

Town of Schodack Community Market

1777 Columbia Turnpike

Castleton, NY 12033

Corner of Rt 150 and Rts 9&20, next to the CDTA Park & Ride

Tuesdays, June 4th through October 8th 2024, 4-7pm

Mission:

- Provide an opportunity for Schodack area producers, growers, makers and bakers, to showcase and sell their products to the local community.
- Create an inclusive and welcoming environment for vendors, residents, and visitors to enjoy locally grown and produced goods in a community setting.

2024 Rules, Regulations & Vendor Application

1. Fill out and sign the attached application and hold harmless policy.

Return to: *Deb Tremont*, debtre25@yahoo.com or 1985 E Schodack Rd, Castleton, NY 12033

2. Vendors must comply with all applicable local, state and federal regulations regarding the production, labeling and safety of their products. Business owner is responsible for obtaining all insurance, licenses, certifications, inspections, and collecting and filing taxes as appropriate for said business.
3. Vendor applications are accepted on a rolling basis beginning **May 10, 2024** and through the duration of the market as space allows. Vendors will be notified as soon as possible regarding acceptance to the market.
 - A. Priority is given to farmers, growers and producers from Schodack and the immediate surrounding communities
 - B. Other handcrafters, food trucks, bakers, makers and similar vendors will be considered on a case-by-case basis as space allows, priority given to Schodack residents and business owners
 - C. Guest Vendors will be added to a contact list. If a regular market vendor can not participate on a given week, guest vendors may be contacted to fill in the space for one or more weeks at the discretion of the market committee.
4. Upon acceptance to the Town of Schodack Community Market (TSCM), vendors will need to pay a \$25 registration fee to reserve their space for the season. Guest vendors will pay \$5 per appearance. **Food trucks will have a fee of \$25 per day.** Cash or check payable to: **Town of Schodack, memo 'Community Market'**
5. Vendors will be assigned to a market space that fits a 10'x10' tent. Vendors are required to provide their own tent, tent weights, tables/chairs and display items. Market vendors must have a sign indicating the name of their business. Food trucks (maximum of 2 per week) will have a designated area. Vendors are responsible for their own trash collection and removal.
6. Vendor vehicles shall be parked directly behind the vendors space on the grassy area or other designated area as advised by the committee. The parking lot is reserved for market patrons.
7. On market days, set up should begin no earlier than 2:30pm. Vendors are expected to be set up and ready by 4pm and should not break down before 7pm.

Market Information

The TSCM is supported by the Town of Schodack and is managed by a committee comprised of market vendors and community members who all reside within the town of Schodack. The committee establishes the rules for the market, manages the market on market days, and process applications and fees.

The market is rain or shine. In the event of severe weather the market committee may cancel the market for the safety of vendors and patrons.

At least one committee member will be onsite on all market days.

Market Committee for the 2024 market season:

Marilee Jorgenson, farm producer

Megan Keenan, farm producer

Deb Tremont, maker vendor

Amy Spairana, maker vendor

Lisa Drury, community member

Kelly Kendrick, community member

Kevin Konig, town employee

The committee welcomes community involvement and contributions/suggestions.

Town of Schodack Community Market – Vendor Application

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Tuesdays, June 4th through October 8th 2024, 4-7pm

____ Returning Vendor (check one) ____ New Vendor ____ Guest Vendor

Business Name/Farm: _____

Name of Vendor: _____

Address: _____

City: _____ State: _____ Zip: _____

Phone Number(s): _____

Email Address: _____

Website/Etsy page/Social Media page for business (for non-produce vendors, if none, please attach a detailed description of items or photos of your goods):

Please list the items you plan to sell at the market, be specific and inclusive of all items:

Full season vendors, list any dates you will NOT be able to participate in the market:

Please contact a market committee member as soon as you know you will be unable to attend a market day so that we may fill your space with a guest vendor

Guest vendors, please describe your availability, ie; how often you could fill in, how much notice you would need, etc:

If accepted as a vendor, I agree to abide by all Town of Schodack Community Market rules and regulations. I agree to be a good neighbor and will treat all other vendors and visitors with kindness and respect.

SIGNATURE _____ DATE _____

**Town of Schodack Community Market –
Hold Harmless and Indemnification Agreement**

1777 Columbia Turnpike

Castleton, NY 12033

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Tuesdays, June 4th through October 8th 2024, 4-7pm

The undersigned agrees to the fullest extent permitted by law to defend, indemnify, and hold harmless the officers, agents and volunteers of the Town of Schodack Community Market and/or the Town of Schodack from and against any and all damages, claims, demands, causes of action, losses, liabilities, penalties, suits, liens, judgments and expenses including reasonable attorney's fees and costs arising in whole or in part and in any manner from acts, omissions, breach or default of the undersigned that may have occurred in performance of any activity engaged in relation to the Town of Schodack Community Market.

