

MEMORANDUM OF AGREEMENT
BY AND BETWEEN
THE TOWN OF SCHODACK
AND
CSEA LOCAL 1000 AFSCME, AFL-CIO
TOWN OF SCHODACK UNIT #8270-00
RENNSELAER COUNTY LOCAL 842

This Memorandum of Agreement by and between the Town of Schodack ("Town") and the CSEA, shall set forth the parties' agreement relating to their successor collective bargaining agreement. The terms and conditions of the parties' January 1, 2016 through December 31, 2019 collective bargaining agreement shall remain in full force and effect in the parties' successor collective bargaining agreement unless those terms and provisions are specifically amended, modified, or deleted as set forth herein. This Memorandum of Agreement shall be subject to the ratification by the members of the bargaining unit and the approval of the Town Board.

1. The parties' new collective bargaining agreement shall cover a three (3) year period, inclusive of the dates January 1, 2020 through December 31, 2022.
2. Article I, Section 4, shall be amended to provide:

"The Town agrees to furnish the CSEA Region IV Office, 1 Lear Jet Lane, Suite 2, Latham, New York 12110-2394 at least biannually a list of names and job titles to all employees in the bargaining unit, to include home addresses and work locations of the employees on the list sent to CSEA."
3. Article I, Section 5, shall be amended to provide:

"Employees who wish to withdraw their authorization for dues deductions must do so by following the instructions on their dues authorization card. For more information, employees should contact CSEA at 1-800-342-4146."
4. Article XII, Section 2, shall be amended to provide:
 - a. The Town shall provide a wage increase of 2% effective January 1, 2020 for all unit employees.

- b. The Town shall provide a wage increase of 2% effective January 1, 2021 for all unit employees.
 - c. The Town shall provide a wage increase of 2% effective January 1, 2022 for all unit employees.
5. The remaining provisions of the Collective Bargaining Agreement will be maintained status quo during the parties' new three (3) year agreement.

Agreed, by undersigned,

For the Town:

For CSEA:

David G. Hamer

Andy Woodard

October 22, 2019

10/22/19

Date

Date

AW
CSEA Labor Relation Specialist

Dawne Kelly

From: Nadine Fuda
Sent: Monday, November 25, 2019 8:32 AM
To: Dawne Kelly; David Harris
Subject: FW: 2019035 Season's East-South Plan & SWPPP Review
Attachments: Preliminary Review 11-22-19.pdf

Please put Joe McGrath, Seasons East on the next TB meeting for clean fill. Attached is the review letter.
Nadine

From: Koziol, Philip E. [<mailto:pkoziol@labergegroup.com>]
Sent: Monday, November 25, 2019 8:05 AM
To: Nadine Fuda
Cc: David Harris; JPMcGrath@Seasonseast.com; Steven Hart; Christopher Langlois (CPL@girvinlaw.com)
Subject: 2019035 Season's East-South Plan & SWPPP Review

Please see the attached.

Philip E. Koziol - P.E.

Project Manager

(518) 458-7112 x155



Laberge Group

4 Computer Drive West

Albany, New York 12205

LabergeGroup.com



November 22, 2019

VIA EMAIL & MAIL

Nadine Fuda, Director
Planning & Zoning Department
Town of Schodack
265 Schuurman Road
Castleton, New York 12033

Re: Plan and SWPPP Review
Season's East - South
SPB No. 2019-13
Town of Schodack Planning Board

Dear Ms. Fuda:

We are in receipt of the following information for the project Season's East Landscaping LLC Cut & Fill:

- Cover Sheet; Existing Site Conditions & Demo Plan; Site, Grading & Erosion Control Plan; a Detail's Plan all dated October 2019; and
- A Storm Water Pollution Prevention Plan dated October 2019.

We recommend that this project be referred to the Town Board for approval of the construction of a clean fill in accordance with Chapter 137-4 Landfills of the Town Code consisting only of soil, sand, gravel, or rock, with no non-soil constituents (clean fill).

Based upon the above we offer our plan review comments that should be addressed by the Applicant:

Site Plan

1. As a means of green infrastructure, the project should preserve a natural riparian buffer along the Muitzes Kill. This area of naturally vegetated buffer should be defined, delineated and placed in permanent conservation easement, per the NYS DEC Stormwater Management Design Manual (Design Manual). The Design Manual recommends that the buffer extend at least 75 feet from the edge of the stream.
2. In place of clearing the entire area prior to the commencement of grading operations, the project should proposed phases of development that limit the extent of the area of exposed soils at any one time.
3. A sequence of construction should be added to the plans. The sequence should establish a schedule for temporary and permanent practices and their timing relative to other construction activities.
4. Super silt fence in accordance with the 2016 NYS Standards for Erosion and Sediment Control should be detailed and indicated on the plans and construction sequence to be initially installed at the toe of the proposed limits of fill at the limits of disturbance.
5. Given the project's proximity to the Muitzes Kill, temporary sediment basins should be designed and utilized for the project during grading operations until the site if fully stabilized.

