

2018-071

Effective: January 1, 2018

(518) 477-8491

**TOWN OF SCHODACK TRANSFER/RECYCLING STATION
RULES AND REGULATIONS**

For more information on our Transfer Station please visit

<http://www.schodack.org/transfer-station-and-recycling>

- 1) The Town of Schodack Transfer/Recycling Station is for use by Town residents only and is for disposal of refuse generated within the Town of Schodack. Proof of residency and vehicle registration **must be provided** in order to utilize facility.

- 2) **Credit cards, personal checks or money orders are acceptable forms of payment at the Transfer Station. For credit card use, a convenience fee of \$1.75 or 2.45% (whichever is higher) will be applied to each transaction.**

Brush will be accepted up to 30 minutes before closing each day.

- 3) The Schodack Transfer/Recycling Station area shall be open for disposal as follows:

Tuesday	7:00 a.m. - 5:00 p.m.
Wednesday	7:00 a.m. - 2:00 p.m.
Thursday	7:00 a.m. - 2:00 p.m.
Friday	7:00 a.m. - 2:00 p.m.
Saturday	7:00 a.m. - 3:00 p.m.

The Transfer Station is closed all day Sunday, Monday and Holidays as posted.

- 4) Residents will be required to pay for each 30-gallon bag, or portion thereof, of refuse disposed of as follows:

a) 52-bag punch card	\$ 104.00
b) 12-Bag Punch Card	\$ 30.00
c) 30-gallon bag or equivalent	\$ 3.00 each
(Previously purchased punch cards will be honored)	

- 5) **There will be an additional charge for:**

a) Refrigerators, freezers, dehumidifiers, air conditioners***	\$12.00 each or <u>6</u> punches
b) Metal goods:	\$ 6.00 each or <u>3</u> punches
Stoves, washers, dryers, water tanks,	
riding lawn mowers, Bulk metals	
c) Tires (car and light truck)	\$ 4.00 each or <u>2</u> punches
Tires with rims	\$ 6.00 each or <u>3</u> punches
Larger tires	*PRICED BY SIZE*
d) Bulky furniture **	\$10.00 each or <u>5</u> punches
e) Household construction debris, 30 gallon container	\$10.00 each or <u>5</u> punches
f) Propane tanks	\$ 6.00 each or <u>3</u> punches
g) Push Mowers	\$ 5.00 each or <u>3</u> punches
h) Gas Grills, Bicycles	\$ 5.00 each or <u>3</u> punches
i) Televisions, Computers, Monitor &	FREE
Rear Projection Televisions ***	
j) Computer tower only ***	FREE
k) Misc. Electronic – printers, copiers, typewriters,	
radios, microwaves ***	FREE

**Bulky Furniture, i.e.: Sofas, stuffed chairs, mattresses, box springs, rugs etc.

***All Electronics not containing Freon

The Director of the Transfer/Recycling Station or his designee has sole authority to determine ultimate cost of bulky items brought in.

- 6) **RECYCLING IS MANDATORY. NO RECYCLABLES SHOULD BE PLACED IN THE REFUSE CONTAINER.**
- 7) **THE FOLLOWING RECYCLABLES WILL BE ACCEPTED AT NO ADDITIONAL CHARGE:**
- a) Newspapers/Magazines/Junk Mail – white paper. Books (hard & soft cover)
Shredded paper (bagged)
 - b) Tin cans
 - c) Glass bottles/jars
 - d) Plastic bottles or containers (only recyclable codes 1 - 7)
 - e) Used oil and filters
 - f) Batteries - car and rechargeable
 - g) Anti-Freeze
 - h) Corrugated cardboard/Box Board/Brown
 - i) Clothes - Salvation Army container only
 - j) Brush and logs less than six (6) inches in diameter
- 8) **MATERIALS PROHIBITED AT THE TOWN OF SCHODACK TRANSFER/RECYCLING STATION:**
- a) Industrial waste
 - b) Infectious waste
 - c) Sludge
 - d) Hazardous waste
 - e) Commercial construction and demolition debris
 - f) Trees and tree stumps
 - g) Gas, Kerosene and Fuel Oil
 - h) Ashes of any kind
- 9) As a consideration to our neighbors, all open loads should be covered and secured while traveling to and from the Transfer Station.

Any violations of these rules and regulations will void tipping privileges.

