#### Dawne Kelly

From:

Jennifer Mulligan

Sent:

Monday, August 26, 2013 10:43 AM

To:

Dawne Kelly

Subject:

September 12th agenda

Follow Up Flag: Flag Status:

Follow up Flagged

Categories:

Red Category

Hi Dawne – Can you add the following resolution? Laberge has billed for services related to assisting the Town with analyzing the sale of water to EG under the general wastewater addendum. Since that addendum only addresses wastewater, we need a resolution to amend to include water services.

Original Resolution:#13-125: Authorize Supervisor Dowds to execute and administer Professional Services Proposal dated April 10, 2013, Addendum No. 04 with Laberge Group, LLC relative to wastewater in the Town in an amount not to exceed \$10,000.00.

Proposed Resolution: Amend Resolution No. 2013-125 to include services related to wastewater and water.

Since the billing explicitly states that the services are water related, I am unable to process the bill under the wastewater contract. The Town has requested the services and it must be paid, therefore I do not see an issue with this minor language change. Also there will be future services that will be billed.

Thanks, Jen

Jennifer L. Mulligan, CPA, Comptroller

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### Dawne Kelly

From:

Kathleen Blake

Sent:

Thursday, July 18, 2013 11:59 AM

To:

Dawne Kelly

Subject:

FW: Price Decrease for ADP Pay Expert

Attachments:

PL2 0056 3 Yr Price Agreement.pdf

Hi Dawne - The worst case scenario would be if we cancelled with ADP. A (3) month processing fee would then be invoked.

Kathy Blake
Payroll & Personnel Clerk
Town of Schodack
265 Schuurman Rd.
Castleton, NY 12033
Ph (518) 477-3628
Fax (518) 477-9594
kathleen@schodack.org

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From: Kathleen Blake

Sent: Wednesday, July 17, 2013 8:57 AM

To: Dennis Dowds; James Bult (jamesbult@gmail.com); Curtis, Frank (FCurtis@rensco.com); m.kenney9@verizon.net;

scottswar@gmail.com

Subject: Price Decrease for ADP Pay Expert

Happy Wednesday Everyone:

I am happy to announce the following per the attached agreement:

7/13 no increase

7/14 2.5

7/15 2.5

They were originally asking for 4.5% increase this year.

Have a Great Day!

Kathy

Kathy Blake
Payroll & Personnel Clerk
Town of Schodack
265 Schuurman Rd.
Castleton, NY 12033
Ph (518) 477-3628
Fax (518) 477-9594

#### kathleen@schodack.org

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From: Potts, Sue A [mailto:Sue.Potts@adp.com]

Sent: Tuesday, July 16, 2013 10:05 AM

To: Kathleen Blake

Subject: ADP Case 026233002 Price Agreement

#### Dear Kathie.

Your concern in relation to the price increase % is understandable in the current economy and we appreciate you giving us the opportunity to work with you on this. I can offer to reduce the increase to 2%, or we can exclude you completely with a signed agreement like the one I have attached. Signing this would allow me to rescind this year's increase and limit increases for the next two years to a maximum of 2.5%, please contact me at your convenience and let me know your thoughts. I am available Monday – Friday 8:30 – 5:00, to address your concerns. We appreciate your business and look forward to working with you.

Thank you for choosing ADP to be your service provider.

## Susan Patta

Susan Potts| Relationship Specialist

ADP Major Accounts | Northeast Service Center

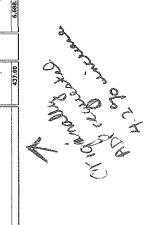
866 951 4274 ext. 6904511 | sue.potts@adp.com

