

# Local Law Filing

(Use this form to file a local law with the Secretary of State.)

Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County  City  Town  Village  
(Select one.)

of Schodack

Local Law No. 2 of the year 2020

A local law Amending the Town of Schodack Zoning Code and Creating a New Planned Development District, PD-2, known as Elmbrook Solar  
(Insert Title)

Be it enacted by the Town Board of the  
(Name of Legislative Body)

County  City  Town  Village  
(Select one.)

of Schodack as follows:

### Section 1. Title

The title of this local law shall be: "A Local Law Amending the Town of Schodack Zoning Code and Creating a New Planned Development District, PD-2, known as Elmbrook Solar."

### Section 2. Purpose and Findings

The Town Board is permitted to establish zoning districts known as Planned Development Districts ("PD") to provide flexible land use and design regulations through the use of performance criteria and land impact considerations, so that developments incorporating individual building sites, common property, singular land use, and/or mixed land uses may be planned and developed as a unit. The Town Board hereby finds and determines that the application submitted by Elmbrook Solar, LLC, on a portion of lands now or previously owned by Elmbrook Limited Partnership, on the tract or parcel of land located at 2191 Brookview Road, in the Town of Schodack, Tax Map No. 188.-6-15, has undergone the applicable process and meets the requirements for a PD as set forth in Article XII of the Town of Schodack Zoning Law, Chapter 219, as so noted on the Town Zoning Map, on file in the office of the Town Clerk. The Town Board further finds that the Town Planning Board, acting as lead agency under a coordinated SEQR review, properly issued a negative declaration on July 15, 2019 and the Town Board hereby confirms that determination as an involved agency.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

Section 3. Statutory Authority

This local law is enacted under the authority of Subparagraphs (a)(12) and (d)(3) of the Municipal Home Rule Law § 10(1)(ii), Municipal Home Rule Law § 22, General Municipal Law Article 12-B and the Schodack Zoning Code Article XII and Section 219-39.3.

Section 4. Intent to Amend Existing Zoning Law

This Local Law No. 2 of 2020 is intended to amend the existing Town of Schodack Zoning Law (first adopted as Local Law No. 4 of 1986, as amended) and the corresponding Zoning Map that accompanies that Zoning Law. This amendment to a PD-2 district is limited to the construction and operation of a solar facility and does not authorize the landowner, agent, applicant, operator or successor in interest to conduct any other use that would otherwise require creation of a PD-2 without further authorization and approval from the Town of Schodack.

Section 5. Authorization

The Town Board authorized creation of this PD by resolution. A public hearing was held on July 11, 2019 and the resolution was adopted by the Town Board on August 8, 2019.

Section 6. Severability

If any section, clause or provision of this chapter or the application thereof to any persons is adjudged invalid, the adjudication shall not affect other sections, clauses or provisions or the application thereof that can be sustained or given effect without the invalid section, clause or provision or application, and to this end the various sections, clauses or provisions of this chapter are declared to be severable.

Section 7. Effective Date

This Local Law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. 2 of 2020 of the (County)(City)(Town)(Village) of Town of Schodack was duly passed by the Town Board on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.  
*(Name of Legislative Body)*

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted *(Elective Chief Executive Officer\*)* on \_\_\_\_\_ 20  , in accordance with the applicable provisions of law.

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. *(Elective Chief Executive Officer\*)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law. *(Elective Chief Executive Officer\*)*

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

\_\_\_\_\_  
Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: \_\_\_\_\_

2020-204

New York State Department of State  
Division of Corporations, State Records and Uniform Commercial Code  
One Commerce Plaza, 99 Washington Avenue  
Albany, NY 12231-0001  
www.dos.ny.gov

# Local Law Filing

(Use this form to file a local law with the Secretary of State.)

