

**DATE:** DECEMBER 10, 2020

**KIND OF MEETING:** TOWN BOARD

**WHERE HELD:** SCHODACK TOWN HALL

**CLERK:** DEBRA L. CURTIS

**PRESIDING OFFICER:** DAVID B. HARRIS

**MEMBERS PRESENT:** JAMES E. BULT  
MICHAEL KENNEY  
SCOTT SWARTZ  
TRACEY REX

**MEMBERS ABSENT:**

**ATTORNEY:** CHRISTOPHER LANGLOIS, ESQ.

**COMPTROLLER:** PAUL HARTER (*Via Zoom Meetings*)

**OTHERS PRESENT:** DAWNE KELLY, ASSISTANT TO THE SUPERVISOR  
CHIEF JOHN HOURIGAN

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Supervisor Harris called the December 10, 2020 Town Board Meeting to order at 7:00 p.m. with the Pledge of Allegiance and dispensed with roll call. All present as noted above.

S. Harris said he was pleased to announce, after months of a diminished workforce due to retirements, the Schodack Police Department was welcoming two new officers. He read the following statements highlighting each officer's past employment and contributions to the department:

"Carrie Kane comes to us from the SUNY Albany University Police where she is a 11-year veteran. Carrie holds a master's degree in marriage and family therapy with a specialty in relational dynamics. Carrie spent part of her childhood growing up in Schodack and is a current Town resident.

The skills Carrie has amassed over her educational and professional career make her a uniquely qualified addition to our force. Her background in family dynamics and relations make her an excellent addition to our team and will only enhance and build on the close community relations that is a hallmark of our department. Carrie mentioned this very topic as a reason for her desire to come here. Our tight ties with the community with a focus on the individuals we serve and the interactions we have with various civic organizations line up with her goals for her professional career, as well as her desire to serve the town where she lives."

"Ryan (Boehme) has an associate degree from Hudson Valley and comes to us from the Columbia County Sheriff's department. Previous to that, he worked for the Schodack Police Department as a part-time officer.

Ryan's previous experience working for our department makes him an ideal candidate for us. His familiarity with our town and many of his co-workers means he will be able to hit the ground running at a time when the resources of our department have been stretched by the added responsibilities associated with the COVID pandemic. In a conversation Chief Hourigan had with Columbia County Sheriff Barlett, Sheriff Barlett spoke highly of Officer Boehme's professionalism and, while expressing regret he was losing him as deputy, assured Chief

Hourigan, we made a good choice. We look forward to Ryan bringing the expanded experience he gained in Columbia County back to Schodack as he returns as a full-time officer.”

Following the introduction of each officer, the oath of office was administered by the Town Clerk and a brief pinning ceremony was conducted. S. Harris, on behalf of the town board, congratulated both officers and welcomed them to the Schodack Police Department.

### **Adoption of Resolutions**

The following resolutions were voted upon out of sequence. The Town Clerk noted that no public comments had been received via email.

**EXPLANATION: Bracketed and strikethrough indicates language that was stricken from the resolution when adopted. Underlined indicates language that was added to the resolution when adopted. A WITHDRAWN resolution is so noted and italicized.**

C. Swartz made a motion to adopt the following resolution, seconded by C. Kenney:

#### **NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:**

**2020-323)** All Civil Service requirements having been met for the position of Police Officer, the Town hereby appoints Carrie Kane to the position of full-time Police Officer effective December 21, 2020 at entry level salary as set forth in the Collective Bargaining Agreement between the Town of Schodack and Schodack Police Department, United Public Service Employees Union (UPSEU) dated January 1, 2020 through December 31, 2023.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Harris. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by C. Bult:

#### **NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:**

**2020-324)** All Civil Service requirements having been met for the position of Police Officer, the Town hereby appoints Ryen T. Boehme to the position of full-time Police Officer effective December 21, 2020 at entry level salary as set forth in the Collective Bargaining Agreement between the Town of Schodack and Schodack Police Department, United Public Service Employees Union (UPSEU) dated January 1, 2020 through December 31, 2023.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Harris. Noes – 0.