#### ADP WorkForce Now® - an integrated on-line solution Click Here

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(FDF)	Major Acc	Major Accounts - Northeast Service Center	nts -	Yorth	east Se	rvice	Center		1			ortheast Service Center	
Company Name: Town Of Schodack	TOWE	m Of Sci	hoda	¥						Carre	Autopay II Current Pifcing	Company Name: Town Of Schodack Fried Date: 16,100 Propos	Autopay II ed Pricing
Total Annual Cost Pefore Discounts: \$6,407.7  * Discount % is only applied in discountable between 54,6407.2  * Discount % is only applied in discountable between followed with a 8 symbol.	52: \$6,4 96; \$6,4 53: \$6,4 ted wift a \$ 5yn	\$6,407.70 \$6,407.70 \$ symbol				-	Marianism as	fördmich and Nase obsodes	ग्वहर अवस्थि वर्ग	operation	ansk oak to the last analostik tim.	Total Proposed Annual Cast Before Discountist: \$56,689.0  Total Proposed Format Cast With Object Place 1 and Proposed Proposed Discountist: \$6,689.0  Total Proposed Annual Cast With Object High Synchritist: \$6,689.0  Total Proposed Annual Cast With Object High Synchritists with a symmetric Proposed Annual Cast With Object High Synchritists and Asset Annual Cast With Object High Synchritists and Asset High Synchritists	soplicable for.
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Total Before Discount:									418.45		6,407.70	Total Bidore Discount:  + Discount:	6,688.90
Fotal After Discount.								Ц	418.45		6,487,70	Total After Discount: 437.00	6,688.90

Proposed Piter, Ambidus enested 19624 (1983)





#### AUTOMATIC DATA PROCESSING, INC. GUARANTEED THIRTY-SIX MONTH PRICE AGREEMENT

Client Information	n:									
Client Name: Service Center: Parent Company Requested By:	Code:	Town of Schoda 0056 10PL2 Sue Potts	ck -				Effective Date:  Expiration Date:	7/1/2013 7/1/2016	-	
Related Company	/ Codes:	Ň/A.								
Contact Informa	tion:							N:54430*445445490*****************************		
Contact: City:		Kathie Blake	State:	Phone: NY	(518) 47 Zip:	7-3628	Address:	265 5	Schuurman Road	<u> </u>
ADP, Inc. ("ADP next th. be added under the	") is pleased to plinty-six the above listed po	provide months, subject to tarent code. In consider	Town of S the terms and condition of the mutual For the next	Schodack ons set forth in the all agreements set thirty-six	("Client") was agreement. This forth below, ADP amonth period co	ith a guaranteed pr	follows:	-	es that may	ncrease
		this agreement are	7/1/2014 7/1/2015 e delivery, reverse w		2.50 2.50 ction fees, mainter					
minimum guarant	2) Guarantee	·	As consideration	on for the	thirty-six	month guarantee	I price period, Client ent to purchase the se	agrees to purchase	the services for a	, and a second
applies based on including interest sold, merged or in	e months initial terms and and reasonable in the event there	t agrees to pay ADP	a termination fee of to the date of termina y Client. If Client fa ecting amounts due A of ADP's service con	ation). Following ils to pay the earl NDP hereunder th	three months g the ly termination fee of at are not under goo	of average month thirty-six r other amounts due od faith dispute by	Client. The termination	r the services (base price period, standa nall reimburse ADP on fee will be waive	d on an average of and termination pol- for any expenses it and in the event the	icy ncurred, company is
CLIENT AND A	DP COVERING	D BY THIS AGREE THE SPECIFIC SE JNLESS SIGNED B	RVICES. THIS AG	REEMENT SUP						
	ADP R	epresentative				***************************************	Town of S	Schodack		
Name:	David Ganch			•		Name:				-
Signature:						Signature:				-
Title:	VP Relationsh	nip Mgmt				Title:	···			
Date						Date:				

NOTE: ONLY THE DIVISION VICE PRESIDENT OR FINANCE EXECUTIVE OF THE AFFECTED REGION IS AUTHORIZED TO EXECUTE THIS PRICE AGREEMENT ON BEHALF OF ADP.