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County  City  Town  Village  
*(Select one.)*

of Schodack \_\_\_\_\_

Local Law No. 3 of the year 2020

A local law Amending the Town of Schodack Zoning Code and Creating a New Planned Development District, PD-2, known as Cedar Hill Solar  
*(insert Title)*  
\_\_\_\_\_  
\_\_\_\_\_

Be it enacted by the Town Board of the  
*(Name of Legislative Body)*

County  City  Town  Village  
*(Select one.)*

of Schodack \_\_\_\_\_ as follows:

### Section 1. Title

The title of this local law shall be: "A Local Law Amending the Town of Schodack Zoning Code and Creating a New Planned Development District, PD-2, known as Cedar Hill Solar."

### Section 2. Purpose and Findings

The Town Board is permitted to establish zoning districts known as Planned Development Districts ("PD") to provide flexible land use and design regulations through the use of performance criteria and land impact considerations, so that developments incorporating individual building sites, common property, singular land use, and/or mixed land uses may be planned and developed as a unit. The Town Board hereby finds and determines that the application submitted by Cedar Hill Solar, LLC, on a portion of lands now or previously owned by Elmbrook Limited Partnership, on the tract or parcel of land located off Phillips Road, in the Town of Schodack, Tax Map No. 177.-8-29.1, and including a portion of Tax Map No. 177.-8-15, has undergone the applicable process and meets the requirements for a PD as set forth in Article XII of the Town of Schodack Zoning Law, Chapter 219, as so noted on the Town Zoning Map, on file in the office of the Town Clerk. The Town Board further finds that the Town Planning Board, acting as lead agency under a coordinated SEQR review, properly issued a negative declaration on June 15, 2020 and the Town Board hereby confirms that determination as an involved agency.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

Section 3. Statutory Authority

This local law is enacted under the authority of Subparagraphs (a)(12) and (d)(3) of the Municipal Home Rule Law § 10(1)(ii), Municipal Home Rule Law § 22, General Municipal Law Article 12-B and the Schodack Zoning Code Article XII and Section 219-39.3.

Section 4. Intent to Amend Existing Zoning Law

This Local Law No. 3 of 2020 is intended to amend the existing Town of Schodack Zoning Law (first adopted as Local Law No. 4 of 1986, as amended) and the corresponding Zoning Map that accompanies that Zoning Law. This amendment to a PD-2 district is limited to the construction and operation of a solar facility and does not authorize the landowner, agent, applicant, operator or successor in interest to conduct any other use that would otherwise require creation of a PD-2 without further authorization and approval from the Town of Schodack.

Section 5. Authorization

The Town Board authorized creation of this PD by resolution. A public hearing was held on July 9, 2020 and the resolution was adopted by the Town Board on July 9, 2020.

Section 6. Severability

If any section, clause or provision of this chapter or the application thereof to any persons is adjudged invalid, the adjudication shall not affect other sections, clauses or provisions or the application thereof that can be sustained or given effect without the invalid section, clause or provision or application, and to this end the various sections, clauses or provisions of this chapter are declared to be severable.

Section 7. Effective Date

This Local Law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. 3 of 2020 of the (County)(City)(Town)(Village) of Town of Schodack was duly passed by the Town Board on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable (Name of Legislative Body) provisions of law.

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the (Name of Legislative Body) on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted (Elective Chief Executive Officer\*) on \_\_\_\_\_ 20    , in accordance with the applicable provisions of law.

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. (Elective Chief Executive Officer\*)

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) (Name of Legislative Body) (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local (Elective Chief Executive Officer\*) law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

\_\_\_\_\_  
Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: \_\_\_\_\_



# Local Law Filing

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Text of law should be given as amended. Do not include matter being eliminated and do not use italics or underlining to indicate new matter.

County  City  Town  Village  
*(Select one.)*

of Schodack

Local Law No. 4 of the year 2020

A local law Amending the Town of Schodack Zoning Code and Creating a New Planned Development District, PD-2, known as White River Solar  
*(Insert Title)*

Be it enacted by the Town Board of the  
*(Name of Legislative Body)*

County  City  Town  Village  
*(Select one.)*

of Schodack

as follows:

### Section 1. Title

The title of this local law shall be: "A Local Law Amending the Town of Schodack Zoning Code and Creating a New Planned Development District, PD-2, known as White River Solar."