SPECIAL DATES & HOURS:

SPRING CLEAN-UP - May 17, 18, and 19, 2018 **7 A.M. through 3 P.M.**

FALL CLEAN-UP - October 13, 14, and 15, 2018 **7 A.M. through 3 P.M.**

SHREDDING DAYS – April 14th – East Greenbush **9 A.M. through 12 P.M.**

July 21st – Town of Schodack **9 A.M. through 12 P.M.**

October 27th – City of Rensselaer **9 A.M. through 12 P.M.**

HOUSEHOLD HAZARDOUS WASTE DAY – None Scheduled for 2018

The following days have been designated as 2018 holidays for the Transfer Station

<u>Weekday</u>	<u>Date</u>	<u>Holiday</u>
Tuesday	January 2	New Year's Day *
Tuesday	May 29	Memorial Day *
Wednesday	July 4	Independence Day
Tuesday	September 4	Labor Day *
Thursday	November 22	Thanksgiving Day
Friday	November 23	Day after Thanksgiving
Tuesday	December 25	Christmas

***Transfer Station is closed on Mondays; therefore, pursuant to the Collective Bargaining Agreement, Monday holidays will be observed on Tuesday.**

**TOWN OF SCHODACK
EDUCATIONAL SEMINARS REQUEST**

Pursuant to Resolution # 2010-044, the Supervisor is authorized to approve staff attendance at educational seminars if registration and expenses are deemed to be appropriately budgeted and do not exceed \$250 in the aggregate.

Please attach information about the seminar (i.e. agenda) include documentation to support each cost item, so that the Supervisor and/or Town Board can appropriately review.

Staff attending educational program:

Kerrie Joiner

Name of Seminar/Conf./Course:

SHRM Certification Self Study Program

Location (Venue, City):

Dates of Seminar:

Cost of Seminar (Registration Fees):

\$695.00

<u>Travel Costs:</u>	<u># of Miles</u>	<u>Rate as of 1/1/16</u>	<u>Estimated Amount</u>
Mileage		.53.5	

Please include a copy of mapquest to estimate total mileage - this will be used as a guideline when your actual mileage is submitted for reimbursement.

Train/Bus/Plane

\$

Town Vehicle

Lodging:

Name of Hotel/Motel

of Rooms

of Nights

Cost per night

Total Lodging Cost

Meals:

Included in seminar cost

two per day

Estimated cost if you answered no above

Total estimated cost to attend:

Estimated cost per staff member*

(total cost divided by # of ppl attending)

Is the total cost budgeted?

TB Resolution needed?*

If Yes, please document resolution #

#2017

Department Head Approval

Supervisor Approval

* If the estimated cost per staff member is > \$250, then a TB resolution is required. Please plan ahead. A resolution is required prior to any town obligation (payment) for the seminar. Please attach this form and a copy of the resolution, if applicable, to all payment requests involving payment to a vendor or an employee reimbursement.

Note: Please make sure you bring the appropriate tax exemption forms with you. Most restaurants will accept the tax-exempt letter. There is also a special tax-exempt form for hotels.

\$695⁰⁰
Material ?

Prepare to Earn Your **SHRM-CP or SHRM-SCP**

Stand Out with the Most Comprehensive HR Certification

shrmcertification.org/learning/2018



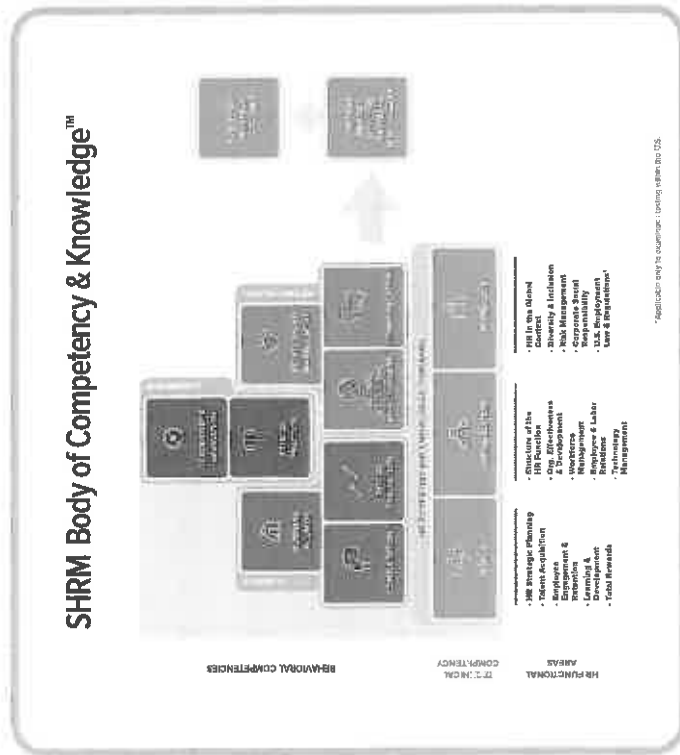
Leading People.
Leading Organizations

SHRM Body of Competency and Knowledge (SHRM BoCK)

Meeting the needs of today's HR profession.

