

DATE: DECEMBER 8, 2016

KIND OF MEETING: TOWN BOARD

WHERE HELD: SCHODACK TOWN HALL

CLERK: DONNA L. CONLIN

PRESIDING OFFICER: DENNIS E. DOWDS

MEMBERS PRESENT: JAMES E. BULT
MICHAEL KENNEY
SCOTT SWARTZ
TRACEY REX

MEMBERS ABSENT:

ATTORNEY: DAVID GRUENBERG, ESQ.

COMPTROLLER: PAUL HARTER, COMPTROLLER

OTHERS PRESENT:

Supervisor Dowds called the December 8, 2016 Town Board Meeting to order at 7:00 p.m. with the Pledge of Allegiance and dispensed with roll call. All present as noted above.

Departmental Reports

The following monthly departmental reports were read and/or posted and filed in the Office of the Town Clerk: Town Clerk, Building Department, and Human Resources.

Review of Abstracts of Claims and Budget Amendments

The Board reviewed claims #16-1826 to #16-1943 on Abstract No. 2016-12.

Briefing of the Resolution Agenda Discussion-Resolutions

S. Dowds briefed the Resolution Agenda. The Supervisor explained that resolutions [2016-283] and [2016-284] were necessary because the holiday occurs before the next scheduled town board meeting; also resolution [2016-284] needs to be amended to indicate the weekday as Tuesday and the date of January 3rd. The Transfer Station is closed on Mondays, so they get Tuesday as their holiday; however, they will not be closed then because it is a "floater" for them. The Town Clerk noted that resolution [2016-285] should be withdrawn because they do not have the figure from the insurance broker yet. It will be placed on the Close of Business meeting. Resolution [2016-287] is to re-levy the costs of the demolition of a house on County Rt. 7 that burned last year. All other resolutions are self-explanatory. Referencing resolution [2016-290], C. Bult said he did not recall a position for "secretary to the park" in the budget and assumed that they were referencing the highway superintendent's secretary. S. Dowds said yes. C. Bult asked how many hours she worked in that department, because the Clerk's Office handles all the scheduling and rentals. S. Dowds said he did not have a specific figure, but the salary for that position was approved in the budget. C. Bult suggested that next year the hours/salary should be specified in the park budget. The Comptroller said he could do that and agreed that her hours are very minimal for parks. His office wanted it in the salary schedule so they could

allocate her time appropriately.

Public Comment

B. Dooley asked if the Zoning Committee had made a determination for the definition of the term “sales distribution center.” He said he asked this same question more than a year ago and was told it would be forthcoming early in 2016 and to-date he had not heard anything about it. The Supervisor said it is still in process. Definitions are part of the Zoning Committee’s review. He anticipated that the Board would have a report from them in January or February of next year, which will include the new and updated definitions. Due to the nature of the review, it is taking more time than expected. Mr. Dooley stated that it appears to him that the same people seem to get appointed to these roles and perhaps they have too much on their plates and find it difficult to finalize their task. His comments then turned to the Valente and the Brewer properties and their future use.

Adoption of Resolutions

The resolutions voted upon reflect additions, deletions and amendments approved by the consensus of the majority Board.

EXPLANATION: Bracketed and strikethrough indicates language that was stricken from the resolution when adopted. Underlined indicates language that was added to the resolution when adopted. A WITHDRAWN resolution is so noted and italicized.

C. Swartz made a motion to adopt the following resolution, seconded by C. Bult:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

- 2016-278)** Authorize refund of application fee in the amount of \$25.00 to Home Quality for Building permit #12413-16, issued in error as the applicant has a current Building permit #12413-16. (Duplicate permit)
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by S. Dowds:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

- 2016-279)** Authorize the selection of NYSHIP Empire Plan Insurance for Health Insurance coverage effective January 1, 2017.
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Bult made a motion to adopt the following resolution, seconded by C. Rex:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2016-280)** Authorize the selection of NYSHIP Medicare Empire Plan Insurance for Health Insurance coverage effective January 1, 2017.
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