### Section 2. Purpose and Findings

The Town Board is permitted to establish zoning districts known as Planned Development Districts ("PD") to provide flexible land use and design regulations through the use of performance criteria and land impact considerations, so that developments incorporating individual building sites, common property, singular land use, and/or mixed land uses may be planned and developed as a unit. The Town Board hereby finds and determines that the application submitted by White River Solar, LLC, on a portion of lands now or previously owned by Giovanni Maruca, on the tract or parcel of land located off River Road, in the Town of Schodack, Tax Map No. 188.-7-1, has undergone the applicable process and meets the requirements for a PD as set forth in Article XII of the Town of Schodack Zoning Law, Chapter 219, as so noted on the Town Zoning Map, on file in the office of the Town Clerk. The Town Board further finds that the Town Planning Board, acting as lead agency under a coordinated SEQR review, properly issued a negative declaration on August 3, 2020 and the Town Board hereby confirms that determination as an involved agency.

(If additional space is needed, attach pages the same size as this sheet, and number each.)

Section 3. Statutory Authority

This local law is enacted under the authority of Subparagraphs (a)(12) and (d)(3) of the Municipal Home Rule Law § 10(1)(ii), Municipal Home Rule Law § 22, General Municipal Law Article 12-B and the Schodack Zoning Code Article XII and Section 219-39.3.

Section 4. Intent to Amend Existing Zoning Law

This Local Law No. 4 of 2020 is intended to amend the existing Town of Schodack Zoning Law (first adopted as Local Law No. 4 of 1986, as amended) and the corresponding Zoning Map that accompanies that Zoning Law. This amendment to a PD-2 district is limited to the construction and operation of a solar facility and does not authorize the landowner, agent, applicant, operator or successor in interest to conduct any other use that would otherwise require creation of a PD-2 without further authorization and approval from the Town of Schodack.

Section 5. Authorization

The Town Board authorized creation of this PD by resolution. A public hearing was held on August 27, 2020 and the resolution was adopted by the Town Board on \_\_\_\_\_, 2020.

Section 6. Severability

If any section, clause or provision of this chapter or the application thereof to any persons is adjudged invalid, the adjudication shall not affect other sections, clauses or provisions or the application thereof that can be sustained or given effect without the invalid section, clause or provision or application, and to this end the various sections, clauses or provisions of this chapter are declared to be severable.

Section 7. Effective Date

This Local Law shall take effect immediately upon filing in the office of the New York State Secretary of State in accordance with Section 27 of the Municipal Home Rule Law.

(Complete the certification in the paragraph that applies to the filing of this local law and strike out that which is not applicable.)

**1. (Final adoption by local legislative body only.)**

I hereby certify that the local law annexed hereto, designated as local law No. 4 of 2020 of the (County)(City)(Town)(Village) of Town of Schodack was duly passed by the Town Board on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.  
*(Name of Legislative Body)*

**2. (Passage by local legislative body with approval, no disapproval or repassage after disapproval by the Elective Chief Executive Officer\*.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the \_\_\_\_\_ and was deemed duly adopted *(Elective Chief Executive Officer\*)* on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**3. (Final adoption by referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. *(Elective Chief Executive Officer\*)*

Such local law was submitted to the people by reason of a (mandatory)(permissive) referendum, and received the affirmative vote of a majority of the qualified electors voting thereon at the (general)(special)(annual) election held on \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

**4. (Subject to permissive referendum and final adoption because no valid petition was filed requesting referendum.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the (County)(City)(Town)(Village) of \_\_\_\_\_ was duly passed by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_, and was (approved)(not approved) *(Name of Legislative Body)* (repassed after disapproval) by the \_\_\_\_\_ on \_\_\_\_\_ 20\_\_\_\_. Such local *(Elective Chief Executive Officer\*)* law was subject to permissive referendum and no valid petition requesting such referendum was filed as of \_\_\_\_\_ 20\_\_\_\_, in accordance with the applicable provisions of law.