As the leading advocate for HR professionals worldwide, SHRM conducted an intensive study—that included employers, academics and practicing HR professionals at all levels—to define the competencies and knowledge relevant to today's HR professional. Through these efforts, a clear picture emerged of what is necessary for HR professionals to become future leaders.

The SHRM-CP and SHRM-SCP certifications are built upon the SHRM Body of Competency and Knowledge™ (SHRM BoCK®). The SHRM BoCK is more than an exam outline. It defines the standards for knowledge, strategies and competencies required of effective HR professionals around the world.



DOWNLOAD THE FULL SHRM BoCK
shrmcertification.org/SHRMBoCK

SHRM CERTIFICATION ELIGIBILITY REQUIREMENTS

Eligibility and Inclusivity

SHRM recognizes diversity in the HR profession. SHRM-CP and SHRM-SCP eligibility requirements minimize barriers to participation and reflect current HR roles. Regardless of your job title, geographic location, industry or organization size, if you perform HR duties, you have the opportunity to become certified. Additionally, the SHRM-CP and SHRM-SCP exams are affordable, making certification attainable for more professionals.

To be eligible to sit for the SHRM-CP or SHRM-SCP exam, you must meet specific educational and work experience criteria at the time you submit your application.

These requirements are:

	HR-Related Program	Non-HR Program	HR-Related Degree	Non-HR Degree	HR-Related Degree	Non-HR Degree
SHRM-CP	3 years in HR role	4 years in HR role	1 year in HR role	2 years in HR role	Currently in HR role	1 year in HR role
SHRM-SCP	6 years in HR role	7 years in HR role	4 years in HR role	5 years in HR role	3 years in HR role	4 years in HR role

*Less than a bachelor's degree includes working toward a bachelor's degree, associate's degree, some college, qualifying life certificate program, high school diploma or GED.

**Student Eligibility: Beginning with the Winter 2027 Exam cycle (1, 2027 February 15, 2028), leading university students who are enrolled in their final year of an undergraduate or graduate program and a national or university that has been approved by SHRM's Academic Institutions Department, or being assigned to SHRM's curriculum guidelines, and who have accumulated at least 500 hours of an internship or practical HR experience, are eligible to sit for the SHRM-CP exam. See a current listing of approved schools at shrm.org/academicprogramdirectory. For application procedures, contact your program administrator.

LEARN MORE ABOUT ELIGIBILITY REQUIREMENTS AND SELECTING THE RIGHT EXAM
shrmcertification.org/eligibility

Access sample SHRM-CP and SHRM-SCP test questions at shrmcertification.org/practice

Follow These Steps to Success:

ASSESS

Your Current Knowledge

- Complete an online assessment to determine current knowledge and identify areas for improvement.
- Create a personal SmartStudy plan to identify learning priorities, estimate study time and create a road map to success.

STUDY

Your Way To Success

- Read learning modules based upon the SHRM BoCK. When you're online, navigate quickly and easily from reading a module to completing questions and other activities. For access when you're offline, download the files to your e-reader device.
- Review Quickstart video guides to provide an overview of the foundational elements for each HR behavioral competency.
- Study flashcards to reinforce your understanding of key terms and concepts.

APPLY

What You Have Learned

- Utilize over 1,500 practice questions to assess your competencies and test your knowledge and understanding.
- Engage in six Competencies in Action activities that put you in the role of an HR professional who is faced with unique challenges. Analyze the situation, consider the background information, complete the activities and make your decision.

PASS

Your Exam with Confidence

- Complete a post-test that aligns with the SHRM-CP/SHRM-SCP exam weighting to build exam day confidence.
- Review test-taking tips and download the SHRM Certification Handbook.

Exam preparation is a long element in obtaining certification. This brochure delineates quality SHRM preparation materials and programs focused on the SHRM-CP and SHRM-SCP exams, but it does not list every possible resource available. Please note: The SHRM Learning System is intended to cover the SHRM Body of Competency and Knowledge (BoCK) tested in the SHRM-CP and SHRM-SCP certification exams. However, the Learning System does not include the "test" itself. There may be some content in the Learning System not covered by the exams, and conversely, some content tested at 25-50 percent may not be included in the Learning System. SHRM-CP and SHRM-SCP are not "pass/fail" exams. The SHRM Learning System is a tool to help you prepare for the SHRM-CP and SHRM-SCP exams. SHRM subject matter experts and instructors have no access to actual exam questions.

Course Menu

SHRM-CP COURSE MENU

Welcome | Active | Completed | Tests and Quizzes

FOLLOW THESE STEPS TO SUCCESS!

