IS who illustrated current options for telephone systems for the town, including a premise-based system for the Highway and Police or a cloud-based system for all locations. He said, whereas the current premise-based system at the town hall had allot of life left, it would be up to the town board to weigh their options of which system would be best for all locations. If they chose the cloud-based system, there would be an initial savings of \$10,000.00; however, there would be a monthly cost associated with the system which would deplete the savings in approximately three years. C. Swartz asked what the estimated lifespan of a cloud-based system would be. S. Peter said potentially endless with general maintenance such as software updates and telephone upgrades (as technology advances) as the only foreseeable costs in the future. C. Swartz asked if the purchase needed to go up for bid. S. Peter said no, as Northeast IS was on state contract. P. Harter agreed.

**Paper Road – Sunset Hills:** S. Peter said he had conducted a site visit with the neighbors on the Byer's Estates side of the road. They informed him that they had no issue with the neighbors from Sunset Hills purchasing the road, so long as there was no town owned property between all parties. Based upon research, no such property existed. He noted that there was a dispute with two of the neighbors regarding the location of property lines, which appeared to date back to the creation of both developments. To ensure that all lines were accurate for the sale of the paper road, the neighbors who were purchasing the property would be responsible to have a survey done. Once completed, counsel would work with the homeowners to finalize the sale.

**Road Program:** S. Peter said the town was notified by HMA Paving and Contracting that the cost for the road program had increased by \$60,000.00, due to the rise in fuel costs. He had spoken to B. Brahm, Interim Highway Superintendent, who was seeking quotes from other companies for the repaving of the end of Schuurman Road and the Town Hall Parking Lot. He said they were not dissatisfied with HMA; however, he felt it was best to stay competitive.

**Building Department Vehicle:** S. Peter informed the board that the Ford Escape, utilized by the Building Department, had a bad cylinder. It was currently at Chuck Scott Auto awaiting repair, at a cost of approximately \$3,000.00; however, one of the mechanics at the Highway Department said he could potentially make the repair.

**Special Meeting:** S. Peter announced that the board would meet at 6:00 p.m. on June 23, 2022 at the Schodack Highway Garage, 3776 US 20, Nassau, NY 12123. All members of the public were invited.

### **Executive Session**

C. Bult made a motion at 7:46 p.m. to enter into an Executive Session of the board pursuant to Public Officers Law, Article 7, §105(e). Seconded by C. Rex.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, S. Swartz, T. Rex, M. Kenney, C. Peter. Noes – 0.

S. Peter informed the audience that no further business would be conducted following the executive session.

C. Swartz made a motion at 8:21 p.m. to adjourn the executive session. Seconded by C. Rex.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, S. Swartz, T. Rex, M. Kenney, C. Peter. Noes – 0.

### **ADJOURNMENT**

As there was no further business before the Board, C. Kenney made a motion to adjourn the 06/09/22 Town Board meeting at 8:21 p.m., seconded by C. Bult. Meeting adjourned.

Respectfully Submitted,

Debra L. Curtis  
Schodack Town Clerk