\* Elective Chief Executive Officer means or includes the chief executive officer of a county elected on a county-wide basis or, if there be none, the chairperson of the county legislative body, the mayor of a city or village, or the supervisor of a town where such officer is vested with the power to approve or veto local laws or ordinances.

**5. (City local law concerning Charter revision proposed by petition.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the City of \_\_\_\_\_ having been submitted to referendum pursuant to the provisions of section (36)(37) of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of such city voting thereon at the (special)(general) election held on \_\_\_\_\_ 20\_\_\_\_, became operative.

**6. (County local law concerning adoption of Charter.)**

I hereby certify that the local law annexed hereto, designated as local law No. \_\_\_\_\_ of 20\_\_\_\_ of the County of \_\_\_\_\_ State of New York, having been submitted to the electors at the General Election of November \_\_\_\_\_ 20\_\_\_\_, pursuant to subdivisions 5 and 7 of section 33 of the Municipal Home Rule Law, and having received the affirmative vote of a majority of the qualified electors of the cities of said county as a unit and a majority of the qualified electors of the towns of said county considered as a unit voting at said general election, became operative.

**(If any other authorized form of final adoption has been followed, please provide an appropriate certification.)**

I further certify that I have compared the preceding local law with the original on file in this office and that the same is a correct transcript therefrom and of the whole of such original local law, and was finally adopted in the manner indicated in paragraph \_\_\_\_\_ above.

\_\_\_\_\_  
Clerk of the county legislative body, City, Town or Village Clerk or officer designated by local legislative body

(Seal)

Date: \_\_\_\_\_

### **Town of Schodack Travel Policy Effective August \_\_ 2020**

Until further notice, any business travel must be approved by a Department Head in consultation with the Supervisor's Office and the Town Board. Managers in every unit of every department should review all typical or scheduled business travel through December 31, 2020, at a minimum, including, but not limited to conferences and external meetings and trainings, to determine what can be postponed, cancelled, or handled virtually. Each department will be expected to prepare a report outlining travel and alternate arrangements.

Third parties in contact with Town employees who have traveled to geographic areas with high COVID-19 spread may be prohibited from participating in in-person meetings, events, etc. Further, all third parties (including the public) seeking to access Town facilities must first undergo screening, including assessment of prior travel.

Employees who choose to travel during the COVID-19 pandemic are not only risking their own safety and health, but they pose a "direct threat"—a significant risk of substantial harm to others. Thus, for the protection of their vulnerable co-workers, clients, and the public at large, employees are encouraged not to travel for non-work purposes until further notice.

If an employee travels to certain countries or states with significant community spread of COVID-19, he/she will be subject to certain post-travel protocols. Travel to certain foreign countries and certain states in the United States may require a 14-day quarantine period per

New York State Executive Order and as further clarified in the section below titled “New York State Travel Advisory”.

***Townwide Travel Requirement***

Employees must notify supervisors of all personal travel either in advance or immediately upon their return, so that the Town can determine whether quarantine or some other protocol are required following the travel period. If an employee has any question about upcoming travel, the employee may consult with their supervisor or Human Resources regarding the travel destination, or consult the resource listed in the “New York State Travel Advisory” section of this policy, below.

***CDC General Travel Guidance***

- You can get infected while traveling if COVID-19 is spreading where you are going.
- If you get infected while traveling you can spread COVID-19 to loved ones when you return, even if you do not have symptoms.
- If COVID-19 is spreading in your community, even if you do not have symptoms, you can spread COVID-19 while traveling.
- When you travel, you should always maintain 6 feet distance from others.
- You should not travel if you have underlying health conditions or if you are otherwise at higher risk for severe illness from COVID-19.
- Follow all state or local quarantine orders post travel.
- Do not travel if you are sick or if you have been around someone with COVID-19 in the past 14 days. Do not travel with someone who is sick.