STEP 1

WELCOME TO THE SHRM LEARNING SYSTEM

Complete the assessment to determine your current knowledge and identify areas for improvement.

STEP 2

STUDY

Read learning modules based upon the SHRM BoCK. When you're online, navigate quickly and easily from reading a module to completing questions and other activities. For access when you're offline, download the files to your e-reader device.

STEP 3

APPLY

Engage in six Competencies in Action activities that put you in the role of an HR professional who is faced with unique challenges. Analyze the situation, consider the background information, complete the activities and make your decision.

STEP 4

PASS

Complete a post-test that aligns with the SHRM-CP/SHRM-SCP exam weighting to build exam day confidence.

To gain the most from this system, we recommend that you begin by reviewing the guided overview below.

[Watch the guided overview](#)

Looking to take the Spanish-language SHRM-CP/SHRM-SCP exam during the Winter 2018 window? The SHRM Learning System is available in Spanish—visit us at shrmcertification.org/learning/self-to-purchase!

SHRM-CP/SHRM-SCP Certification Preparation Seminars

(In-person or virtual options)

Our SHRM-CP/SHRM-SCP preparation seminars, combined with the SHRM Learning System, present a comprehensive and detailed review of the current SHRM BoCK. When you attend a course, an expert, SHRM-certified instructor will guide you in identifying and building on areas of strength. You will also see where you need further concentrated study in preparation for either certification exam.

To gain the greatest benefits from the seminar, begin your SHRM Learning System at-home studies before the course begins. While these seminars should not be considered your only preparation for the certification exam, they serve as a highly valuable asset to help you focus your study efforts and maximize your results.

Benefits

- Seminars are led by highly experienced and engaging SHRM-certified instructors
- Classroom environment provides interactive discussions with peers, offering real-world examples
- Outside-the-classroom assignments help reinforce seminar sessions
- Sample test questions and periodic progress checks keep you confident in your knowledge
- Virtual seminars allow real-time Q&As and chats between participants, providing a dynamic virtual classroom experience
- All virtual classes are recorded in their entirety for viewing at your convenience

Recertification Credits: SHRM-CP/SHRM-SCP credential-holders can earn up to 22 (in-person), 20.5 (7-week virtual) or 27.5 (9-week virtual) PDCs for recertification when attending a SHRM-CP/SHRM-SCP Seminar for professional development only.

Note: To ensure that you receive your copy of the 2018 SHRM Learning System before attending the seminar, please email certification@shrm.org to request your copy of the 2018 SHRM Learning System before attending the seminar. You should receive the materials within 10 business days of your request.

*These are SHRM-CP/SHRM-SCP seminars and do not apply to the courses at SHRM University. View the complete 2018 Schedule and register at shrmcertification.org.

3-Day In-Person Seminars

April 4-6 | Charleston, SC
April 4-6 | Nashville, TN
April 9-11 | Alexandria, VA
April 9-11 | Dallas, TX
April 9-11 | San Francisco, CA
April 10-12 | Portland, OR
April 14-16 | Las Vegas, NV
April 18-20 | Orlando, FL
April 23-25 | Boston, MA
April 30-May 2 | Denver, CO
May 2-4 | Alexandria, VA
May 16-18 | Los Angeles, CA
May 21-23 | St. Louis, MO
May 23-25 | Alexandria, VA
June 4-6 | San Francisco, CA

3-Day In-Person Seminar Instructor *
SHRM MEMBER \$1,495 (USD)
NONMEMBER \$1,795 (USD)

Virtual Seminars

7-Week Session (Held Tues. and Thurs or Mon. and Wed.)

February 26-April 18 | 7:00-9:00 PM ET
March 20-May 10 | 7:00-9:00 PM ET
April 2-May 16 | 7:00-9:00 PM ET
April 10-May 24 | 7:00-9:00 PM ET
April 17-May 31 | 6:00-8:00 AM ET
April 30-June 18 | 7:00-9:00 PM ET
May 10-June 26 | 7:00-9:00 PM ET

9-Week Session (Held Sat.)

March 17-May 19 | 11:00 AM-2:00 PM ET
April 7-June 9 | 2:00-5:00 PM ET

Virtual Seminar Investment**

SHRM MEMBER \$1,315 (USD)
NONMEMBER \$1,590 (USD)

REGISTER TODAY shrmcertification.org

shrmcertification.org/learning/seminars

INSTRUCTOR-LED PROGRAMS

SHRM Education Partner Programs

More than 275 SHRM Education Partners worldwide offer SHRM-CP/SHRM-SCP preparation programs. Prepare for either certification exam through a traditional classroom setting, an online format or a hybrid of the two over a period of weeks or in a condensed time frame to fit any schedule and learning style.