### **Presentation – Solar Farms**

M. Hamor of Solomon Energy (via Zoom) explained that New York State had amended their policy for community solar farms, allowing local municipalities to reap the energy savings.

Under the new terms, the town would have the ability to enter into an agreement to purchase energy from an already constructed solar farm with an annual savings of ten percent or approximately \$3,500.00. He noted there would be no set term limit on the agreement; however, the town would be requested to give three-month notice for termination of the agreement. S. Harris said the board would review the agreement and notify Mr. Hamor of their decision.

### **Briefing of the Agenda**

The Supervisor summarized all remaining resolutions. He noted, with the closing of all KeyBank accounts, the town was requesting a credit card from Pioneer Bank (2020-320). P. Harter added that the company representative had received the application and once it was approved, they would receive the new card. All other resolutions were self-explanatory.

### **Board Comment**

**Resolution 2020-315:** C. Swartz questioned the cost to repair the roof, as he was under the impression that only \$50,000.00 had been budgeted. P. Harter said he was correct but as there was a surplus under appropriation code A3120.4, due to lower employment, the additional cost could be covered using those funds as well as the fund balance. C. Swartz asked why the repair cost was so high. D. Kelly explained that upon inspection of the main and lower roofs, it was determined that some panels on the main roof would need to be replaced and the entire roof would be resurfaced. The lower roofs were found to be in bad condition and would need to be replaced.

**Resolution 2020-322:** C. Swartz asked why it was necessary for the Schodack Town Board to designate the East Greenbush Town Board as lead agency for a zoning change within their own jurisdiction. Atty. Langlois said under the SEQR review for zoning changes, a municipality was required to notify any neighboring towns if the change was close to the town border. S. Harris added that the zoning change involved a church that was close to the border of Schodack and East Greenbush.

### **Public Comment (Resolutions & Open Comments)**

The Town Clerk stated no public comment had been received via email.

**Departmental Reports:** The following monthly departmental reports were read and/or posted and filed in the Office of the Town Clerk: Building Department, Historian and Town Clerk.

**Review of Abstracts of Claims and Budget Amendments:** The Board reviewed claims #20-1784 to 20-1950 on Abstract No. 2020-12, in the amount of \$854,890.64, including the claims paid (\$38,244.70) since the previous town board meeting.

### **Adoption of Resolutions**

**EXPLANATION: Bracketed and strikethrough indicates language that was stricken from the resolution when adopted. Underlined indicates language that was added to the resolution when adopted. A WITHDRAWN resolution is so noted and italicized.**

C. Swartz made a motion to adopt the following resolution, seconded by C. Rex:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD  
OF THE TOWN OF SCHODACK DOES HEREBY:**

**2020-313)** Full-time employees (non-union) shall be given the following holiday for the year 2020:

<u>Weekday</u>	<u>Date</u>	<u>Holiday</u>
Friday	January 1, 2021	New Year's Day

Designate a Transfer Station holiday for year 2020 as follows:

<u>Weekday</u>	<u>Date</u>	<u>Holiday</u>
Friday	January 1, 2021	New Year's Day

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S.

Swartz, T. Rex, D. Harris. Noes – 0.

C. Bult made a motion to adopt the following resolution, seconded by S. Harris:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD  
OF THE TOWN OF SCHODACK DOES HEREBY:**

**2020-314)** Authorize renewal of the Town's liability insurance policy with NYMIR, including property, general liability, auto, inland marine, boiler & machinery, law enforcement and public officials effective January 1, 2021 with a Six Million Dollar Umbrella, single occurrence with a Twelve Million Dollar aggregate for the premium not to exceed \$147,653.43.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Harris. Noes – 0.

C. Rex made a motion to adopt the following resolution, seconded by C. Kenney:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD  
OF THE TOWN OF SCHODACK DOES HEREBY:**

**2020-315)** Authorize Supervisor Harris to execute and administer Roofing Proposal dated November 11, 2020 with Garland/DBS, Inc. through participation in the U.S. Communities Cooperative Purchasing Alliance in an amount not to exceed \$179,978.00.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Harris. Noes – 0.