#### Dawne Kelly

From:

Jennifer Mulligan

Sent:

Monday, August 26, 2013 10:43 AM

To:

Dawne Kelly

Subject:

September 12th agenda

Follow Up Flag: Flag Status:

Follow up Flagged

Categories:

Red Category

Hi Dawne – Can you add the following resolution? Laberge has billed for services related to assisting the Town with analyzing the sale of water to EG under the general wastewater addendum. Since that addendum only addresses wastewater, we need a resolution to amend to include water services.

Original Resolution:#13-125: Authorize Supervisor Dowds to execute and administer Professional Services Proposal dated April 10, 2013, Addendum No. 04 with Laberge Group, LLC relative to wastewater in the Town in an amount not to exceed \$10,000.00.

Proposed Resolution: Amend Resolution No. 2013-125 to include services related to wastewater and water.

Since the billing explicitly states that the services are water related, I am unable to process the bill under the wastewater contract. The Town has requested the services and it must be paid, therefore I do not see an issue with this minor language change. Also there will be future services that will be billed.

Thanks,

Jen

Jennifer L. Mulligan, CPA, Comptroller

Town of Schodack | 265 Schuurman Road | Castleton, New York 12033 Ph: 518-477-7919 ext. 319 | Fx: 518-477-6546 | email: jennifer@schodack.org

web: www.schodack.org

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#### AGREEMENT

Agreement made this	day of	, 2013, by and
between THE TOWN OF	, NEW YORK,	hereinafter
referred to as "Town" and RENSSELAI	ER COUNTY, NEW YORK,	with offices
located at 1600 Seventh Avenue, Tro	oy, New York hereina	fter referred to
as "County".		

- 1. On selected County Roads as listed on Schedule "A", the Town will provide all snow plowing and sanding from October 1, 2013 to April 30, 2014. The County will reimburse the Town actual costs for labor, materials and equipment as follows.
  - Labor hourly wages, regular and overtime plus the cost of all benefits.
  - Material actual costs for all salt and sand applied to County Roads.
  - Equipment hourly rental rates for the equipment rental as established by the New York State Department of Transportation.
- 2. Except as provided hereinafter, the County shall be responsible for any loss with respect to any tort claim arising from or occasioned by the manner of performance of the functions under this Agreement, provided, however, that the Town shall, within ten (10) days, notify the County of any action, proceeding, claim or demand arising hereunder. The County shall, at its option, either elect to defend any action brought against the Town or call upon the Town to defend such action. In the event that the Town defends the action the County shall reimburse the Town for all necessary expenses, including litigation expenses incurred by the Town. In no event shall the County be obligated to defend or indemnify the Town, or any insurer thereof, in any action, proceeding, claim or demand arising out of the actual operation of a Town owned or operated vehicle, whether such vehicle shall be insured or subject to self insurance, while engaged in the operation of snow and ice control functions under this Agreement.
- 3. The County shall not unreasonably interfere with the Town's attempts to safely plow said area.

- 4. The Town acknowledges and agrees that the services to be furnished by the Town to the County are furnished as an independent contractor and not as an agent or as officers or employees of the County.
- 5. This agreement has been executed on behalf of the County pursuant to Resolution G/pending/13 of the Rensselaer County Legislature.

THE	TOWN OF	, NEW YORK
	Supervisor	
	THE COUNTY OF RENSSELAER, NEW	YORK
	County Executive	
STATE OF NEW YORK ) COUNTY OF RENSSELAER ) SS	.:	
personally came Kathleen M. J. by me duly sworn, did say that		who, being
Executive of the County of Rescorporation described in and that the same was so executed Legislature; that the seal af	, New York; that(s)he is the nsselaer, New York, the municipal which executed the within instruction of the fixed to said instrument is sugame was so affixed pursuant to	pal rument; County ch
	NOTARY PUBI	IC

STATE OF NEW YORK COUNTY OF RENSSELAER	) )SS.:	
personally came who, being by me duly at the Town of municipal corporation instrument; that the s the Town Board of such	sworn, did sa , New Yo described in same was so ex n town; that t	
		NOTARY PUBLIC