Benefits

- Expert instruction provides comprehensive learning and better retention of information
- Classes are taught at a manageable pace so you can absorb and understand the material, leading to success on the exam
- Classroom learning environment utilizes experienced, SHRM-certified instructors to provide structure and keep you on pace
- Peer discussions and real-world experiences help reinforce learning materials
- Courses provide an opportunity to network with other HR professionals
- Plus, you may be able to take advantage of employer-funded tuition reimbursement

Recertification Credits: SHRM-CP/SHRM-SCP credential-holders can earn up to 36 PDCs for recertification when attending a SHRM Education Partner Program for professional development only.

My outstanding instructor brought the SHRM Learning System material alive with his 30-plus years as a successful HR practitioner. The classroom discussions were always lively, and the opportunity to network with HR peers was invaluable. I highly recommend the SHRM Education Partner Program to anyone contemplating the certification exam. I am thrilled to be a SHRM-SCP and credit the course for my success."

— Beckie's Early Hall, a SHRM-SCP

SHRM Education Partner Programs are designed

Program (see why)

Contact the partner nearest you for details

FIND A PROVIDER NEAR YOU
shrmcertification.org/learning/partners





1800 Duke Street
Alexandria, VA 22314-3499
USA

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Human Resource
Management

Prepare to Stand Out

shrmcertification.org/learning/2018

SHRM-CP | SHRM-SCP

SCHODACK POLICE
1797 COLUMBIA TURNPIKE
CASTLETON, NEW YORK
12033
(518) 477-7973

Memo

To: Chief J. Belardo
From: Officer J. Arno
Date: 10/13/2017
Re: Fire Investigation Team

Chief Belardo,

I am requesting that Officer Jordan Harrington be added to the Fire Investigation Team. Officer Harrington has prior experience as a volunteer firefighter, is a member of the Forensic HazMat Team, and is already a certified New York Level I State Fire Investigator. He would very much be an asset to the team. I would also ask that he be allowed to attend the two week Arson Investigation course at the New York State Fire Academy when it becomes available so he can obtain Level II certification which meets national standards. Thank you for your time and consideration with this matter.

