

**DATE:** SEPTEMBER 24, 2020

**KIND OF MEETING:** TOWN BOARD

**WHERE HELD:** SCHODACK TOWN HALL

**CLERK:** DEBRA L. CURTIS

**PRESIDING OFFICER:** JAMES E. BULT (*Deputy Supervisor*)

**MEMBERS PRESENT:** SCOTT SWARTZ  
MICHAEL KENNEY  
TRACEY REX

**MEMBERS ABSENT:** DAVID B. HARRIS

**ATTORNEY:** CHRISTOPHER LANGLOIS, ESQ.

**COMPTROLLER:** PAUL HARTER

**OTHERS PRESENT:** DAWNE KELLY, ASSISTANT TO THE SUPERVISOR

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Deputy Supervisor (D.S.) Bult called the September 24, 2020 Town Board Meeting to order at 7:00 p.m. with the Pledge of Allegiance and dispensed with roll call. All present as noted. S. Harris was absent.

### **Briefing of Resolution**

D.S. Bult asked P. Harter, Comptroller, to explain resolution 2020-253. Mr. Harter said the town was given the opportunity to refinance bonds issued by the NYS Environmental Facilities Corporation (EFC) for the town well fields, Water Districts 2, 8, 9 and the Route 20 Corridor. The bonds, which had been purchased by EFC, would be converted to State Revenue Funds at a discounted rate. The savings would be returned to the town at a rate to be determined later. He noted the agreement needed to be executed by October 1<sup>st</sup> as that was the maturity date of the bonds.

**Board Comment (Resolution Only):** None.

**Public Comment (Resolution Only):** D.S. Bult asked the Town Clerk if any public comment had been received via email for the resolution. She said no.

### **Adoption of Resolution**

The resolution voted upon reflect additions, deletions and amendments approved by the consensus of the majority Board.

**EXPLANATION:** Bracketed and strikethrough indicates language that was stricken from the resolution when adopted. Underlined indicates language that was added to the resolution when adopted. A WITHDRAWN resolution is so noted and italicized.

C. Swartz made a motion to adopt the following resolution, as amended, seconded by C. Rex:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD  
OF THE TOWN OF SCHODACK DOES HEREBY:**

**2020-253)** Authorize Supervisor Harris to execute and administer refinancing initiative agreement relative to New York State Environmental Facilities Corporation (EFC) Clean Water and Drinking Water Revolving Funds, Series 2010C Bonds dated November 1, 2020.

4 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex. Noes – 0.

**Agenda Items**

1. **Comptroller's Office – Personnel:** P. Harter explained that S. Pilipczuk, Accountant, had been ill for some time and would be going in for surgery on October 6<sup>th</sup>. Her doctor anticipated her recovery to take up to twelve weeks with the potential for her to return to work in six weeks. If she returned early, she would continue to work from home as she was concerned about exposure to people in the building. He said the office had a serious back log due to her part-time status and his surgery earlier in the year. He noted a full-time person had been budgeted for 2020, which would be needed to catch up on the workload. In the beginning of the year, a temporary employee was hired through a Temp Agency to cover the Accountant position; however, based on the cost and the amount of training for each position, it would be more cost effective to hire a full-time employee. Looking to the future, he hoped the individual hired could move to Assistant Comptroller in three years and to Comptroller in seven years based on retirement of employees. D.S. Bult asked if hiring a temporary employee would be helpful until a permanent employee could be hired. P. Harter said, based on the amount of training needed, no. C. Rex asked Mr. Harter to clarify if he was requesting a full-time for 2021 or for now. Mr. Harter said the new employee would be helpful now. He noted that his 2020 budget was out of balance due to his illness earlier in the year; however, he was planning a vacation in November and if there was not a fulltime employee in place, no abstracts or budget modifications would be completed. He said there were two individuals on the civil service listing for accountants but if they were not available, the position would need to be posted with a request for applicants with accounting degrees and plenty of experience.
2. **Operator 2 Position – Highway Department:** D.S. Bult said Ken Holmes, Highway Superintendent, had spoken to J. Girvin Esq., Labor Attorney, regarding applicants from a previous listing for an Operator 2. Atty. Girvin said the list was recent enough and could be used to solicit interest for the position. If none of the applicants were interested, they would pass a resolution to post the position.
3. **Surplus Vehicle:** D. S. Bult said Chief Hourigan was seeking permission to place Police Unit #1 on the surplus list for sale at auction. All board members agreed.
4. **Broadband – Verizon Wireless Contract:** The Town Clerk explained that NYS OGS was renewing the contract for wireless services from Verizon. She said an email had been sent to all board members seeking approval for the new contract to be signed electronically before the October 8<sup>th</sup> meeting. The new contract would provide savings for the three jetpacks and two smartphones currently used by the town.

5. **Town Hall Parking Lot Use:** D.S. Bult said a request had been received from the East Greenbush Sports Booster Club to use the town hall parking lot for food pickup for their drive thru chicken barbeque event which would be held at My Place & Co. C. Rex noted that she had received a flyer on the event which already stated the parking lot would be used. D.S. Bult asked if any board member had any issue. All members said no.
6. **Castleton Library Storybook Walk:** D.S. Bult said an email had been received from M. Tacke of the Castleton Library looking for permission to move forward with the installation of the story walk in the town park. All board members were in favor.

### **ADJOURNMENT**

As there was no further business before the Board, C. Kenney made a motion to adjourn the 09/24/20 Town Board meeting at 7:16 p.m., seconded by C. Swartz. Meeting adjourned.

Respectfully Submitted,

Debra L. Curtis  
Schodack Town Clerk

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