Vendor is responsible for all monies collected from the sale of vendors goods. The Town of Schodack Community Market and the Town of Schodack are in no way responsible for any lost or stolen monies or items of said vendor.

Business Name/Farm: _____

Vendor Name: _____ Date: _____

Signature(s): _____

for committee use only, please initial and date

application received by _____ date _____ payment received by _____ date _____
APPROVED _____ DECLINED _____ record check # _____ or mark cash _____

CONTRACT ADDENDUM NO. 2023061-01

(SCHODACK PARK CONCEPT - SPRAY PARK)

DATED: May 3, 2024

TO

Agreement for Professional Services

(Original General Services Agreement: Dated: December 13, 2010)

The original Agreement, between Town of Schodack, Rensselaer County, New York, the OWNER and Laberge Engineering & Consulting Group, LTD., the ENGINEER is hereby amended as follows:

The contract amount shall be increased on an hourly basis up to \$8,000 plus reimbursable expenses for provision of additional services related to establishment of a spray park.

OWNER:

Town of Schodack

265 Schuurman Road

Castleton New York 12033
City State Zip

BY: _____
Charles Peter, Supervisor

ENGINEER:

LABERGE ENGINEERING & CONSULTING GROUP, LTD.

4 Computer Drive, West

Albany New York 12205
City State Zip

BY:  _____
Richard F. Laberge, P.E., President

CONTRACT ADDENDUM NO. 2024052-00

(Rt 9 Water District CWD101 Ext. No. 10 Map Plan and Report)

DATED: April 25, 2024

TO
Agreement for Professional Services
(Original Agreement Dated: January 3, 2011)

The original Agreement, between Town of Schodack, Rensselaer County, New York, the CLIENT and Laberge Engineering & Consulting Group, LTD., ENGINEER, is hereby amended as follows:

The contract amount shall be increased by \$23,000 including reimbursable expenses for provision of additional services related to preparation of a Map Plan and Report for extending Consolidated Water District No. 101 (CWD101) to the parcels abutting US Rt 9 and those parcels abutting the water main from NYS Route 150 to Columbia County.

OWNER:

TOWN OF SCHODACK

265 Schuurman Road

Castleton, New York 12033
City State Zip

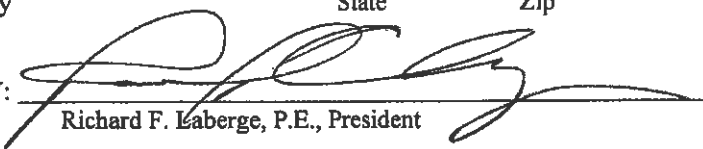
BY: _____
Charles Peter, Supervisor

ENGINEER:

LABERGE ENGINEERING & CONSULTING GROUP, LTD.

4 Computer Drive, West

Albany New York 12205
City State Zip

BY: 
Richard F. Laberge, P.E., President

SPD Phone System Upgrades

January 2024

	Spectrum	Northeast
Installation	\$500.00	1587.14 – Subtract tax (153.11) Total cost of install is 1434.03
Contract Term	3 Years	3 Years
Monthly Payment	\$309.00 (12 Phones)	Approx. \$345.00 (12 Phones)

Current System:

- Currently the Town pays on average \$420 per month for phone, modem and fax.
- 911 Calls routed to Rensselaer County Public Safety
- Calls made directly to PD will transfer to Public Safety if no response
- Current phone menu is 3-years-old – only way to update is to have Northeast respond to PD as a paid service call (Over \$200)
- Calls made to PD non-emergency line often times need response from officers – sometimes they are of emergency nature – Civilian Admin Assistant answers phones and can expose us to liability

Proposed Systems:

- PD should have an automated menu system for response to inquiries. (email requests, officer messages) – these facilitate this
- Both proposed phone systems are cloud based
- Both are Accessible anywhere with the handset or cellphone app
- Can link to officer email for messages (audio files)
- Can also be accessed via an app on phone
- All calls are recorded and can be accessed for QC purposes as well as evidentiary purposes (current system has no recording)
- Menu can be changed on demand by PD administrator
- Spectrum will not utilize PD internet bandwidth – Northeast IS will
- Both systems allow text messaging from PD
- Video calling
- All systems very customizable and offer traditional business phone system features (call park, forwarding, waiting music, etc.)