S. Dowds made a motion to adopt the following resolution, seconded by C. Kenney:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2016-281)** Authorize the selection of Capital District Physicians' Health Plan, Inc. (CDPHP) Medicare HMO effective January 1, 2017.
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Swartz made a motion to adopt the following resolution, seconded by C. Rex:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2016-282)** Authorize Supervisor Dowds to execute and administer a shelter agreement with Mohawk Hudson Humane Society for the 2017 calendar year to satisfy the requirements of the New York State Department of Agriculture and Markets Law. It is the policy of the Town that owners, if located, shall be responsible for charges incurred at Mohawk Hudson Humane Society when pets are claimed, as may be allowed by law.
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Bult made a motion to adopt the following resolution, seconded by S. Dowds:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2016-283)** Full-time employees (non-union) shall be given the following holiday for the year 2017:
- | <u>Weekday</u> | <u>Date</u> | <u>Holiday</u> |
|----------------|-----------------|---------------------------|
| Monday | January 2, 2017 | New Year's Day Observance |
- 5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by C. Swartz:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2016-284) Designate a Transfer Station holiday for year 2017 as follows:

| <u>Weekday</u> | <u>Date</u> | <u>Holiday</u> |
|----------------------------------|------------------|---------------------------|
| Monday <u>Tuesday</u> | January 23, 2017 | New Year's Day Observance |

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

2016-285) **WITHDRAWN:** *"Authorize renewal of the Town's liability insurance policy with NYMIR, including property, general liability, auto, inland marine, boiler & machinery, law enforcement and public officials effective January 1, 2017 with a Six Million Dollar Umbrella, single occurrence with a Twelve Million Dollar aggregate for the premium not to exceed \$_____. [should have \$ amount by meeting]"*

C. Bult made a motion to adopt the following resolution, seconded by C. Swartz:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2016-286) Authorize Supervisor Dowds to execute a Mutual Community Sharing Plan for High Intensity Law Enforcement Activity between the Towns of Schodack, East Greenbush and North Greenbush and the City of Rensselaer and the Village of Nassau relative to provision for high intensity law enforcement activity for the period January 1, 2017 through December 31, 2020.
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Kenney made a motion to adopt the following resolution, seconded by C. Rex:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

2016-287) Authorize Supervisor Dowds to transmit a request to Rensselaer County Legislature to relevy outstanding fees of \$13,670.00 for tax map number 201.16-1-10 on their January 2017 tax bill for demolition and cleanup of said property.
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Swartz made a motion to adopt the following resolution, seconded by C. Bult:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2016-288)** Authorize \$161,000.00 to be transferred into the Town Outside-Village Highway Fund (DB) Highway Equipment Capital Reserve Fund.
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

S. Dowds made a motion to adopt the following resolution, seconded by C. Kenney:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2016-289)** Authorize \$50,000.00 to be transferred into the Town-Wide (A Fund) Police Vehicle Capital Reserve Fund.
5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Rex made a motion to adopt the following resolution, seconded by C. Bult:

**NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD
OF THE TOWN OF SCHODACK DOES HEREBY:**

- 2016-290)** Adopt the following annual salaries schedule:

| | | |
|---|--------------|-------|
| Town Board Members | \$ 10,000.00 | |
| Town Justices | \$ 30,971.00 | |
| Court Officer | \$ 25.00 | /hour |
| Secretary to the Town Justice | \$ 22.03 | /hour |
| Secretary to the Town Justice | \$ 15.24 | /hour |
| Supervisor | \$ 58,367.00 | |
| Secretary to the Supervisor | \$ 42,251.00 | |
| Comptroller | \$ 75,578.00 | |
| Assistant Comptroller | \$ 31.77 | /hour |
| Accountant | \$ 26.24 | /hour |
| Human Resources Manager | \$ 25.89 | /hour |
| Receiver of Taxes | \$ 36,759.00 | |
| Deputy Tax Receiver | \$ 16.85 | /hour |
| Senior Tax Clerk | \$ 13.52 | /hour |
| Tax Clerk | \$ 12.96 | /hour |
| Budget Officer | \$ 3,624.00 | |
| Sole Assessor | \$ 55,761.00 | |
| Assistant to the Assessor | \$ 35,751.00 | |
| Data Collector | \$ 13.82 | /hour |
| Board of Assessment Review (BAR)- Chair | \$ 552.00 | 1 |
| BAR Members | \$ 462.00 | 1 |
| BAR- Secretary | \$ 258.00 | 1 |