***CDC International Travel Advisory***

People entering the United States should stay home for 14 days after returning to the United States from international travel. During this 14-day period, the following steps are required:

- Take your temperature with a thermometer two times a day and monitor for fever.
- Monitor for cough or trouble breathing.
- Stay home and avoid contact with others.
- Do not go to work or school.
- Do not take public transportation, taxis, or ride-shares.
- Keep your distance from others (6 feet).

***New York Travel Advisory***

Effective as of 12:01 a.m. on Thursday, June 25, 2020 until rescinded by the NYS Commissioner of Health, employees and other individuals traveling from states with significant community spread of COVID-19 must be quarantined for a 14-day period. This 14-day period runs from the time of the traveler’s last contact with a state covered by the advisory. The NYS Department of Health determines which states are subject to the advisory. A list of impacted states will be published weekly by the New York State

Department of Health. As of **August 11, 2020**, the following states are identified for quarantine (“hot spot states”):

June 25, 2020	June 30, 2020	July 7, 2020	July 14, 2020
Alabama Arkansas Arizona Florida North Carolina South Carolina Utah Texas	California Georgia Iowa Idaho Louisiana Mississippi Nevada Tennessee	Delaware Removed 7/14 Kansas Oklahoma	Minnesota Removed 7/21 New Mexico Removed 8/11 Ohio Removed 8/11 Wisconsin
July 21, 2020	July 28, 2020	August 4, 2020	August 11, 2020
Alaska Removed 8/11 Delaware Removed 8/4 Indiana Maryland Missouri Montana North Dakota Nebraska Virginia Washington	Illinois Kentucky Minnesota Washington-DC Removed 8/4 Puerto Rico	Rhode Island Removed 8/11	Hawaii South Dakota Virgin Islands

The list is expected to be fluid as the infection rate changes. The most current list of impacted states is located at <https://coronavirus.health.ny.gov/covid-19-travel-advisory>.

Individuals who travel to one of these states are required to quarantine for a 14-day period post-travel. These individuals will be required to not leave their home or destination once arriving to New York from one of the states included within the travel advisory. For Town purposes, this means that employees traveling to a state identified in the NYS Travel Advisory will not be able to leave their home to come into the workplace for 14 days following travel. In accordance with New York State guidance, employees who merely passed through a “hot spot state” may be exempt from the 14-day quarantine requirement. Additionally, essential workers may be exempt from the quarantine, but approval will be required by the Department Head and the Department Head must consult with the Town Supervisor’s Office prior to making any exemption.

Department Heads must report the name and phone number of any employee traveling to a hot spot state to Supervisor Harris and Kerrie Joiner in writing for the purpose of the employee being placed in the Rensselaer County contact tracing COVID-19 case management system. Employees traveling to “hot spot states” will be treated as if they have been in close contact with a person infected with the COVID-19 virus and tracked by the Rensselaer County department of Health.

***Special Rules for Essential Worker Return to Work***

If an employee is deemed essential and critical for the operation or safety of the workplace, upon a documented determination by their supervisor, Department Head, and in consultation with appropriate health authorities, the employee may return to work so long

as the employee adheres to the following practices prior to and during their work shift, which must be monitored and documented by the employer:

1. Regular monitoring: The employee must be monitored for a temperature greater than or equal to 100.4 degrees Fahrenheit every 12 hours and symptoms consistent with COVID-19.
2. Wear a mask: The employee must wear a face mask at all times while in the workplace for 14 days after travel.
3. Social distance: The employee must continue social distancing practices, including maintaining, at least, six feet of distance from others.
4. Clean and disinfect workspaces: The employer must continue to regularly clean and disinfect all areas, such as offices, bathrooms, common areas, and shared electronic equipment.
5. Maintain quarantine: The employee must continue to self-quarantine and self-monitor for temperature and symptoms when not at the workplace for 14 days post travel.