C. Swartz made a motion to adopt the following resolution, seconded by C. Rex:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD  
OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2020-316)** Amend resolution 2020-054 as adopted January 9, 2020 to increase not to exceed amount by \$5,000.00 as follows: Pursuant to professional services agreement dated January 7, 2020, appoint Tabner, Ryan and Keniry, LLP as Special District Counsel and based on per hour fee schedule as follows: Partners \$275.00, Associates \$170.00 and Paralegals \$95.00. This authorization shall not exceed ~~\$7,500.00~~ \$12,500.00 without further board approval.  
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Harris. Noes – 0.

S. Harris made a motion to adopt the following resolution, seconded by C. Bult:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD  
OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2020-317)** Adopt the following annual salary expense for the calendar year 2021:

Town Board Members	\$	10,000.00	
Town Justices	\$	33,526.00	
Court Officer	\$	27.06	/hour
Secretary to the Town Justice	\$	23.85	/hour
Secretary to the Town Justice	\$	16.50	/hour
Supervisor	\$	60,725.00	
Secretary to the Supervisor	\$	25.13	/hour
Public Information Officer	\$	5,307.00	
Comptroller	\$	81,810.00	
Assistant Comptroller	\$	34.39	/hour
Accountant	\$	25.00	/hour
Human Resources Manager	\$	28.03	/hour
Receiver of Taxes	\$	39,791.00	
Deputy Tax Receiver	\$	18.24	/hour
Senior Tax Clerk	\$	14.64	/hour
Tax Clerk	\$	14.03	/hour
Budget Officer	\$	3,923.00	
Sole Assessor	\$	60,360.00	
Assistant to the Assessor	\$	21.26	/hour
Data Collector	\$	14.96	/hour
Board of Assessment Review (BAR)- Chair	\$	552.00	
BAR Members	\$	462.00	
BAR- Secretary		hourly rate	/hour
Town Clerk	\$	63,864.00	
Deputy Town Clerk-FT	\$	19.83	/hour
Deputy Town Clerk	\$	21.26	/hour
Records Management	\$	27.71	/hour

Buildings/Janitorial	\$	21.50	/hour
Police Chief	\$	79,017.00	
Police Officers (part-time) #1	\$	21.82	/hour
Police Officer (part-time) #2	\$	23.82	/hour
Highway Superintendent	\$	72,761.00	
Secretary to Highway Superintendent	\$	19.63	/hour
Secretary to Park	\$	19.63	/hour
Park Attendants	\$	14.79	/hour
Director of Youth and Recreation	\$	12,068.00	
Historian	\$	2,497.00	
Director of Transfer Station Operations	\$	57,503.00	
Park Manager	\$	21.13	/hour
Building Inspector	\$	32.12	/hour
Assistant Building Inspector	\$	33.07	/hour
Secretary to Building Department	\$	17.72	/hour
Registrars of Vital Statistics	\$	1,400.00	
Director of Planning and Zoning	\$	59,429.00	
Secretary to Director of P/Z	\$	18.70	/hour
Secretary to Director of P/Z	\$	18.70	/hour
Zoning Board Chairperson	\$	2,187.00	
Zoning Board Members	\$	1,368.00	
Planning Board Chairperson	\$	4,373.00	
Planning Board Members	\$	2,734.00	
Summer Grounds	\$	15.43	/hour
Wingmen	\$	14.69	/hour
Flaggers	\$	12.50	/hour
Pee Wee Wrestling Instructors	\$	500.00	
Water Safety Instructor	\$	3,000.00	
Camp Directors	\$	3,500.00	
Asst Director/Special Needs Supervisor	\$	2,000.00	
Pool and Summer School Director	\$	2,000.00	
Camp Nurse	\$	2,700.00	
Summer Soccer Director	\$	1,000.00	
Arts and Crafts Director	\$	3,000.00	
Transportation Director	\$	3,000.00	
Assistant Directors	\$	17.00	/hour
Lifeguards	\$	16.25	/hour
Bus Aides	\$	13.00	/hour
Counselors	\$	12.50	/hour
Special Needs Counselor	\$	21.00	/hour

1 Board of Assessment Review – Chairperson- \$92.00/meeting; Members - \$77.00/meeting and Secretary – hourly rate per/meeting-6 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.