Amended 11/09/17 by 2017-275

| | | |
|--|--------------|--------------------|
| Town Clerk | \$ 58,999.00 | |
| Deputy Town Clerk | \$ 35,751.00 | |
| Deputy Town Clerk-FT | \$ 18.32 | /hour |
| Records Coordinator | \$ 25.61 | /hour |
| Buildings/Janitorial | \$ 19.86 | /hour |
| Police Chief | \$ 81,363.00 | |
| Police Asst. Chief (part-time) | \$ 21.20 | /hour |
| Police Officers (part-time) | \$ 20.16 | /hour |
| Dog Control Officer | \$ 14,778.00 | |
| Highway Superintendent | \$ 67,218.00 | |
| Secretary to Highway Superintendent | \$ 18.13 | /hour |
| Secretary to Park | \$ 18.13 | /hour |
| Park Attendants | \$ 13.67 | /hour |
| Director of Youth and Recreation | \$ 11,148.00 | |
| Historian | \$ 2,305.00 | |
| Director of Transfer Station Operations | \$ 53,122.00 | |
| Park Manager | \$ 19.52 | /hour |
| Assistant Building Inspector | \$ 30.55 | /hour |
| Secretary to Building Department | \$ 29,789.00 | |
| Registrars of Vital Statistics | \$ 1,400.00 | |
| Director of Planning and Zoning | \$ 51,958.00 | ² |
| Secretary to Director of Planning/Zoning | \$ 31,431.00 | |
| Secretary to Director of Planning/Zoning | \$ 17.27 | /hour ³ |
| Zoning Board Attorney | \$ 13,165.20 | |
| Zoning Board Chairperson | \$ 1,576.00 | ⁴ |
| Zoning Board Members | \$ 1,051.00 | ⁵ |
| Planning Board Attorney | \$ 19,747.80 | |
| Planning Board Chairperson | \$ 4,203.00 | ⁶ |
| Planning Board Members | \$ 2,627.00 | ⁷ |
| Summer Grounds | \$ 14.23 | /hour |
| Wing(wo)man | \$ 13.57 | /hour |
| Flaggers | \$ 10.87 | /hour |
| Pee Wee Wrestling Instructors | \$ 500.00 | |
| Water Safety Instructor | \$ 3,000.00 | |
| Camp Directors | \$ 3,400.00 | |
| Pool and Summer School Director | \$ 3,000.00 | |
| Camp Nurse | \$ 2,600.00 | |
| Assistant Director/Director of Special Education Campers | \$ 2,000.00 | |
| Summer Soccer Director | \$ 800.00 | |
| Arts and Crafts Director | \$ 3,000.00 | |
| Transportation Director | \$ 2,800.00 | |

| | | | |
|----------------------------|----|-------|-------|
| Assistant Directors | \$ | 17.00 | /hour |
| Lifeguards | \$ | 15.00 | /hour |
| Bus Aides | \$ | 12.00 | /hour |
| 1. ^B Counselors | \$ | 10.00 | /hour |

1. Board of Assessment Review – Chairperson- \$92.00/meeting; Members-\$77.00/meeting; Secretary-\$43.00/meeting. Six meetings scheduled, not to exceed annual amount stated above without further Town Board approval.
2. Director of Planning - \$31,174.80; Director of Zoning - \$20,783.20.
3. Secretary to Director of Planning/Zoning – Hourly rate paid for attendance at planning/zoning meetings only.
4. Zoning Board Chairperson - \$131.33/meeting. Twelve meetings scheduled, not to exceed annual amount stated above without further Town Board approval.
5. Zoning Board members - \$87.58/meeting. Twelve meetings scheduled, not to exceed annual amount stated above without further Town Board approval.
6. Planning Board Chairperson - \$200.14/meeting. Twenty-one meetings scheduled, not to exceed annual amount stated above without further Town Board approval.
7. Planning Board Members - \$125.10/meeting. Twenty-one meetings scheduled, not to exceed annual amount stated above without further Town Board approval.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Swartz made a motion to adopt the following resolution, seconded by C. Kenney:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