## Rensselaer County Snow Removal Patrol 2013-2014

Town Of Schodack 3776 U.S. Route 20 Nassau, NY 12123 (518)766-4000



Date:

#### **EQUIPMENT OPERATOR'S DAILY REPORT**

	J		·	<del></del>	Holidays		\$ <del></del>	<u> </u>	
	Tin	ne	1	1.5	2.5				
	County Route #8	Stony Point Road	Regular	Overtime	Overtime	Salary	Benefits		TOTAL
Labor/Name	From	То	Total Hours	Total Hours	Total Hours		Rate**	Hourly Rate	Dollars
Tim Haberland		The second statement was a second statement of the sec				\$ 21.92	12.53	\$ 34.45	
Operator #2									
						\$ 32.88	12.53	\$ 45.41	
						\$ 54.80	12.53	\$ 67.33	
Frank Ball						\$ 12.66	4.08	\$ 16.74	
Wingman									
						\$ 18.99	4.08	\$ 23.07	

Equipment / Truck#	Hrs.	Truck/Wing	Plow	Sander	Radio	Hourly Rate	
Truck 30,000 GVWR		\$ 45.00	\$	ĺ		\$ 71.00	S 71.00
						***	

			CONTROL DE LA CONTROL DE L La control de la control de			
		Base Rate	*Fuel*	TOTAL	TOTAL	
Materials		\$ / Ton	Increase	\$ / Ton	Tons	
SAND		\$ 9.90		\$ 9.90		
SALT	as per State Contract/International Salt	#49,05	Basid or	2012-13 Price		s -
SAND/SALT MIX						

		TOTAL Dollars / Labor / Equipment / Materials	
RATE IS DE	TERMINED EACH WEEK	NAME OF THE PROPERTY OF THE PR	
	>FOLLOWING WEDNESDAY		
	Highway Superintendant		
Weather 1	TO ST STREET AT ACCOUNT OF STREET ST STREET, OF STREET, OF STREET, OF STREET, OF STREET, OF STREET, OF STREET,	Kenneth J. Kolmes	
<b>.</b>	9 8 <b>\$</b>		

Each patrol will be assigned to a territory. His duty will be to clean all the County Roads in his territory the full width of the roadway.

\*\* Benefits Rate paid 57.16% for Full-time Employees

Snow will be pushed back as far as possible to provide room for later snow falls.

32.20% for Wingman Part-time Employees

At the end of each day's work this report must be made out and mailed to this office.

No time will be allowed for anyone not regularly assigned to this work and whose names do not appear on this report.

## FEDERAL EMERGENCY MANAGEMENT AGENCY

## APPLICANT'S BENEFITS CALCULATION WORKSHEET

APPLICANT:	Town of Schodack			
DISASTER NUMBER:				
DA ID.	The state of the s			
PROJECT NUMBER:				
TOTAL PAYROLL IN DO	OLLARS: \$ 679,09	4.53	_	
	Dollars			OVERTIME %
	and Hours	REGULAR TIME %		PARTTIME %
Holidays	96	4.62		X
Vacation Leave	132	6.35		X
Sick Leave	104	5.00		Х
* Social Security		6.20	*	6.20
* Medicare		1.45	*	1.45
* Unemployment	\$ -	n/a	*	n/a
* Workman's Compensation	\$ 52,714.00	8.57	*	8.57
** Retirement	\$ 46,258.00	15.98	**	15.98
Health Benefits	\$ 86,082.63	9.00		X
Life Insurance Benefits	\$ -	0		n/a
Disability		X		X
Total (in % of annual salary)		57.17 %		32.20 %
	,			
I CERTIFY THAT THE INFORM	ATION ABOVE WAS TRANSCRIB	ED FROM PAYROLL		
	ENTS WHICH ARE AVAILABLE F			
CERTIFIED				
TITLE;	SU	PERINTENDENT OF HIGHWAYS	3	
DATE:			-	

The attached Snow Removal Reports reflects a pay increase for 2013 Benefit percentage has been applied to the same. The following chart shows the applicable pay rates with benefits for all classes.