2 Director of Planning - \$35,657.40; Director of Zoning - \$23,771.60

- 3 Secretary to Director of Planning/Zoning - Hourly rate paid for attendance at planning/zoning meetings only.
- 4 Zoning Board Chairperson - \$182.25/meeting-12 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.
- 5 Zoning Board Members - \$114/meeting-12 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.
- 6 Planning Board Chairperson - \$208.24/meeting-21 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.
- 7 Planning Board Members - \$130.19/meeting-21 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Harris. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by C. Swartz:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2020-318)** Authorize Supervisor Harris to execute and administer a shelter agreement with Mohawk Hudson Humane Society for the 2021 calendar year to satisfy the requirements of the New York State Department of Agriculture and Markets Law. It is the policy of the Town that owners, if located, shall be responsible for charges incurred at Mohawk Hudson Humane Society when pets are claimed, as may be allowed by law. Terms and conditions of the contract are subject to approval by Attorney to the Town as to form and substance.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Harris. Noes – 0.

C. Swartz made a motion to adopt the following resolution, seconded by C. Bult:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2020-319)** Authorize Supervisor Harris to execute and administer proposal dated November 17, 2020 from General code to provide supplementation local laws 1-4 of 2020 and reprint 18 Town Codebooks in an 8.5 x 11 format in an amount not to exceed \$2,785.00.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Harris. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by C. Swartz:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2020-320)** **RESOLVED**, that a credit card authority for this Organization be established by the Designated Officer named in the section immediately below with UMB

Bank, N.A., and that separate accounts and credit cards ("Cards") under said authority be opened and issued by Bank in the name of this Organization for use by employees and agents of this Organization who are identified from time to time by the Designated Officer, or by any successor to the Designated Officer identified from time to time by the Recordkeeper (or by the successor to the Recordkeeper), and that the Organization authorizes the use of the Cards in accordance with the Cardholder Agreement that is sent by Bank with the Cards; and

**RESOLVED FURTHER**, that David B. Harris, Town Supervisor is the Designated Officer referred to in the above section of this Resolution, and that the Designated Officer or any successor to the Designated Officer designated in writing by the Recordkeeper (or by a successor Recordkeeper) may from time to time: request that Cards be issued in the name of this Organization; request that the credit limits and purchase controls be changed on existing Cards issued in the name of this Organization; designate additional persons authorized to use Cards issued by Bank in the name of this Organization; request termination of use of existing Cards; and communicate other pertinent information to Bank; and

**RESOLVED FURTHER**, that the forgoing resolution shall remain in full force and effect until written notice of an amendment or rescission thereof is delivered to and receipted for by Bank; and

**RESOLVED FURTHER**, that the Recordkeeper be and he/she is hereby authorized and directed to certify to Bank this resolution and that the Recordkeeper signing this Resolution and Agreement or any person designated in writing by the Recordkeeper, is authorized to certify to the Bank the names and signatures of persons authorized to act on behalf of the Organization under the foregoing Resolution and Agreement, and from time to time hereafter, as additions to or changes in the identity of said Recordkeeper are made, such Recordkeeper or designee shall immediately report, furnish and certify such changes to the Bank, and shall submit to Bank a new incumbency certificate or other document reflecting such changes in order to make such changes effective; and

**RESOLVED FURTHER**, foregoing resolution was adopted in accordance with the governing documents of the Organization, resolution is now in full force and effect. resolution is now in full force and effect.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Harris. Noes – 0.

S. Harris made a motion to adopt the following resolution, seconded by C. Swartz:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:**



**2020-321)** Amend Personnel Policy and Procedure Manual Section 511 to add subsection Use of Social Media and Working from Home Policies to be effective immediately.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Harris. Noes – 0.

C. Bult made a motion to adopt the following resolution, seconded by C. Kenney:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:**

**2020-322)** To concur that the Town of East Greenbush Town Board be designated lead agency for the B-2 Zoning in the Town of East Greenbush, amending text to allow Civic; religious facility uses.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Harris. Noes – 0.