6. Indicate the required Storm Water Management Facilities signage including the locations of the signs and details for the signs as required per the Design Manual.

Storm Water Pollution Prevention Plan

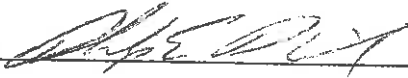
7. Section 1.2, the last paragraph should be revised to indicate the appropriate owner operator of the post construction stormwater management system..
8. Section 2.2, number 13, a copy of the NOI Acknowledgement letter from NYS DEC should be provided to the Town of Schodack also.
9. Section 2.3 should include the completion of the required Town Storm Water Management Facility Maintenance agreement by fully executing, filing the document with the Registry of Deeds and providing an official copy of the recorded document to the Town. A copy of the required document should be included in the SWPPP.
10. Section 3.10, rainfall data for the 10-yr should be 4.2” and the 100-yr 7.2”.
11. Section 5.4.2 should be revised that only minor maintenance is allowable, cleaning and repairs shall be conducted off site outside of the aquifer protection zones at an approved maintenance facility equipped to handle wash waters that may be contaminated with silt and petroleum products. Equipment found leaking fluids shall be immediately removed from the site and contaminated soils removed in accordance with Section 5.4.4 of the SWPPP.
12. Section 6.1.6 should include the summary analysis for post development un-mitigated peak discharges which will then demonstrate a change in hydrology from pre to post. “Post” development flow in table 4 should be indicated as post development mitigated discharge rates.
13. NOI, Question 2 should be revised to indicate new construction, as the site is not a redevelopment site per the definition of GP-0-15-002.
14. The Owner Operator Certification must be completed and included in the Final SWPPP.
15. The Contractors Certifications must be completed at prior to the pre-construction meeting and included in the Final SWPPP.
16. New York State Office of Parks, Recreation & Historic Preservation (NYS OPRHP) site clearance is required for MS4 compliance. Per the NYS OPRHP’s November 11, 2019 letter, additional information is required to be submitted to them.
17. NYS DOT approval of the proposed work within the State right-of-way is required. Copies of DOT’s approval and conditions should be provided to the Town.
18. A qualitative geotechnical evaluation of the slope’s stability, both existing and proposed, should be presented with recommendations to improve or maintain slope stability during and after construction and be based upon the soil type(s) to be placed on site.
19. The Design Manual requires stormwater outfalls should be provided for the overflow associated with the 10-year design storm event (non-erosive velocities on the down-slope) for infiltration basins. Therefore, the SWPPP should provide the emergency overflow weir sizing and calculations indicating that the detailed erosion control is suitable for the soils to prevent erosion at the proposed discharge velocities.

Nadine Fuda, Director
November 22, 2019
Page 3 of 3

We recommend the Planning Board refer this application to the Town Board with a recommendation for approval conditioned upon the above. We will continue to review the information as received.

Please contact us with any questions on the above.

Very truly yours,
LABERGE GROUP

By: 

Philip E Koziol, P.E.
Project Manager

C: David B. Harris, Supervisor
Chris Langlois, Esq. Town Attorney (via email only)
Joseph McGrath, Applicant (via email only)
Steven Hart, P.E. (via email only)

Dawne Kelly

From: Laberge, Richard F. <rflaberge@labergegroup.com>
Sent: Wednesday, November 20, 2019 8:32 AM
To: Laura Palmer
Cc: David Harris; Dawne Kelly; Nadine Fuda; Paul Harter; Laberge, Ronald J.
Subject: 2016104 Schodack CSD Sewer LG Contract Addendum
Attachments: Addendum #2016104-01 Corr. Reconst.pdf

Laura:

Per our conversation last week regarding our outstanding invoice 201610400027 for Schodack CSD Sewer, we have attached an addendum for the additional services we provided to work through the corrective measures process that Keller performed on their work after their contract completion. The amount of \$5,105.95 is for our services for the five plus months from May 1, 2019 to October 15, 2019 and includes meetings with the Town and Keller, coordination with the contractor, and field observations of their corrective work.

This is our final invoice for this project and it is reimbursable from the School District under the Town's agreement with the School District.

We ask that you put this on the next Town Board agenda for their consideration. Please contact us with any questions.

Thanks

Rich

Richard F. Laberge - P.E.

President

(518) 458-7112 x107



Laberge Group

4 Computer Drive West

Albany, New York 12205

LabergeGroup.com



Laberge
ENGINEERING
ARCHITECTURE



Group
SURVEYING
PLANNING

**CONTRACT ADDENDUM NO. 2016104-01
(Schodack CSD Sewer District - Corrective Reconstruction)**

DATED: November 19, 2019

**TO
Agreement for Professional Services
(Original agreement date: January 3, 2011)**

The original Agreement, between Town of Schodack, Rensselaer County, New York, the OWNER and Laberge Group, the ENGINEER is hereby amended as follows:

This Addendum authorizes services regarding coordination, meetings and field observations of corrective reconstruction for the project to extend the sewer service to the Schodack CSD campus on Maple Hill Road.