	2013	Pay Rate	X 57.17%	V	Pay Rate / vith Benefits
Foreman/Senior Mechanic	1 1.5		13.240572 13.240572	\$ \$	36.40 47.98
	2.5	46.32	13.240572 13.240572 13.240572	\$ \$	59.56 71.14
Water Sewer Operator Class C	1 (		13.120515	\$	36.07
	1.5 9 2 9 2.5 9	45.90	13.120515 13.120515 13.120515	\$ \$ \$	47.55 59.02 70.50
Operator #3	1 \$	22.03	12.594551	\$	34.62
	1.5 \$ 2 \$ 2.5 \$	44.06	12.594551 12.594551 12.594551	\$ \$ \$	45.64 56.65 67.67
Operator #2	1 5	21.92	12.531664	Ĉ.	34.45
Operator #2	1.5 \$ 2 \$ 2.5 \$	32.88 43.84	12.531664 12.531664 12.531664	\$ \$ \$ \$ \$	34.45 45.41 56.37 67.33
Operator #1	1 \$	21,25	12.148625	\$	33.40
	1.5 \$ 2 \$ 2.5 \$	31.88 42.50	12.148625 12.148625 12.148625	\$ \$ \$	44.02 54.65 65.27
Laborer	1 \$	19.69	11.256773	¢	30.05
	1.5 \$ 2 \$ 2.5 \$	29.54 39.38 49.23	11.256773 11.256773 11.256773	\$ \$ \$	30.95 40.79 50.64 60.48
Wingman	2012 P	ay Rate	X 32.20%		Pay Rate /
Ningmen are not paid overtime with the exception of major Holidays	1 \$	12.66	4.07652	witi \$	h Benefits 16.74

The attached Snow Removal Reports reflects a pay increase for 2014 Benefit percentage has been applied to the same. The following chart shows the applicable pay rates with benefits for all classes.

Foreman/Senior Mechanic  Water Sewer Operator Class C  Operator #3	1.5	\$ 23.57 \$ 35.36	13.474969		
Water Sewer Operator Class C  Operator #3	1.5	-	1.5 4.74M6M	\$	37.04
Operator #3		\$ 35.36		\$	48.83
Operator #3		\$ 47.14		\$	60.61
Operator #3	2.5	\$ 58.93	13.474969	\$	72.40
Operator #3	1	\$ 23.41	13.383497	ф Ф	36.79
		э 25.41 \$ 35.12	13.383497	\$	
		ъ 35.12 \$ 46.82	13.383497	\$ \$	48.50 60.20
	2.5		13.383497	\$	71.91
	***************************************				
Operator #2		\$ 22.86	13.069062	\$	35.93
Operator #2		\$ 34.29	13.069062	\$	47.36
Operator #2		\$ 45.72	13.069062	\$	58.79
Operator #2	2.5	\$ 57.15	13.069062	\$	70.22
	1 (	\$ 22.30	12.74891	\$	35.05
	1.5 \$	\$ 33.45	12.74891	\$	46.20
		\$ 44.60	12.74891	\$	57.35
and the second s	2.5	\$ 55.75	12.74891	\$	68.50
Operator #1	1 \$	\$ 21.62	12.360154	\$	33.98
	1.5	32.43	12.360154	\$	44.79
	2 \$		12.360154	\$	55.60
	2.5	\$ 54.05	12.360154	\$	66.41
aborer	1 9	20.03	11.451151	\$	31.48
	1.5		11.451151	\$	41.50
·	2 9		11.451151	\$ \$	51.51
	2.5		11.451151	\$	61.53
Vingman 2	2012 0	Pay Rate	X 32.20%	n	lav Data /
	CUIZ M	ay Nate	∧ JZ.ZU70	Pay Rate / with Benefits	
Vingmen are not paid overtime vith the exception of major Holidays	1 \$	12.88	4.14736	\$ 17.03	