2016-291) Authorize the Comptroller's recommendation to direct the Town Supervisor to pay the claims #16-1825 to 16-1943 on Abstract No. 2016-12, in the amount of \$224,006.42, including the claims paid (\$100,386.42) since the previous town board meeting.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Swartz made a motion to adopt the following resolution, seconded by C. Kenney:

NOW, THEREFORE, BE IT RESOLVED THAT THE TOWN BOARD OF THE TOWN OF SCHODACK DOES HEREBY:

2016-292) Authorize the following budget modifications, interfund loans and interfund transfers as recommended by the Comptroller:

Fund/

| | Department # | Fund / Department Name | Increase | Decrease |
|---|-----------------|-------------------------------|----------|----------|
| 2016 | | | | |
| 94 | A-960-1110.4000 | Town Justice - Contractual | 3,230.00 | |
| | A-960-1110.1000 | Town Justice - Personal Svcs. | | 3,230.30 |
| To modify the budget to cover overage caused by temporary employee services for vacant position | | | | |

| | | | | |
|------------|---|---------------------------------------|-----------|-----------|
| 95 | A-960-1364.4000 | Property Acquired Expenses | 4,590.00 | |
| | A-960-1990.4000 | Contingency - Contractual | | 4,590.00 |
| | To transfer funds to cover Surveys and Engineering costs for donated property by Dr. Drumm | | | |
| 96 | A-960-3120.1010 | Police Grant - Rens Co DWI | 158.48 | |
| | A-509-2260.9999 | Police Safety Services - Other Gov'ts | 158.48 | |
| | To modify the budget for grant awards | | | |
| 97 | A-960-3120.1090 | Police - Justice Court | 155.81 | |
| | A-960-3120.1091 | Police - Justice Court O/T | 131.65 | |
| | A-960-1110.1000 | Town Justice - Personal Services | | 287.46 |
| | To modify the budget to cover Police presence at court night | | | |
| 98 | A-960-3120.1100 | Police - Overtime | 12,452.26 | |
| | A-960-3120.4000 | Police - Contractual | | 12,452.26 |
| | To modify the budget to cover Overtime overage | | | |
| 99 | A-960-3120.2000 | Police - Equipment | 2,034.00 | |
| | A-509-4320.9999 | Federal Aid Public Safety | 2,034.00 | |
| | To modify the budget to cover Radar purchase | | | |
| 100 | A-960-3410.1100 | Fire Protection - Overtime | 1,726.24 | |
| | A-960-3410.1000 | Fire Protection - Overtime | | 1,726.24 |
| | To transfer funds to cover Overtime for fire investigations | | | |
| 101 | A-960-5132.1300 | Town Garage - Bldg Maintenance | 145.80 | |
| | A-960-5132.4000 | Town Garage - Contractual | | 145.80 |
| | To transfer funds to cover employee (Vicki) time spent at Highway garage | | | |
| 102 | B-960-8020.4000 | Planning - Contractual | 876.52 | |
| | B-509-2115.9999 | Planning Board Fees | 876.52 | |
| | To modify the budget for engineering fees related to Planning Board activity - Valente, Dagen | | | |
| 103 | DB-960-5110.1350 | Genl Road Repair - DB work for W/S | 221.97 | |
| | DB-960-5110.1351 | Genl Road Repair - DB W/S work OT | 1,025.12 | |
| | DB-960-5110.1000 | Genl Road Repair - Personal Svcs | | 1,247.09 |
| | To modify the budget to cover employee time spent on Isabella Ct. Water Break | | | |
| 104 | DB-960-5112.1100 | Road Construction - Overtime | 104.57 | |
| | DB-960-5112.1000 | Road Construction - Personal Svcs | | 104.57 |
| | To modify the budget to cover employee time spent on Isabella Ct. Water Break | | | |