Unified Communications with RingCentral Estimate Form (V 2023.1)

Opportunity / Proposal Description					
* Company Name	Schodack Police				
* Street Address	1797 Columbia Turnpike				
* City	Castleton	* State	NY	* ZIP	12033
* Location TN #		* Is this the Main Location?			Yes
Total Number of Locations proposed for UC services?					1
* Customer POC Title / Role	Ralph Southworth Assistant Chief of Police	* email	Ralph Southworth 518-477-8077		
Client Super Admin	Ralph Southworth	email	rsouthworth@schodackpolice.com 518-477-8077		
Oppty #		* S/E Rep	Steve Pitkiewicz		
* Sales Rep	Michael Littlejohn	S/E email	Steve.Pitkiewicz@Charter.com		
* Sales Rep email	Michael.Littlejohn@Charter.com	S/E Phone #	518-724-7385		
* Sales Rep Phone #	413-557-6023				

Discovery Questions / Notes	
* 1. Is porting required from any existing Spectrum Voice services?	Spectrum Voice Porting Req'd
* 2. Type of Transport at site?	Spectrum DOCSIS
* 3. Spectrum Enterprise Managed Network / Enterprise Network Edge Service?	Does not have MNE/ENE Edge
* 4. Spectrum Enterprise Managed Network / Enterprise Network Switch?	Does not have MNE / ENE Switch
* 5. Shared Drop or Dedicated Drop?	Shared Drop - Computer/Phone
* 6. Number of Phones at site (BYOD+Purchased) that require Inside Wiring?	0
* 7. BYOD Count: Quantity of devices being brought by customer	0

Current Solution

Special Voice Solution Needs

Estimate Notes

1. This is a budgetary estimate, valid for 90 days. This does not represent a quote or a commitment to provide services. Final pricing may vary.
2. If total number of devices (phones+BYOD) exceeds total number of seats (Std.+Prem.+Ltd Ext), additional devices cannot be activated.
3. Applicable taxes and fees are not included in the estimates. Additional fees for ICB Items are not included in this estimate.
4. Returned equipment may incur Restocking fees.
5. Standard / Premium Seats come with unlimited usage that covers outbound calling in US-50, Puerto Rico, and Canada.
6. Toll Free Usage is charged 1.9 cents per minute and is not included in the Unlimited Long Distance Usage.
7. International calls are charged on a 60 second basis & rates are at <https://www.ringcentral.com/support/international-rates.html>
8. Inside Wiring / On Site Professional Install are only available with an active or ordered MNE/ENE Edge service and Managed Switches.
Additional MNE/ENE Managed Switch or service charges may apply.
9. If selected, Equipment Installation Plan is presented as an NRC in this form and Service Order. Invoice will apply monthly charges for period.

* Items with an asterisk are REQUIRED items.



Unified Communications with RingCentral Estimate Form (V 2023.1)

Opportunity / Proposal Description	
* Company Name	Schodack Police
* Street Address	1797 Columbia Turnpike

* Contract Term (Yrs.)	3
* Purchase or Equipment Installment Plan (EIP)	Purchase

Seats and Add-Ons		QTY	MRC	Extended MRC
Seats	Standard	12	\$22.00	\$264.00
	Premium	0	\$33.00	
Add Ons	Limited Extension	3	\$15.00	\$45.00
	Large Meeting Upgrade 200	0	\$20.00	
	Live Reports License	0	\$25.00	
	Rooms License	0	\$25.00	
	Rooms Connector	0	\$25.00	
	Toll Free Number	0	\$10.00	
	Add'l Telephone Numbers	0	\$2.00	
	Total MRC (See Estimate Notes)			

Phones / Devices and Services		QTY	NRC	Extended NRC
Phones / Devices	Poly VVX250	0	\$126.00	
	Poly VVX450	0	\$234.00	
	Poly VVX450 w. 1 EM50 Exp.	0	\$468.00	
	Poly Trio 8300	0	\$468.00	
	Poly Trio C60	0	\$1,008.00	
	Poly D230	0	\$180.00	
	Poly CCX500	0	\$369.00	
	Cisco ATA 192	0	\$153.00	
	Cisco CP6821 (w/PS)	0	\$108.00	
	Cisco CP7841 (w/PS)	0	\$180.00	
	Cisco CP8851 (w/PS)	0	\$270.00	
	Cisco CP8851 w. 1 Expansion	0	\$450.00	
	Cisco CP8851 w. 2 Expansion	0	\$630.00	
	Additional NRC	Remote Professional Install	1	
On Site Professional Install		0	N/A	
Inside Wiring		0	N/A	
Per Phone Activation Fee		0	\$0.00	
Per Phone Shipping Fee		0	\$0.00	
Professional Services (ICB required with an SOW for NRC charges)		Custom Onboarding	0	ICB
	Custom Training	0	ICB	Per SOW
	Custom Prof. Services/Labor	0	ICB	Per SOW
	Network Assessment	0	ICB	Per SOW
Total NRC (See Estimate Notes)				\$500.00

