2021 232

# CONTRACT ADDENDUM NO. 2021 - 09

(ARPA Program Guidance and Administration)

DATED: September 20, 2021

TO
Agreement for Professional Services
(Original agreement date: January 3, 2011)

The original Agreement, between Town of Schodack, Rensselaer County, New York, the OWNER and Laberge Group, the ENGINEER is hereby amended as follows:

This Addendum authorizes services additional services related to the provision of program guidance, project prioritization, and grant administration of the American Rescue Plan Act funds.

Fee for said services shall be an hourly basis plus reimbursable expenses.

This Addendum shall be attached to and form a part of the Contract Documents.

BY:		
	David Harris, Supervisor	_

#### LABERGE GROUP

TOWN OF SCHODACK

Richard F. Laberge, P.E., President

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## **CONTRACT ADDENDUM NO. 2018007 – 01**

(Battisti Water District No. 10)

DATED: October 8, 2021

TO

Agreement for Professional Services (Original agreement date: January 3, 2011)

The original Agreement, between the Town of Schodack, Rensselaer County, New York, the OWNER and Laberge Group, the ENGINEER is hereby amended as follows:

The contract shall be amended for the provision of Professional Services related to the implementation of the New York Water Grant award for professional engineering and related services for the Battisti Water District No. 10 project. This amendment clarifies scope and fee for this project to be in conformance with the submitted grant budget. The following scope and fee shall apply to this project with all other provisions of the original agreement continuing in effect.

### SCOPE OF SERVICES

#### Survey

- a. Prepare mapping that will define planimetric and topographic features as needed in the project area(s).
- b. The location of underground utilities will be shown from field mark-outs and from information provided by other utilities.
- c. Property lines, parcel numbers and ownership information will be taken from tax mapping and county tax records.
- d. Prepare base mapping and perform field edits of structures, improvements and utilities.

#### Soils and Wetland Investigations

- a. Perform a subsurface condition investigation by completing soil probes and borings for use in project planning, design, and bidding phases of the project. It is estimated that probes will be advanced at 200' intervals along the proposed water main route.
- b. Perform a wetland delineation of federal and state wetlands as necessary for planning and design activities.
- c. It is assumed that work zone traffic control will be performed by a subcontractor as needed.

### Design and Permitting

- a. Preliminary layout of improvements.
- b. Review design issues and alternatives with the Town.
- c. Preparation of preliminary opinion of probable construction costs.
- d. Provide completed plan and detail sheets.
- e. Provide traffic maintenance & protection plan.
- f. Erosion and Sediment control plans and details.
- g. Provide updated preliminary opinion of probable construction cost.
- h. Submit final plans for permits and approvals to the following agencies if required:
  - i. Environmental Facilities Corporation
  - ii. NYS Department of Health
  - iii. NYS Department of Transportation
  - iv. Rensselaer County Highway Department
- i. Prepare contract documents ready for bidding.
- j. Include NYSEFC funding program required documents

- k. Forward plans to contractor plan rooms such as Eastern Contractor's Association and Dodge Reports.
- 1. Attend a pre-bid meeting if required for the project.
- m. Prepare addenda to the Contract Documents as may be necessary to clarify contract requirements based upon requests for information from plan holders.
- n. Attend bid opening.
- o. Tabulate bid results.
- p. Review low bidder qualifications.
- q. Recommend award of bid.

#### Construction Phase

- a. Prepare contract documents for execution and distribution.
- b. Review contractor submittals.
- c. Attend monthly progress meetings.
- d. Review contractor payment requests.
- e. Issue change orders as necessary.
- f. Prepare Statement of Substantial Completion.
- g. Prepare contract and permit close out materials as may be required.
- h. Receive record data from the contractor and prepare Record Drawings from that data.
- i. Submit record drawings to the Town.
- j. Perform pre-guarantee review.
- k. Provide construction observation as needed. It is assumed that construction will last for a period of ten calendar months from start of work. For estimating purposes it is assumed that Laberge Group staff will be on site for 80 percent of the workdays (Monday-Friday) during the construction period. Should additional construction observation be needed due to the contractor's schedule or performance a contract addendum will be prepared.

FEE

The following lump sum fees for the activities identified above are as follows:

Survey			\$65,000
Soils & Wetlands Investigations			
Soils		\$30,000	
Wetlands		\$5,000	
	Subtotal		\$35,000
Design & Permitting			
Design		\$110,000	
Permitting		\$10,000	
	Subtotal		\$120,000
Construction Phase			
Contract Administration		\$40,000	
Construction Observation		\$125,000	
	Subtotal		<u>\$165,000</u>
	Total Fee		\$385,000

Reimbursable expenses are in addition to the above and will be charged in accordance with the original agreement.

OWNER:				
TOWN OF SCHODACK	-		<u>-</u>	
265 Schuurman Road				
<u>Castleton</u> City	New York State		12033 Zip	
BY:				
David Harris		Title	Supervisor	
			_	
ENGINEER:				
LABERGE GROUP				
4 Computer Drive, West			- N	
Albany	NY		12205	
City	State	;	Zip	
BY:				
Richard F. Laberge	, P.E., President			