



HEATING APPLIANCE PERMIT APPLICATION

Town of Schodack

Building Department
Town Hall 3rd Floor, 265 Schuurman Rd.
Castleton, NY 12033

Town Supervisor
David B. Harris

Phone (518) 477-7940
Fax (518) 477-7983
www.schodack.org

Permit No. _____

APPLICATION IS HEREBY MADE to the Building Department for the issuance of a Building Permit pursuant to the N.Y.S. Uniform Fire Prevention and Building Code for the construction of buildings, additions or alterations, or for removal or demolition, as herein described. The applicant or owner agrees to comply with all applicable laws, ordinances, regulations and all conditions expressed on this application which are part of these requirements, and also will allow inspectors to enter the premises for the required inspections.

APPROVED / DENIED

OFFICE USE ONLY

ADDRESS OF SUBJECT PROPERTY

Number _____ Street _____ City _____ State _____ Zip _____

Tax Map No. (Required - This can be found on your Tax Bill) _____

Zoning District _____ Lot Size _____ Occupancy Classification _____ Commercial ☐ Residential ☐

Specify Work
To Be Done _____

Existing Use _____ Intended Use _____

Estimated Cost of Construction _____ Floor Area of Construction (Sq. Ft.) _____

Applicants

Name _____ E-Mail _____

Address _____
Number _____ Street _____ City _____ State _____ Zip _____

Phone (Home) _____ (Cell) _____ (Fax) _____

Property Owner(s) Name _____ Phone _____

Address _____
Number _____ Street _____ City _____ State _____ Zip _____

General Contractor _____

Address _____
Number _____ Street _____ City _____ State _____ Zip _____

Phone (Work) _____ (Cell) _____ (Fax) _____

THE GENERAL CONTRACTORS CURRENT CERTIFICATE OF WORKERS COMPENSATION (form C-105.2, U26.3 or CE-200) AND GENERAL LIABILITY INSURANCE (ACCORD Form) ARE REQUIRED TO BE ON FILE (Town of Schodack must be certificate holder) WITH THIS OFFICE PRIOR TO ISSUANCE OF A BUILDING PERMIT

IF WORK IS DONE BY THE HOME OWNER, THIS OFFICE REQUIRES A COPY OF THE DECLARATION PAGE FROM THE HOME OWNERS INSURANCE POLICY

OFFICE USE ONLY

Fee Amount \$ _____ Date Paid / Check Number _____

Application of _____ Dated _____

Is hereby Approved ☐ Denied ☐

Reason for DENIAL of permit _____

Proposed Use _____

Date _____

Code Enforcement Official _____

THIS PERMIT EXPIRES ONE (1) YEAR FROM DATE ISSUED

INSTRUCTIONS

1. This application must be completed legibly in ink and submitted to the Town of Schodack Building Department.
2. All **Chimney's and Heating Appliances** must be accompanied by:
 - A) Two sets of plans for any Structural Changes (if applicable).
 - B) Plans and Specifications with their *UL listing* and *label*.
 - C) The manufacturers installation instructions and details.
 - C) **Certificate of Liability Insurance** as well as **Proof of Workers Compensation**.
5. The work covered by this application SHALL NOT commence before the issuance of a Building Permit.
6. Upon approval of this application, this Building Department will issue a Building Permit to the applicant. Such permit and Approved Plans shall be kept on the premises and be available for inspection throughout the progress of the work.
7. Any deviation from the approved plans must be authorized by the approval of revised plans subject to the same procedure established for the examination of the original plans. An additional permit fee may be predicated on the extent of the variation from the original plans.

INSPECTION SCHEDULE

All Inspections Require 24 Hours Notice

You must call the Town of Schodack Building Department (518) 477-7940 for the following required inspections. Any work covered or concealed before inspection and approval shall be exposed for inspection at the applicants expense.

For Gas Fireplace and Gas Inserts

1. Gas Fireplaces must have their fuel **supply lines tested and certified**.
2. When all work is completed, a **Final Inspection** of the Site, Building and Work Done is Required. **Carbon Monoxide Detectors are Required**.

For Wood and Pellet Stoves

1. When all work is completed, a **Final Inspection** of the Site, Building and Work Done is Required. **Carbon Monoxide Detectors are Required**.

For Masonry or Factory Built Fireplaces

1. **Foundation** and or **Base Inspection** (if applicable)
2. **Through Floor Inspection**
3. **First Flue Inspection** set at top of smoke chamber.
4. **Through Ceiling and Second Floor Inspection**.
5. **Through Roof Inspection**.
6. **Framing Inspection** (if applicable) before closing of any of the frame work.
7. **Insulation Inspection** (if applicable).
8. When all work is completed, a **Final Inspection** of the Site, Building and Work Done is Required. **Carbon Monoxide Detectors are Required**.

TO WHOM IT MAY CONCERN:

Please be informed that in reviewing building plans, all information is taken from the plans. Any changes, after the plans have been accepted, must be reviewed by the Building Inspector. This Department shall expect, upon completion, to find the structure as the plans show.

Date _____

(Applicant)

In addition, under Town Code 90-4 (J), the Building Inspector has the right to revoke the permit if construction is not prosecuted in accordance with the application and applicable law.