Additional Estimate / Solution Notes

Prepared for
 Schodack Police Department
 Ralph Southworth
 rsouthworth@schodackpolice.com
 518-477-8077
 3776 US Highway 20
 Nassau, NY
 12123-1994, United States

Provided by
 Northeast IS, LLC
 rsapienza@northeast-is.com
 518-754-4623



Summary of services



Description	Customer total	
	One-time	Monthly
Services		
Unified Communications Services	\$14.20	\$229.64
Equipment	\$225.00	
Shipping	\$29.83	
Professional services & other items		
Installation programming, training Installation, programming training	\$1,045.00	
Wall brackets Break rm, patrol x2, garage	\$120.00	
Subtotal	\$1,434.03	\$229.64
Surcharges & Other fees		\$58.11
Estimated taxes	\$153.11	\$31.93
TOTAL	\$1,587.14	\$319.68
	One-time	Monthly

Notes:

- Your final bill may look different than other bills. It may include: (1) one-time fees and product charges for new services added during the prior month, (2) full charges for no new month, (3) a possible usage charge, as well as (4) associated taxes and fees.
- Hardware provided on promotional is amortized over a 12-month period. Penalties on hardware for early cancellation of an account are calculated based on the percentage of the term remaining at the time of cancellation.
- Taxes, freight, shipping charges may be retroactive only and are subject to change. Actual taxes, fees and shipping charges will be calculated at the time the order is placed.
- Taxes and fees are based on service address and can differ by address.

Details

Police Dept 1797 Columbia Tpke, Castleton On Hudson, New York 12033-9595

Description	Quantity	Unit price	Customer total	
			One-time	Monthly
Unified Communications Services				
CONNECT Essentials (3 yr) 3-year contract. One user license includes Cloud PBX with unlimited local and long distance calling, ability to connect 1 phone device plus mobile and desktop apps, Team Chat, File Sharing (5 GB/user), and Video Conferencing (4 web participants per meeting).	11	\$17.74		\$195.14
Local Number Porting Fee	2	\$7.10	\$14.20	
Auto Attendant (additional) Greets callers and provides call routing options. For calls forwarded outside of the network, includes 1,000 minutes of outbound local calls per month.	1	\$6.50		\$6.50
Resource Line (500 min) Used to enable common area phones such as conference or lobby phones, 500 minutes of outbound local calls included per month.	2	\$14.00		\$28.00
Equipment				
 Grandstream HT801 ATA The HT801 Adapter connects to your existing fax machine allowing you to send and receive faxes through the Cloud Phone System.	3	\$75.00	\$225.00	
 Fanvil V64 An IP desk phone with a 3.5-inch 480x320 Color Screen, dual Gigabit Ethernet ports, built-in Bluetooth and Wi-Fi, and a USB port. Includes 8 physical line keys capable of 21 configurable positions for calls, presence, or speed dial.	11	Free	Free	Free
Shipping				
880 Watervliet Shaker Rd, Albany, New York 12205-1010	—	—	\$29.83	
Taxes & Fees				
Surcharges & Other fees	—	—		\$58.11

Notes:

- Your first bill may bill different than other bills. It may include: (1) one-time fees and program charges for new services and/or (2) bills for the previous month (2) bill charges for the next month, (3) applicable state charges, as well as (4) associated taxes and fees.
- Hardware provided on promissory is available for a 12-month period. Penalties on hardware for early cancellation of an account are not applicable on the percentage of the term remaining at the time of cancellation.
- Taxes, fees and shipping charges may be subject to change. Actual taxes, fees and shipping charges will be indicated at the time the order is placed.
- Taxes and fees are based on service address and destination address.

Description	Quantity	Unit price	Customer total	
			One-time	Monthly
Estimated taxes	—	—	\$153.11	\$31.93
Total - Police Dept			\$422.14	\$319.68

Notes:

- This list will only include devices that either bills it may include: (1) one-time fees and program charges for new services added during the order period; (2) bill charges for the next month; (3) applicable program charges; (4) and (5) associated taxes and fees.
- Hardware shipped in promotion is amortized over a 24-month period. Penalties on hardware for early cancellation may be applied to the balance of all the one-time fees of the term commencing at the time of cancellation.
- Taxes, fees and shipping charges may be estimated only and are subject to change. Actual taxes, fees and shipping charges will be calculated at the time the order is placed.
- Taxes and fees are based on company address and not on the bill-to address.