Said services shall be performed on a lump sum basis for \$5,105.95 including normal reimbursable expenses.

This Addendum shall be attached to and form a part of the Contract Documents.

TOWN OF SCHODACK

BY: _____
David Harris, Supervisor

LABERGE GROUP

BY: 
Richard F. Laberge, P.E., President

**TOWN OF SCHODACK
EDUCATIONAL SEMINARS REQUEST**

Pursuant to Resolution # 2010-044, the Supervisor is authorized to approve staff attendance at educational seminars if registration and expenses are deemed to be appropriately budgeted and do not exceed \$250 in the aggregate.

Please attach information about the seminar (i.e. agenda) include documentation to support each cost item, so that the Supervisor and/or Town Board can appropriately review.

Staff attending educational program: Nadine Fuda

Name of Seminar/Conf./Course: Northern Adirondack Code Enforcement
 Location (Venue, City): Lake Placid, NY
 Dates of Seminar: 3/2/20-3/5/20
 Cost of Seminar (Registration Fees): \$300.00

<u>Travel Costs:</u>	<u># of Miles</u>	<u>Rate as of 1/1/19</u>	<u>Estimated Amount</u>
Mileage	294	\$ 0.580	\$ 170.520

Please include a copy of mapquest to estimate total mileage - this will be used as a guideline when your actual mileage is submitted for reimbursement.

Train/Bus/Plane \$
 Town Vehicle _____

Lodging:

Name of Hotel/Motel	<u>Crown Plaza</u>
# of Rooms	<u>1</u>
# of Nights	<u>4</u>
Cost per night	<u>\$108.00</u>
Total Lodging Cost	<u>\$ 432.00</u>

Meals:
 Included in seminar cost two per day
 Estimated cost if you answered no above \$125.00

Total estimated cost to attend:
 Estimated cost per staff member* \$1,027.52
(total cost divided by # of ppl attending)

Is the total cost budgeted?

TB Resolution needed?* yes
 If Yes, please document resolution # #2019/2020

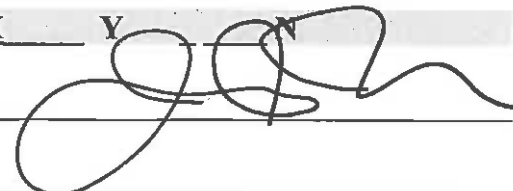
Department Head Approval Nadine Fuda
 Supervisor Approval _____

* If the estimated cost per staff member is > \$250, then a TB resolution is required. Please plan ahead. A resolution is required prior to any town obligation (payment) for the seminar. Please attach this form and a copy of the resolution, if applicable, to all payment requests involving payment to a vendor or an employee reimbursement.

Note: Please make sure you bring the appropriate tax exemption forms with you. Most restaurants will accept the tax-exempt letter. There is also a special tax-exempt form for hotels.

**TOWN OF SCHODACK
EDUCATIONAL SEMINARS REQUEST**

Pursuant to Resolution # 2008-056, the Supervisor is authorized to approve staff attendance at educational seminars if registration and expenses are deemed to be appropriately budgeted and do not exceed \$100 in the aggregate.

Staff attending educational program:	<u>Joseph Tremblay</u>
Name of Seminar/Conf./Course:	<u>Northern Adirondack Code Enforcement</u>
Location (City, State)	<u>Crown Plaza, Lake Placid, NY</u>
Dates of Seminar:	<u>March 2-5, 2019</u>
Cost of Seminar:	<u>\$ 300.00</u>
<u>Travel Costs:</u>	<u>Estimated Amount</u>
Mileage (\$.58/ mile)	<u>\$ 170.52</u>
Train/Bus/Plane	<u>\$</u>
Town Vehicle	<u>__ Y __ X __ N</u>
<u>Lodging:</u>	
# of Nights	<u>4</u>
Cost per night	<u>\$ 108.00</u>
Total Lodging Cost	<u>\$ 432.00</u>
<u>Meals:</u>	<u>Two per day</u>
Included in seminar cost	<u>_ Y __ X __ N</u>
Estimated cost if you answered no above	<u>\$100.00</u>
Total estimated cost to attend:	<u>\$ 1002.52</u>
Is the total cost budgeted?	<u>__ X __ Y __ N</u>
TB Resolution needed?*	<u>__ X __ Y __ N</u>
Department Head Approval	<u></u>
Supervisor Approval	<u></u>

* Please plan ahead. A resolution is required prior to any town obligation (payment) for the seminar. Please attach this form and a copy of the resolution, if applicable, to all payment requests involving payment to a vendor or an employee reimbursement.

Note: Please make sure you bring the appropriate tax exemption forms with you. Most restaurants will accept the tax-exempt letter. There is also a special tax-exempt form for hotels.