**2020-323)** **Previously adopted. See pg. 262.**

**2020-324)** **Previously adopted. See pg. 262.**

C. Rex made a motion to adopt the following resolution, seconded by S. Harris:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:**

**2020-325)** Authorize the Comptroller's recommendation to direct the Town Supervisor to pay the claims #20-1784 to 20-1950 on Abstract No. 2020-12, in the amount of \$854,890.64, including the claims paid \$38,244.70.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Harris. Noes – 0.

C. Swartz made a motion to adopt the following resolution, seconded by C. Bult:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:**

**2020-326)** Authorize the November 2020 budget modifications, interfund loans and interfund transfers as provided in document dated December 2020 and recommended by the Comptroller.

**BUDGET MODIFICATIONS**

Fund/ Department #		Fund / Department Name	Increase	Decrease
<b>2020</b>				
<b>58</b>	A-960-1110.1000	Justice Court - Personal Services	2,273.99	
	A-960-1110.1100	Justice Court - Overtime		2,273.99

To modify the budget for Police presence during court night through November

<b>59</b>	A-960-1220.1100	Supervisor - Overtime	120.12	
	A-960-1220.1000	Supervisor - Personal Services		120.12
To modify the budget for Supervisor Assistant Overtime Monitoring Zoom meetings				
<b>60</b>	A-960-1315.4000	Comptroller - Contractual	771.29	
	A-960-1315.2000	Comptroller - Equipment		771.29
To modify the budget for employee coverage by Account Temps				
<b>61</b>	A-960-3120.1010	Police Grant - Rens Co DWI - General	171.12	
	A-509-2260.9999	Police Safety Services - Other Gov'ts	171.12	
To modify the budget for Regular DWI General awards				
<b>62</b>	A-960-3120.2000	Police - Equipment	13,954.02	
	A-960-3120.1000	Police - Personal Services		13,954.02
To modify the budget for various items (Interview Room Remodel/furniture, radar sign)				
<b>63</b>	A-960-3120.4000	Police - Contractual	3,774.10	
	A-960-3120.1000	Police - Personal Services		3,774.10
To modify the budget for various items (Sewer/water connection, uniforms, equipment)				
<b>64</b>	A-960-5010.4000	Supt of Highway - Contractual	1,898.67	
	A-960-1990.4000	Contingency - Contractual		1,898.67
To modify the budget for repairs to Supt. Vehicle				
<b>65</b>	A-960-8160.2000	Refuse & Garbage - Equipment	2,693.50	
	A-960-8189.2000	Recycling - Equipment	2,693.50	
	A-960-8160.4000	Refuse & Garbage - Contractual		2,693.50
	A-960-8189.4000	Recycling - Contractual		2,693.50
To modify the budget for 40 yard roll-off encumbrance				
<b>66</b>	A-960-9901.9000	Transfers Other Funds	0.06	
	A-960-9710.7104	Serial Bonds - Town Hall Interest		0.06
To modify the budget for Bond payment rounding				

#### BUDGET MODIFICATIONS

	Fund/ Department #	Fund / Department Name	Increase	Decrease
<b>2020</b>				
<b>67</b>	DB-960-5110.1351	Road Repairs - W/S work OT	9.35	
	DB-960-5110.1000	Road Repairs - Personal Services		9.35

To modify the budget for employee overtime during Water/Sewer work

<b>68</b>	DB-960-5130.1400	Machinery - DB Highway Police Work	26.36	
	DB-960--5130.1500	Machinery - DB Highway Building Insp. Work	39.54	
	DB-960-5130.1000	Machinery - Personal Services		65.90

To modify the budget for repairs on Departmental vehicles

<b>69</b>	SS6-960-8130.1000	SS6 Treat & Disp - Personal Services	1,174.17	
	SS6-960-8130.1100	SS6 Treat & Disp - Overtime	504.06	
	SS6-960-9030.8000	SS6 Treat & Disp - Benefits - Soc Security	111.56	
	SS6-960-1990.4000	SS6 - Contingency - Contractual		1,789.79