Officer J. Arno #21



Course Number	Material Fee	Accommodation Fee*		Course Name	Dates
		Resident	Commuter		
Emergency Medical Service					
01-03-0024	\$10	\$31	\$8	Certified Instructor Update	Jan 6, Jun 16
01-03-0023		\$71	\$16	Certified Lab Instructor	Nov 10-11
01-03-0007		\$644	\$136	**Emergency Medical Technician-Basic (1 Weekend & 3 Weeks)	Jan 13-14 & Jan 29-Feb 2 & Feb 12-16 & Mar 5-9, Aug 11 12 & Aug 20-24 & Sep 17-21 & Oct 1-5
01-03-0006	\$10	\$333	\$72	**Emergency Medical Technician-Refresher (3 Weekends)	Jun 22-24 & Jun 29-Jul 1 & Jul 13-15, Nov 16-18 & Nov 30-Dec 2 & Dec 7-9
01-03-0005	\$10	\$111	\$24	Emergency Medical Technician-Core Content Refresher	Mar 23-25, Nov 2-4
Fire/Arson Investigation					
01-01-0040		\$191	\$40	Introduction to Fire Investigation	Jan 29-Feb 2, May 14-18, Aug 27-31, Nov 26-30
01-01-0041	\$85	\$382	\$80	Fire Investigation (2 Weeks)	Feb 26-Mar 2 & Mar 5-9, Jun 11-15 & Jun 18-22 Sep 17-21 & Sep 24-28
01-01-0041	\$85	\$417	\$92	Fire Investigation (4 Weekends)	Mar 23-25 & Apr 6-8 & Apr 20-22 & May 18-20
01-01-0018	\$10	\$66	\$20	Fire/Arson Investigation Seminar	Nov 7-9
01-01-0021		\$84	\$20	Fire Investigative Photography	May 21-23, Dec 10-12
01-01-0023		\$71	\$16	Youth Firesetter Intervention Specialist (Level I)	Apr 24-25
01-01-0035		\$31	\$8	Juvenile Firesetter Intervention Program Seminar	Apr 26
01-01-0020		\$84	\$20	Interviewing Techniques for the Fire Investigator	Apr 18-20, Oct 12-14
01-01-0016	\$45	\$84	\$20	Fire Scene Evidence Collection	Oct 3-5
01-01-0042		\$84	\$20	Electrical Fire Investigation	May 23-25, Dec 12-14
01-01-0006	\$750	\$1337	\$280	Canine Accelerant Detection (8 Weeks)	Mar 5-Mar 30 & Apr 9-May 4
01-01-0007	\$100	\$111	\$24	Canine Accelerant Detection Recertification	Aug 28-30
01-01-0031		\$71	\$16	Canine Accelerant Detection Workshop	Apr 16-17
01-01-0034	\$50	\$111	\$24	Vehicle Fire Investigation	Apr 16-18, Oct 10-12
Fire Equipment Maintenance					
01-02-0009		\$71	\$16	Fire Extinguisher Maintenance	May 17-18, May 19-20, Nov 29-30, Dec 1-2
01-02-0020		\$71	\$16	Pumper Service Testing	May 19-20
Fire Instructor Development					
01-11-0051		\$191	\$40	Fire Service Instructor I	Feb 12-16, Mar 19-23, Aug 27-31 Dec 3-7
01-11-0052		\$191	\$40	Fire Service Instructor II	May 21-25, Dec 10-14
01-11-0086		\$71	\$16	Principles of Instruction	Jan 13-14, Sep 15-16
Fire Officer Development					
01-11-0132		\$302	\$64	Fire Officer I (2 Weeks)	Feb 12-15 & Feb 20-23, May 7-10 & May 14-17, Aug 6-9 & Aug 13-16
01-11-0132		\$302	\$64	Fire Officer I (2 Weekends)	Nov 29-Dec 2 & Dec 6-9
01-11-0132		\$293	\$64	Fire Officer I (3 Weekends)	Sep 15-16 & Sep 21-23 & Sep 28-30
01-11-0014		\$191	\$40	Fire Officer II	Feb 26-Mar 2, Jul 9-13, Dec 3-7
01-11-0014		\$182	\$40	Fire Officer II (2 Weekends)	Nov 2-4 & Nov 17-18
01-11-0015		TBD	TBD	Fire Officer III (Continued from 2017)	Feb 10-11 & Apr 21-22 & Jun 9-10
01-11-0015		TBD	TBD	Fire Officer III (5 Weekends/Concludes 2019)	Sep 15-16 & Dec 8-9
01-11-0143		\$71	\$16	Fire Ground Strategies & Tactics for First Arriving Companies	Feb 17-18, Oct 13-14
01-11-0148		\$71	\$16	Tactical Fire Ground Simulations	Feb 10-11, Apr 28-29, Oct 20-21
Fire Prevention/Code Enforcement					
9A16		\$111	\$24	Introduction to Code Enforcement Practices Part I	Jun 12-14
9B16		\$111	\$24	Introduction to Code Enforcement Practices Part II	Jun 26-28
9C16		\$111	\$24	Inspection Procedures for Existing Structures	Jan 30-Feb 1, Jul 10-12
9D16		\$111	\$24	General Construction Principles	Mar 20-22, Jul 24-26
9E16		\$111	\$24	Residential Code of New York State	Apr 17-19, Aug 7-9
9F16		\$111	\$24	Building Code of New York State	May 22-24, Oct 2-4
01-10-0020		\$164	\$36	Fire & Life Safety Educator I	Mar 12-16
01-10-0020		\$168	\$40	Fire & Life Safety Educator I (2 Weekends)	Nov 2-4 & Nov 9-11

****Emergency Medical Service - Candidates who are not members of an "EMS Provider Agency" recognized by the New York State Department of Health will be charged a tuition fee of \$775 for the EMT-Original course, or \$425 for the EMT-Refresher course, as applicable.**

**TOWN OF SCHODACK
EDUCATIONAL SEMINARS REQUEST**

Pursuant to Resolution # 2010-044, the Supervisor is authorized to approve staff attendance at educational seminars if registration and expenses are deemed to be appropriately budgeted and do not exceed \$250 in the aggregate.

Please attach information about the seminar (i.e. agenda) include documentation to support each cost item, so that the Supervisor and/or Town Board can appropriately review.

Staff attending educational program:

Jordan Harrington

Name of Seminar/Conf./Course:

Location (Venue, City):

Dates of Seminar:

Cost of Seminar (Registration Fees):

Fire FNV. (2 weeks)
NYS Academy of Fire Science
Montour Falls NY 2/26-3/2 and
3/5-3/9
382.00 + 85.00 = \$467.00
00 2018

Travel Costs:

Mileage -

Please include a copy of mapquest to estimate total mileage - this will be used as a guideline when your actual mileage is submitted for reimbursement.

Train/Bus/Plane

Town Vehicle

Rate as

of Miles

Estimated Amount

470 MILES (x2 - 2 weeks)



N

Lodging:

Name of Hotel/Motel

of Rooms

of Nights

Cost per night

Total Lodging Cost

NYS FIRE ACADEMY

1

10

-

\$ INCLUDED IN COST OF SEMINAR

Meals:

Included in seminar cost

Estimated cost if you answered no above

x

Y

N

Total estimated cost to attend:

Estimated cost per staff member*

(total cost divided by # of ppl attending)

Is the total cost budgeted?