| | | | | |
|------------|--|---|----------|----------|
| 105 | EW-960-8320.2000 | Source Power, Supp, Pump - Equipment | 1,064.28 | |
| | EW-960-8320.4000 | Source Power, Supp, Pump - Contractual | | 1,064.28 |
| | To modify the budget to cover New Smart UPS purchase | | | |
| 106 | SS2-960-8130.1000 | Castleridge-Sewage - Personal Services | 108.08 | |
| | SS2-960-9030.8000 | Castleridge-Sewage - Social Security | 8.27 | |
| | SS2-960-9060.8000 | Castleridge-Sewage - Employee Benefits | - | |
| | SS2-960-1990.4000 | Castleridge-Sewage - Contingency | | 116.35 |
| | To transfer funds to cover costs of additional personal services related to increase based on employee portion of time spent | | | |
| 107 | SS6-960-8130.4000 | Exit 10 Sewer - Treatmnt & Disp. | 1,526.50 | |
| | SS6-509-2122.9999 | Exit 10 Sewer - Sewer Charges | 1,526.50 | |
| | To modify the budget for engineering fees related to My Place joining district | | | |
| 108 | SS6-960-8130.1000 | Exit 10 Sewer - Personal Services | 570.92 | |
| | SS6-960-8130.1100 | Exit 10 Sewer - Overtime | 270.11 | |
| | SS6-960-9030.8000 | Exit 10 Sewer - Social Security | 56.59 | |
| | SS6-960-1990.4000 | SS6 - Contingency | | 897.62 |
| | To modify the budget to cover employee time spent on Isabella Ct. Water Break | | | |
| 109 | SS6-960-8130.1008 | Per Svc - Dunkin Donut punch list | 18.37 | |
| | SS6-960-8130.1108 | O/T - Dunkin Donuts punch list | | |
| | SS6-960-8130.4008 | Contractual - Dunkin Donuts punch list | | |
| | SS6-960-9030.8008 | SS6 - FICA Dunkin Donuts punch list | 1.41 | |
| | SS6-960-9060.8008 | Hosp & Medical - Dunkin Donut Punch List | | |
| | SS6-509-5031.9999 | SS6 - Interfund Transfer | 19.78 | |
| | To modify the budget for reimbursement of Dunkin Donut Punch List Expenses from escrow | | | |
| 110 | SWC1-960-340.1100 | Consolidated Water Dist - Overtime | 963.49 | |
| | SWC1-960-340.4000 | Consolidated Water Dist - Contractual | 4,402.68 | |
| | SWC1-960-030.8000 | Consolidated Water Dist - Social Security | 66.58 | |
| | SWC1-960-1990.4000 | Consolidated Water Dist - Contingency | | 2,562.34 |
| | SWC1-599-9999.9999 | Consol Water Dist - Approp Fund Bal | 2,870.41 | |
| | To modify the budget to cover employee time for Isabella Ct. water main break & Overtime | | | |
| | 5 Ayes 0 Noes. MOTION CARRIED. Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0. | | | |

Board Discussion

Councilmen Kenney, Bult and Swartz asked for updates on the following outstanding issues:

Guidelines for Tasers: The Supervisor said the Chief has not responded to them regarding the two policies reviewed. Atty. Gruenberg said he will follow-up with the Chief tomorrow.

Water Agreement with Village of Nassau for Stewart's: Atty. Gruenberg stated he is still working on this with Atty. Ryan and will reach out to him again to try and bring this to culmination. Giving a brief overview of the process, S. Dowds said that the Board created the district for Stewart's as an extension of CSW-101. Then the Department of Health (DOH) declared that it had to be a separate district. They have since changed their mind so the district, as created, will stand. Atty. Gruenberg said the main issue now is getting the Village to agree with the rate the Town proposed, because the Village rates are much higher. C. Bult said perhaps we have to add some kind of caveat that they can bill them directly (as they are currently doing) rather than go through the Town. Atty. Gruenberg felt that we should be able to reach some equitable resolution with the Village.