If an essential employee is symptomatic upon arrival at work or becomes sick with COVID-19 symptoms while at the workplace, the employee must be separated and sent home immediately and may return to work upon completing at least 10 days of isolation from the onset of symptoms OR upon receipt of a negative COVID-19 test result.

For reference, an “essential worker” is (1) any individual employed by an entity included on the Empire State Development (ESD) Essential Business list; or (2) any individual who meets the COVID-19 testing criteria, pursuant to their status as either an individual who is employed as a health care worker, first responder, or in any position within a nursing home, long-term care facility, or other congregate care setting, or an individual who is employed as an essential employee who directly interacts with the public while working, pursuant to DOH Protocol for COVID-19 Testing, issued May 31, 2020, or (3) any other worker deemed such by the NYS Commissioner of Health.

**Essential workers may be exempt from the quarantine, but approval will be required by the Department Head and the Department Head must consult with the Supervisor’s Office prior to making any exemption. Supervisor is required to make the determination of whether an employee is essential and will be returned to work without quarantine at the time that the employee provides notification of travel.**

**Essential workers will be required to be tested and return a negative COVID-19 test result before returning to work following travel that would require quarantine.**

#### ***Quarantine Requirements (Per NYS and Rensselaer County DOH Rules)***

The following information is provided for employee educational purposes only. The 14-day quarantine is an actual quarantine and employees may not leave their homes. Employees should plan for the quarantine prior to travel to any state under the travel advisory or a state with increasing COVID-19 spread. The requirements to safely quarantine include:



- The individual must not be in public or otherwise leave the quarters that they have identified as suitable for their quarantine.
- The individual must be situated in separate quarters with a separate bathroom facility for each individual or family group. Access to a sink with soap, water, and paper towels is necessary. Cleaning supplies (e.g. household cleaning wipes, bleach) must be provided in any shared bathroom.
- The individual must have a way to self-quarantine from household members as soon as fever or other symptoms develop, in a separate room(s) with a separate door. Given that an exposed person might become ill while sleeping, the exposed person must sleep in a separate bedroom from household members.
- Food must be delivered to the person's quarters.
- Quarters must have a supply of face masks for individuals to put on if they become symptomatic.
- Garbage must be bagged and left outside for routine pick up. Special handling is not required.
- A system for temperature and symptom monitoring must be implemented to provide assessment in-place for the quarantined persons in their separate quarters.
- Nearby medical facilities must be notified, if the individual begins to experience more than mild symptoms and may require medical assistance.
- The quarantine quarters must be secure against unauthorized access.
- The individual will be added to the Rensselaer County case management system for COVID-19 contact tracing.

**Any person who has traveled to a state identified as a hot spot for quarantine who has returned and within 48 hours of return the state in which the person traveled becomes identified as a hot spot, the employee is subject to the 14-day quarantine.**

*Use of Accruals During a Required Quarantine Due to Travel*

NYS COVID-19 sick pay does not apply to a quarantine required because of travel that an employee engages in despite a travel advisory. An employee may be unpaid or may utilize their own leave accruals for the quarantine period. An employee may also telework (if this is practicable and approved by Supervisor).

The Town will provide paid leave for the period of quarantine and accruals will not be charged for employees who were either: (1) Already traveling when the travel advisory was announced on June 24, 2020; and for (2) employees who had received approval for vacation from their department prior to June 24, 2020 and can prove that they had purchased airfare and/or hotel/rental accommodations prior to June 24, 2020. This grandfathering may also apply when employees are already traveling to a state that is added to the travel advisory.

If post-travel testing is required by the Town for employees who are not otherwise required to undergo COVID-19 testing, the cost of the testing will be paid by the Town (if there is a charge for the test).

The Families First Coronavirus Response Act may apply to the quarantine period or any period that the employee is prohibited from being at work, as mandated by the Town and/or Department, while awaiting COVID-19 test results.