\$467.00 + 0 = \$467.00

x

Y

N

Y

x

N

TB Resolution needed?*

If Yes, please document resolution #

Department Head Approval

Supervisor Approval

* If the estimated cost per staff member is > \$250, then a TB resolution is required. Please plan ahead. A resolution is required prior to any town obligation and/or payment for the seminar. Please attach this form and a copy of the resolution, if applicable, to all payment requests involving payment to a vendor or an employee reimbursement.

Note: Please make sure you bring the appropriate tax exemption forms with you. There is also a special tax-exempt form for hotels.

**TOWN OF SCHODACK
EDUCATIONAL SEMINARS REQUEST**

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Please attach information about the seminar (i.e. agenda) include documentation to support each cost item, so that the Supervisor and/or Town Board can appropriately review.

Staff attending educational program:

ALAN ROEHR

Name of Seminar/Conf./Course:

Location (Venue, City):

Dates of Seminar:

Cost of Seminar (Registration Fees):

FIRE INV. (2 WEEKS)
NYS ACADEMY OF FIRE SCIENCE
MONTELL FALLS NY 2/26-3/2
\$382.00 + \$5.00 = \$467.00 3/5-3/9
2018

Travel Costs:

Rate as

of Miles

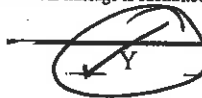
Estimated Amount

Mileage -

Please include a copy of mapquest to estimate total mileage - this will be used as a guideline when your actual mileage is submitted for reimbursement.

Train/Bus/Plane

Town Vehicle



N

Lodging:

Name of Hotel/Motel

of Rooms

of Nights

Cost per night

Total Lodging Cost

NYS FIRE ACADEMY

10

\$ INCLUDED IN COST OF
SEMINAR

Meals:

Included in seminar cost

Estimated cost if you answered no above

x Y N

Total estimated cost to attend:

Estimated cost per staff member*

(total cost divided by # of ppl attending)

Is the total cost budgeted?

x Y N

TB Resolution needed?*

If Yes, please document resolution #

Y x N

Department Head Approval

Supervisor Approval

* If the estimated cost per staff member is > \$250, then a TB resolution is required. Please plan ahead. A resolution is required prior to any town obligation and/or payment for the seminar. Please attach this form and a copy of the resolution, if applicable, to all payment requests involving payment to a vendor or an employee reimbursement.

Note: Please make sure you bring the appropriate tax exemption forms with you. There is also a special tax-exempt form for hotels.

**Schodack Police
Department**

To: Supervisor Dowds
From: Chief Joseph Belardo
cc:
Date: December 19, 2017
Re: Glock armorer course

I am requesting approval to send Officer Finn to the Glock armorer's course with Rochester Personal Defense in Rochester, NY on April 18, 2018. The one-day course will cost \$250.00. The department realizes a cost savings on repairs to firearms when we have officers trained to conduct the repairs and perform routine maintenance. Thank you for your consideration.

**TOWN OF SCHODACK
EDUCATIONAL SEMINARS REQUEST**

Pursuant to Resolution # 2010-044, the Supervisor is authorized to approve staff attendance at educational seminars if registration and expenses are deemed to be appropriately budgeted and do not exceed \$250 in the aggregate.

Please attach information about the seminar (i.e. agenda) include documentation to support each cost item, so that the Supervisor and/or Town Board can appropriately review.

Staff attending educational program:

OFC Thomas F. Finn

Name of Seminar/Conf./Course:

Location (Venue, City):

Dates of Seminar:

Cost of Seminar (Registration Fees):

Glock Armorer's Course - 105274

Rochester Personal Defense - Rochester, NY

4/18/18

\$250.00

Travel Costs:

Mileage -

of Miles

Rate as

Estimated Amount

234 miles

\$10.00 for tolls

Please include a copy of mapquest to estimate total mileage - this will be used as a guideline when your actual mileage is submitted for reimbursement.

Train/Bus/Plane

Town Vehicle

☒ Y ☐ N

Lodging:

Name of Hotel/Motel

of Rooms

of Nights

Cost per night

Total Lodging Cost

\$ -

Meals:

Included in seminar cost

Estimated cost if you answered no above

☒ Y ☐ N

Total estimated cost to attend:

Estimated cost per staff member*

(total cost divided by # of ppl attending)

Is the total cost budgeted?

\$250.00 (\$260.00 w/ tolls?)

