

**Town of Schodack
Town Board Meeting
December 10, 2020**

Public Session - 7 p.m.

Call to Order

Pledge of Allegiance

Roll Call

Swearing in Police Officers: Ryen T. Boehme and Carrie Kane

Joining us via Zoom: LUKE ASHBY

Watch via livestreaming <https://townhallstreams.com/towns/schodack>

Public Comment – will be received via emails up to 6:30 p.m. on Thursday, November 12th
Deb.curtis@Schodack.org

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

2020-313) Full-time employees (non-union) shall be given the following holiday for the year 2020:

<u>Weekday</u>	<u>Date</u>	<u>Holiday</u>
Friday	January 1, 2021	New Year's Day

Designate a Transfer Station holiday for year 2020 as follows:

<u>Weekday</u>	<u>Date</u>	<u>Holiday</u>
Friday	January 1, 2021	New Year's Day

2020-314) Authorize renewal of the Town's liability insurance policy with NYMIR, including property, general liability, auto, inland marine, boiler & machinery, law enforcement and public officials effective January 1, 2021 with a Six Million Dollar Umbrella, single occurrence with a Twelve Million Dollar aggregate for the premium not to exceed \$147,653.43.

2020-315) Authorize Supervisor Harris to execute and administer Roofing Proposal dated November 11, 2020 with Garland/DBS, Inc. through participation in the U.S. Communities Cooperative Purchasing Alliance in an amount not to exceed \$179,978.00.

2020-316) Amend resolution 2020-054 as adopted January 9, 2020 to increase not to exceed amount by \$5,000.00 as follows: Pursuant to professional services

agreement dated January 7, 2020, appoint Tabner, Ryan and Keniry, LLP as Special District Counsel and based on per hour fee schedule as follows: Partners \$275.00, Associates \$170.00 and Paralegals \$95.00. This authorization shall not exceed ~~\$7,500.00~~ \$12,500.00 without further board approval.

2020-317) Adopt the following annual salary expense for the calendar year 2021:

Town Board Members	\$	10,000.00	
Town Justices	\$	33,526.00	
Court Officer	\$	27.06	/hour
Secretary to the Town Justice	\$	23.85	/hour
Secretary to the Town Justice	\$	16.50	/hour
Supervisor	\$	60,725.00	
Secretary to the Supervisor	\$	25.13	/hour
Public Information Officer	\$	5,307.00	
Comptroller	\$	81,810.00	
Assistant Comptroller	\$	34.39	/hour
Accountant	\$	25.00	/hour
Human Resources Manager	\$	28.03	/hour
Receiver of Taxes	\$	39,791.00	
Deputy Tax Receiver	\$	18.24	/hour
Senior Tax Clerk	\$	14.64	/hour
Tax Clerk	\$	14.03	/hour
Budget Officer	\$	3,923.00	
Sole Assessor	\$	60,360.00	
Assistant to the Assessor	\$	21.26	/hour
Data Collector	\$	14.96	/hour
Board of Assessment Review (BAR)- Chair	\$	552.00	
BAR Members	\$	462.00	
BAR- Secretary		hourly rate	/hour
Town Clerk	\$	63,864.00	
Deputy Town Clerk-FT	\$	19.83	/hour
Deputy Town Clerk	\$	21.26	/hour
Records Management	\$	27.71	/hour
Buildings/Janitorial	\$	21.50	/hour
Police Chief	\$	79,017.00	
Police Asst Chief (part time)	\$	-	/hour
Police Officers (part-time)	\$	20.97	/hour
Dog Control Officer	\$	-	
Highway Superintendent	\$	72,761.00	
Secretary to Highway Superintendent	\$	19.63	/hour
Secretary to Park	\$	19.63	/hour
Park Attendants	\$	14.79	/hour
Director of Youth and Recreation	\$	12,068.00	
Historian	\$	2,497.00	
Director of Transfer Station Operations	\$	57,503.00	
Park Manager	\$	21.13	/hour

Building Inspector	\$	32.12	/hour
Assistant Building Inspector	\$	33.07	/hour
Secretary to Building Department	\$	17.72	/hour
Registrars of Vital Statistics	\$	1,400.00	
Director of Planning and Zoning	\$	59,429.00	
Secretary to Director of P/Z	\$	18.70	/hour
Secretary to Director of P/Z	\$	18.70	/hour
Zoning Board Chairperson	\$	2,187.00	
Zoning Board Members	\$	1,368.00	
Planning Board Chairperson	\$	4,373.00	
Planning Board Members	\$	2,734.00	
Summer Grounds	\$	15.18	/hour
Wingmen	\$	14.44	/hour
Flaggers	\$	12.50	/hour
Pee Wee Wrestling Instructors	\$	500.00	
Water Safety Instructor	\$	3,000.00	
Camp Directors	\$	3,500.00	
Asst Director/Special Needs Supervisor	\$	2,000.00	
Pool and Summer School Director	\$	2,000.00	
Camp Nurse	\$	2,700.00	
Summer Soccer Director	\$	1,000.00	
Arts and Crafts Director	\$	3,000.00	
Transportation Director	\$	3,000.00	
Assistant Directors	\$	17.00	/hour
Lifeguards	\$	16.25	/hour
Bus Aides	\$	13.00	/hour
Counselors	\$	12.00	/hour
Special Needs Counselor	\$	21.00	/hour

1 Board of Assessment Review – Chairperson- \$92.00/meeting; Members - \$77.00/meeting and Secretary – hourly rate per/meeting-6 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.

