

**Town of Schodack
Town Board Meeting
December 14, 2023**

Public Session - 7 p.m.

Call to Order

Pledge of Allegiance

Roll Call

Public Comment

Presentation – Nicole Allen – Laberge Group- Zoning updates

Executive Session (if needed)

Watch via livestreaming <https://townhallstreams.com/towns/schodack>

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

- 2023-323** Ratify and affirm authorizing William Morgan Sole Assessor to attend Application of the Three Approaches to Value November 29th, December 1st, 4th, 6th, and 7th on-line course. All appropriate expenses are to be borne by the Town per the 2023 adopted Town Budget, with an estimated cost of \$470.00. [A-1355.4]
- 2023-324** Ratify and affirm authorizing the purchase of a 2024 Chevrolet 2500HD Silverado Crew Cab Pickup Truck with hitch and mini strobe pursuant to GML 103(16) from DeNooyner Chevrolet, Inc. purchasing contract bid number 23-0908-1 Franklin County at a cost not to exceed \$57,134.75. [DB Fund Balance]
- 2023-325** Ratify and affirm authorize the purchase of a Ford F350 with Dump body from Scorpio Motors LLC dba Greenwich Ford at a cost not to exceed \$ 71,000.00 [A Fund Balance]
- 2023-326** **WHEREAS**, the Town of Schodack accepted the offer of dedication of Scotland Lane and Hunters Road, from Highland Hills Subdivision, developer Victor Gush by resolution 2004-337 on September 9, 2004, and

WHEREAS, they should be included in total mileage inventories for the Town of Schodack , and

WHEREAS, Pursuant to federal statute, states are required to submit public road mileage annually to the Federal Highway Administration (FHWA). In August 2012, FHWA significantly expanded the extent of the state road network subject to federal reporting. Under the expanded federal reporting requirements, states must now report data on ALL public roadways regardless of ownership, and

WHEREAS, as a result of the new requirement, the New York State Department of Transportation (NYSDOT) has re-inventoried and re-measured all municipal roads resulting in gains or losses in total mileage.

NOW, THEREFORE, BE IT RESOLVED, that the Town of Schodack shall add the following roads and mileage to their inventory: Scotland Lane and Hunters Road.

2023-327 Authorize Town Clerk to publish a notice for a public hearing to seek public comment on Proposed local law No. 10 of 2023 to Amending Chapter 197-2 and 197-16 entitled Eligibility in the Town of Schodack in accordance with Section 467 of the Real Property Tax Law. Said hearing to be held on Thursday, Jan 11, 2024 at the Schodack Town Hall at 7:15 p.m.

2023-328 Authorize Supervisor Peter to execute and administer a School Resource Officer (SRO) agreement dated _____ by and between Schodack Central School District and the Town of Schodack to be effective _____.

2023-329 Authorize Supervisor Peter to solicit expressions of interest from engineering firms listed on the 2022 Region 1 Local Design Services Agreement list, rank the responding firms, and contract with the top ranked firm to submit a BridgeNY grant application due January 14, 2024. Upon grant award the Supervisor is authorized to contract with the top rank firm to provide subsequent design, ROW incidentals, ROW acquisition, permitting, coordination, grant administration and construction phase services for the Brookview Station Road bridge over the Moordenerkill. The contract amount for preparation of the BridgeNY grant application shall not exceed \$8,000.

2023-330 Subject to all necessary civil service approvals, provisionally appoint _____ to position of full-time Police Officer effective December __, 2023 at ___ year level salary as set forth in the Collective Bargaining Agreement between the Town of Schodack and Schodack Police Department, United Public Service Employees Union (UPSEU) dated January 1, 2023 through December 31, 2025.