☒ Y ☐ N

TB Resolution needed?*

If Yes, please document resolution #

☐ Y ☒ N

Department Head Approval

Chris DDP

Supervisor Approval

* If the estimated cost per staff member is > \$250, then a TB resolution is required. Please plan ahead. A resolution is required prior to any town obligation and/or payment for the seminar. Please attach this form and a copy of the resolution, if applicable, to all payment requests involving payment to a vendor or an employee reimbursement.

Note: Please make sure you bring the appropriate tax exemption forms with you. There is also a special tax-exempt form for hotels.

GLOCK Professional, Inc.



GLOCK PROFESSIONAL, INC.
P.O. Box 1254
Smyrna, GA 30081
Phone: 770-432-1202
Fax: 770-437-4712

CONFIRMATION OF ATTENDANCE

Armorer's Course

Please bring this letter to class.

Thomas F Finn
Town of Schodack Police Department
1797 Columbia Turnpike
Castleton on Hudson, NY
12033
tfinn@schodackpolice.com

Dear GLOCK User:

Please accept this letter as confirmation of your attendance into the one-day Armorer's Course.

If for any reason you will be unable to attend the course, please fax your name and the course date to our office at 770-437-4712. If you fail to cancel at least 48 hours prior to the course you will be responsible for payment. PAYMENT MUST BE MADE IN ADVANCE OR ON THE DAY OF CLASS. Please make checks payable to GLOCK Professional, Inc. We also accept MC, Visa or Discover.

Armorer's Course Tuition: \$ 250.00

PAY WITH CREDIT CARD: <http://www.glocktraining.com/Payment.aspx?r=234704&c=Finn>

WHAT TO BRING

1. Your confirmation letter and picture ID.
2. Note taking material (pen and note pad)
3. Eye protection (mandatory) - Prescription glasses will suffice.
4. GLOCK Stocking Dealers must have a current blue certificate to take advantage of the complimentary slot.
5. SMALL FLASHLIGHT

LUNCH WILL BE PROVIDED.

If you are attending the Armorer's Course in the United States, DO NOT bring your firearms to the classroom.

IF YOU ARE ATTENDING A CLASS IN THE STATE OF WASHINGTON OR CANADA YOU MUST BRING YOUR OWN FIREARM. - NO SLIM LINES

No Tape recording or video equipment is allowed.

If GLOCK Professional, Inc. cancels or reschedules Training Courses due to an act of God, natural disasters,

FFL#: 1-58-067-01-8H-03344
FEDERAL TAX PAYER ID#: 20-4382786
GA STATE SALES TAX#: 2001-789-4247

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acts of civil or military authority, fire, floods, tornadoes, other severe inclement weather, epidemics, quarantine, energy crises, war, terror related events or riots Student has the option to request that GLOCK Professional, Inc. either (a) refund Student 100% of the price paid to GLOCK Professional, Inc. for Student's course registration or (b) reschedule Student to a future course of Student's choosing. No compensation will be offered for incurred costs as a result of the rescheduling. Student must provide GLOCK Professional, Inc. with written notice of which option Student chooses within 30 days of the date GLOCK Professional, Inc. notifies Student the course has been cancelled or rescheduled. If Student fails to notify GLOCK Professional, Inc. within the time period GLOCK Professional, Inc. will provide a refund without consulting Student.

GLOCK reserves the right to remove students from classes and/or permanent ban from future training due to violation(s) of firearms safety rules with no refund of class fees.

PLEASE REMEMBER DO NOT LEAVE ANYTHING OF ANY VALUE IN YOUR VEHICLES AT THE HOTELS

DATE: 4/18/2018
TIME: 8a.m.-5 p.m.

CLASS: Armorer's Course - 105274

LOCATION:
Rochester Personal Defense
David Jenkins
300 Buell Rd
Rochester, NY
14624

HOTEL INFORMATION/DIRECTIONS:
HOTELS:
Fairfield Inn - 585-529-5000
Holiday Inn Express - 585-272-7800
Country Inn - 585-427-0131

DIRECTIONS:
Contact David Jenkins @ 585-406-6758

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Town of Schodack Police Department
1797 Columbia Turnpike
Castleton on Hudson, NY
12033
tfinn@schodackpolice.com

Invoice: TRP/100104691
Date: 12/15/2017
Class: 105274 - AC
Student: 128887/Thomas Finn

TRAINING INVOICE

Class	Date	Student	Amount
Armorer's Course - Rochester , NY	4/18/2018	Thomas F Finn	250.00 USD

Total Amount: 250.00 USD

Payment method: Credit card - NOTE: Please pay invoice at this time.
Payment condition: Payment needs to be received by the day of class.
Registration ID: 234704 **Use this number when paying with a credit card online.

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