To modify the budget for work performed in district

<b>70</b>	SS6-960-8130.1008	Personal Services - Dunkin Donuts		
	SS6-960-8130.1108	Personal Services - Dunkin Donuts OT	-	
	SS6-960-8130.4008	Contractual - Dunkin Donuts	10,463.04	
	SS6-960-9030.8008	Social Security - Dunkin Donuts	-	
	SS6-960-9060.8008	Hospital & Medical Benefits - Dunkin Donuts	-	
	SS6-509-5031.9999	Exit 10 Sewer - Sewer Charges	10,463.04	

To modify the budget for reimbursement of Dunkin Donut expenditures

<b>71</b>	SSC1-960-8130.1000	Castleton Sewer - Personal Services	588.10	
	SSC1-960-9030.8000	Castleton Sewer - Benefits - Soc Sec.	9.70	
	SSC1-960-8130.4000	Castleton Sewer - Contractual		597.80

To modify the budget for employee time in district

<b>72</b>	SWC1-960-8340.1000	Consolidated Water Dist - Person Services	120.88	
	SWC1-960-8340.2000	Consolidated Water Dist - Equipment	180.00	
	SWC1-960-9030.8000	Consol Water Dist - Benefits - Soc Sec	1.42	
	SWC1-960-9060.8000	Consol Water Dist - Benefits - Health Ins	34.36	
	SWC1-960-1990.4000	Consolidated Water Dist - Contingency		336.66

To modify the budget for employee OT worked at district

#### INTERFUND LOANS

<b>Fund/ Department #</b>		<b>Debit</b>	<b>Credit</b>
<b>2020</b>			
<b>L1</b>	A-391	Due from Other Funds	31,175.00
	A-200	General Fund - Cash	31,175.00
	H047-200	Battiste Water Extension - Cash	31,175.00

H047-630 Battiste Water Ext. - Due to Other Funds 31,175.00  
 To Transfer Funds from A to Capital Project H047-Battiste Water Extension Preliminary Project costs

<b>L2</b>	A-200	General Fund - cash	22,000.00	
	A-391	Due from Other Funds		22,000.00
	SF1-630	Nassau Lake Fire Protect Dist. - Due to Other Fund	10,000.00	
	SF1-200	Nassau Lake Fire Protect Dist. - Cash		10,000.00
	SF2-630	Schodack Fire Protect Dist. - Due to Other Fund	10,000.00	
	SF2-200	Schodack Fire Protect Dist. - Cash		10,000.00
	SW7-630	Castleton Water Dist. - Due to Other Funds	2,000.00	
	SW7-200	Castleton Water Dist. - Cash		2,000.00
	To transfer funds to pay down interfund loans from General fund			

#### **INTERFUND TRANSFERS**

<b>Fund/ Department #</b>	<b>Fund / Department Name</b>	<b>Increase</b>	<b>Decrease</b>
<b>2020</b>			
A-200	General Fund - cash	80,413.38	
A-980-5031.999	General Fund - revenue		80,413.38
DA-522-9901-9000	Knickerbocker Bridge - Expenditure	80,413.38	
DA-200	Knickerbocker Bridge - Cash		80,413.38
To transfer remaining fund from DA to A fund - Bond paid off July 2020			

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Harris. Noes – 0.

#### **OPEN COMMENT – BOARD**

C. Rex expressed concern over the rising cases of COVID-19 in the area and asked if the board should consider locking the main doors of the town hall and returning to appointments only. C. Swartz asked how many people, except for employees' initial morning check-in, generally visited the building on any given day. The Town Clerk estimated twenty-five people but advised that some were repeat entrances for town employees. C. Swartz asked which offices were being visited the most. The Town Clerk replied her office, Building Department and Justice Court. S. Harris said he had been in constant contact with the Rensselaer County Health Department and they had not indicated that the building needed to be locked. He felt further discussion was needed before a decision was made. All board members agreed.

#### **ADJOURNMENT**

As there was no further business before the Board, C. Kenney made a motion to adjourn the 12/10/20 Town Board meeting at 7:37 p.m., seconded by C. Rex. Meeting adjourned.

Respectfully Submitted,

Debra L. Curtis  
 Schodack Town Clerk