2023-331 **WHEREAS**, the Town of Schodack has been engaged by Duck Pond Realty LLC in regard to interest in pursuing a NYSESD Focused Attraction of Shovel

Ready Tracts New York (FAST NY) Grant opportunity for pre development activities associated with a 41 acre parcel located at 1707 Duck Pond Rd; and

WHEREAS, The Town of Schodack Town Board, after due consideration, has determined that it is desirable and in the public interest to submit an application to Empire State Development for a FAST NY Grant Program; and

WHEREAS, the Town of Schodack maintains land use control over the proposed project site; and

WHEREAS, the proposed project is in accordance with Town planning objectives; and

WHEREAS, the proposed financing is appropriate for the specific project; and

WHEREAS, the proposed project facilitates effective and efficient use of existing and future public resources to promote economic development; and

WHEREAS, where applicable, the project seeks to attract, create, and sustain employment opportunities; and

WHEREAS, the Town Board hereby authorizes and directs the Supervisor to submit an application for financial assistance under the Focused Attraction of Shovel Ready Tracts New York (FAST NY) Grant Program; and

WHEREAS, the project will develop and enhance infrastructure and/or other facilities in a manner that will attract, create and sustain employment opportunities in The Town of Schodack.

NOW THEREFORE BE IT RESOLVED that the Town Board hereby supports and will sponsor an application for FAST NY funding for the Duck Pond Road Redevelopment Project located at 1707 Duck Pond Road and will administer the grant in accordance with all applicable rules and regulations established by NYSESD, and

BE IT FURTHER RESOLVED, that the Town Supervisor hereby is authorized to execute and file an application on behalf of the Town of Schodack with the NYS Empire State Development Corporation for a FAST NY grant on behalf of the Town and Duck Pond Realty LLC; and

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized and designated as the representative and to act as such in connection with the application to provide additional information as may be required including all understandings and assurances contained in the application; and

BE IT FURTHER RESOLVED, that the Supervisor is hereby authorized and directed to execute any contract and/or agreement with Empire State Development in connection with the Application and his designee is further

authorized to request and expend funds from New York State to said contract and/or agreement; and

BE IT FURTHER RESOLVED, to the extent all or any actions hereby authorized have been executed and/or performed by the Supervisor all are hereby ratified and confirmed and this Resolution take affect immediately.

2023-332 Full-time employees (non-union) are given the following holidays for the year 2024:

<u>Date</u>	<u>Holiday</u>
January 1	New Year's Day Observance
January 15	Martin Luther King, Jr. Day
February 19	Presidents Day
May 27	Memorial Day
July 4	Independence Day Observance
September 2	Labor Day
October 14	Columbus Day
November 11	Veterans Day Observance
November 28	Thanksgiving Day
November 29	Day after Thanksgiving
December 25	Christmas
December 26	Christmas [Day after Christmas holiday]

2023-333 Designate Transfer Station holidays for year 2024 as follows:

<u>Date</u>	<u>Holiday</u>
May 28	Memorial Day Observance*
July 4	Independence Day
September 3	Labor Day Observance*
November 28	Thanksgiving Day
November 29	Day after Thanksgiving
December 25	Christmas Day

*Transfer Station is closed on Mondays, therefore, pursuant to the Collective Bargaining Agreement, Monday holidays will be observed on Tuesday.

Floating Holidays consist of: New Year's Day, Employee Birthday (union Only), Martin Luther King's Day (non-union only), Presidents' Day, Columbus Day and Veteran's Day, Election Day (union only), Christmas, Day after Christmas (non-union only)

2023-334 Authorize renewal of the Town's liability insurance policy with NYMIR, including property, general liability, auto, inland marine, boiler & machinery, law enforcement and public officials effective January 1, 2024 with a Six Million Dollar Umbrella, single occurrence with a Twelve Million Dollar aggregate for the premium not to exceed \$186,659.63.

2023-335 Adopt the following annual salary expense for the calendar year 2024:

Town Board Members	\$	12,500.00	
Town Justices	\$	36,633.00	
Court Officer	\$	29.57	/hour
Secretary to the Town Justice	\$	26.00	/hour
Secretary to the Town Justice	\$	25.00	/hour
Secretary to the Town Justice	\$	22.00	/hour
Supervisor	\$	70,725.00	
Secretary to the Supervisor	\$	27.46	/hour
Public Information Officer	\$	5,801.00	
Comptroller	\$	89,400.00	
Assistant Comptroller	\$	39.81	/hour
Accountant	\$	31.07	/hour
Human Resources Manager	\$	32.50	/hour
Receiver of Taxes	\$	43,479.00	
Deputy Tax Receiver	\$	19.92	/hour
Senior Tax Clerk	\$	15.99	/hour
Tax Clerk	\$	15.33	/hour
Tax Clerk	\$	15.33	/hour
Budget Officer	\$	4,289.00	
Sole Assessor	\$	57,204.00	
Assistant to the Assessor	\$	21.74	
Data Collector	\$	16.34	/hour
Board of Assessment Review (BAR)- Chair	\$	582.00	
BAR Members	\$	492.00	
BAR- Secretary	\$	276.00	
Town Clerk	\$	69,446.00	
Deputy Town Clerk-FT	\$	21.74	/hour
Deputy Town Clerk	\$	21.74	/hour
Records Management	\$	30.27	/hour
Buildings/Janitorial	\$	23.50	/hour
Police Chief	\$	100,395.00	
Assistant Police Chief	\$	35.00	/hour
Police Clerk	\$	21.74	/hour
Police Chief Confidential Assistant	\$	-	/hour
P/T Police Officers - 1	\$	26.79	/hour
P/T Police Officers -2	\$	28.93	/hour
Dog Control Officer	\$	-	
Highway Superintendent	\$	82,800.00	
W/S Manager	\$	26.79	/hour
Secretary to Highway Superintendent	\$	25.36	/hour
Secretary to Park	\$	25.36	/hour
Park Attendants	\$	16.17	/hour
Director of Youth and Recreation	\$	13,187.00	
Historian	\$	2,637.00	
Director of Transfer Station Operations	\$	62,832.00	
Park Manager	\$	23.50	/hour
Building Inspector	\$	35.77	/hour
Assistant Building Inspector	\$	36.13	/hour
Building, Planning & Zoning Dept Secretary	\$	21.74	/hour
Registrars of Vital Statistics	\$	1,500.00	
Director of Planning and Zoning	\$	64,936.00	
Secretary to Director of P/Z	\$	27.85	
Secretary for P/Z Meetings	\$	21.74	/hour
Zoning Board Chairperson	\$	2,390.00	
Zoning Board Members	\$	1,495.00	
Planning Board Chairperson	\$	4,779.00	
Planning Board Members	\$	2,988.00	
Summer Grounds	\$	16.86	/hour
Wingmen	\$	16.04	/hour
Flaggers	\$	15.00	/hour
Pee Wee Wrestling Instructors	\$	600.00	
Water Safety Instructor	\$	3,200.00	
Camp Directors	\$	3,600.00	
Asst Director/Special Needs Supervisor	\$	2,000.00	
Pool and Summer School Director	\$	3,000.00	
Camp Nurse	\$	3,000.00	
Summer Soccer Director	\$	1,200.00	
Arts and Crafts Director	\$	3,200.00	
Transportation Director	\$	3,200.00	
Assistant Directors	\$	100.00	/hour
Lifeguards	\$	22.00	/hour
Bus Aides	\$	15.00	/hour
Counselors	\$	15.00	/hour

- 1 Board of Assessment Review – Chairperson- \$97.00/meeting; Members - \$82.00/meeting and Secretary - \$46.00/meeting-6 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.
- 2 Director of Planning - \$38,961.60; Director of Zoning - \$25,974.40
- 3 Secretary to Director of Planning/Zoning - Hourly rate (\$21.74) paid for attendance at planning/zoning meetings only.
- 4 Zoning Board Chairperson - \$199.17/meeting-12 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.
- 5 Zoning Board Members - \$124.58/meeting-12 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.
- 6 Planning Board Chairperson - \$227.57/meeting-21 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.
- 7 Planning Board Members - \$142.29/meeting-21 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.

2023-336 Authorize the Comptroller’s recommendation to direct the Town Supervisor to pay the claims #22-_____ to 22-_____ on Abstract No. 2023-12, in the amount of \$_____, including the claims paid \$_____.

2023-337 Authorize the November 2023 budget modifications, interfund loans and interfund transfers as provided in document dated December 2023 and recommended by the Comptroller.

Motion to Adjourn

Pursuant to the regulation of the Americans with Disabilities Act (Public Law 101-336), the Town of Schodack will provide auxiliary aids or special services for persons with disabilities. Please notify the Town Clerk’s Office at 477-7590 so arrangements can be made for requested services.

Please forward correspondence regarding Town matters to :
 Supervisor Charles J. Peter Town of Schodack, 265 Schuurman Road
 Castleton-on-Hudson, New York 12033-9622 or call the Supervisor at 518-477-7918