2 Director of Planning - \$35,657.40; Director of Zoning - \$23,771.60

3 Secretary to Director of Planning/Zoning - Hourly rate paid for attendance at planning/zoning meetings only.

4 Zoning Board Chairperson - \$182.25/meeting-12 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.

5 Zoning Board Members - \$114/meeting-12 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.

6 Planning Board Chairperson - \$208.24/meeting-21 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.

7 Planning Board Members - \$130.19/meeting-21 meetings scheduled, not to exceed annual amount stated above without further Town Board approval.

2020-318) Authorize Supervisor Harris to execute and administer a shelter agreement with Mohawk Hudson Humane Society for the 2021 calendar year to satisfy the requirements of the New York State Department of Agriculture and Markets Law. It is the policy of the Town that owners, if located, shall be

responsible for charges incurred at Mohawk Hudson Humane Society when pets are claimed, as may be allowed by law. Terms and conditions of the contract are subject to approval by Attorney to the Town as to form and substance.

2020-319) Authorize Supervisor Harris to execute and administer proposal dated November 17, 2020 from General code to provide supplementation local laws 1-4 of 2020 and reprint 18 Town Codebooks in an 8.5 x 11 format in an amount not to exceed \$2,785.00.

2020-320) **RESOLVED**, that a credit card authority for this Organization be established by the Designated Officer named in the section immediately below with UMB Bank, N.A., and that separate accounts and credit cards (“Cards”) under said authority be opened and issued by Bank in the name of this Organization for use by employees and agents of this Organization who are identified from time to time by the Designated Officer, or by any successor to the Designated Officer identified from time to time by the Recordkeeper (or by the successor to the Recordkeeper), and that the Organization authorizes the use of the Cards in accordance with the Cardholder Agreement that is sent by Bank with the Cards; and

RESOLVED FURTHER, that David B. Harris, Town Supervisor is the Designated Officer referred to in the above section of this Resolution, and that the Designated Officer or any successor to the Designated Officer designated in writing by the Recordkeeper (or by a successor Recordkeeper) may from time to time: request that Cards be issued in the name of this Organization; request that the credit limits and purchase controls be changed on existing Cards issued in the name of this Organization; designate additional persons authorized to use Cards issued by Bank in the name of this Organization; request termination of use of existing Cards; and communicate other pertinent information to Bank; and

RESOLVED FURTHER, that the forgoing resolution shall remain in full force and effect until written notice of an amendment or rescission thereof is delivered to and received for by Bank; and

RESOLVED FURTHER, that the Recordkeeper be and he/she is hereby authorized and directed to certify to Bank this resolution and that the Recordkeeper signing this Resolution and Agreement or any person designated in writing by the Recordkeeper, is authorized to certify to the Bank the names and signatures of persons authorized to act on behalf of the Organization under the foregoing Resolution and Agreement, and from time to time hereafter, as additions to or changes in the identity of said Recordkeeper are made, such Recordkeeper or designee shall immediately report, furnish and certify such changes to the Bank, and shall submit to Bank a new incumbency certificate or other document reflecting such changes in order to make such changes effective; and

RESOLVED FURTHER, foregoing resolution was adopted in accordance with the governing documents of the Organization, resolution is now in full force and effect. resolution is now in full force and effect.

- 2020-321)** Amend Personnel Policy and Procedure Manual Section 511 to add subsection Use of Social Media and Working from Home Policies to be effective immediately.
- 2020-322)** To concur that the Town of East Greenbush Town Board be designated lead agency for the B-2 Zoning in the Town of East Greenbush, amending text to allow Civic; religious facility uses.
- 2020-323)** Authorize the Comptroller's recommendation to direct the Town Supervisor to pay the claims #20-1784 to 20-____ on Abstract No. 2020-12, in the amount of \$_____, including the claims paid \$_____.
- 2020-324)** Authorize the November 2020 budget modifications, interfund loans and interfund transfers as provided in document dated December 2020 and recommended by the Comptroller.

Motion to Adjourn

Pursuant to the regulation of the Americans with Disabilities Act (Public Law 101-336), the Town of Schodack will provide auxiliary aids or special services for persons with disabilities. Please notify the Town Clerk's Office at 477-7590 so arrangements can be made for requested services.

Please forward correspondence regarding Town matters to:
Supervisor David Harris
Town of Schodack, 265 Schuurman Road
Castleton-on-Hudson, New York 12033-9622
or call the Supervisor at 518-477-7918

1/9/2018 1:52 PM