Schodack Central School District Sewer: S. Dowds stated that the school is doing test borings now and expect to break ground in the late spring. C. Rex asked if residents will be able to tap into that line. S. Dowds said not at this point. C. Rex asked if the line would be sized so that could happen in the future. S. Dowds said it will be similar to Dunkin' Donuts sewer line.

Dunkin' Donuts PH issue: S. Dowds said he finally was able to talk to Mr. Leal (owner of Dunkin' Donuts) and was told that the the PH going in is the same as that which is coming out (PH neutral). C. Kenney asked if out tests support that claim. S. Dowds said we have tested the PH and it's been between 6 – 6.7. If it goes below 6, it is a DEC and DOH violation. Most readings have been in the mid-4 range. C. Kenney felt that they needed to demonstrate that they are moving towards correcting the problem by the end of the year. Then if that doesn't happen, we should start fining them in January. S. Dowds said Mr. Leal is aware of that

C. Bult reported that he, S. Dowds and C. Swartz attended a meeting held by the Village of Castleton where their water and sewer problems were discussed. The discussion focused on upgrading the sewer plant that has a preliminary estimated cost of approximately \$5.5 million dollars. If they move forward with this project, he suspects that users in the Village will see costs almost double. This impacts the Town because our Intermunicipal Agreement with them is up next year. Also, this impacts the town residents in Sewer Districts 1 (Town outside Village) and 2 (Castleridge). People outside the Village think that they are paying a higher rate than people inside the Village but from the information that was presented that night it sounds like the reverse is true. Regardless, it will impact our residents. C. Bult said the correction of the water issues may be a far more expensive proposition than the sewer and that will also impacts some of our residents whose water gets provided by the Village.

S. Dowds reported on the following topics:

Transitional Training: He would like the Building Department Secretary to learn how to do the Planning Board minutes to provide for additional coverage when the secretary covers for the Director when she is on vacation in March.

Employee Handbook: He asked the Board when they wanted to review the Handbook. C. Bult said he would prefer to do it next month. Other Board members concurred and the Supervisor will schedule it for January 19th, the 3rd Thursday of the month. He will ask Human Resources to send out all the material (fifth draft, notes and

outstanding items that need Board input) to the Board on Monday. C. Swartz asked if the Committee had the same draft. The Supervisor said yes. They have the May 18, 2016 final draft.

Electric Supplier: The Supervisor stated that last year the Board joined a consortium for a different energy provider. The Comptroller's Office has advised us that we should go back to National Grid. Initially, it was reasonable, but they have incurred difficulties during the year. First they started charging sales tax, and then there was supposed to be one bill from National Grid bill that denotes the supplier and amount, but we get separate bills from Constellation every month.

Data Collection for the Assessor's Office: The data collector will be out on extended medical leave in the first part of next year, so the Assessor suggested that the Board consider hiring Gary Ziegler on a temporary basis. C. Bult said this is the first time the Board has heard about it and there may be other folks in the community that have some level of experience, so he felt they should wait to make a decision until sometime in January.

Battisti: S. Dowds began discussion regarding the letter they recently received from Laberge about this privately owned water system. Essentially, they reached out to the Town to see if the Board wanted them to submit a grant application to upgrade this system. Board members wondered if all residents in that water district realized that the Town is held to different standards. If the Town were to take it over, they would be required by the State to upgrade it. Laberge gave an initial estimate of approximately 1.2 million dollars, which would have to be paid by only 62 users. S. Dowds and C. Bult said that they have talked to different people in the Orchard Rd. area and some of them know that eventually the day will come that they would have to face the costs of an upgraded system, but it is hard to have a real meaningful discussion without any facts to present. The Town Clerk asked if the Town would be forced to take it over if the current operator abandons the system. Atty. Gruenberg said no. He believed it would be the responsibly of the individual home owners. Atty. Gruenberg asked why Laberge looked at it, if the Town didn't direct it. The Supervisor said although we didn't asked them they knew that the Town had been approached by the owner and that entire area was part of general discussion regarding getting water out to Rt. 9.

Executive Session

C. Swartz made a motion to go into Executive Session at 7:40 p.m. to discuss the employment history of a specific employee. Seconded by C. Rex.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

C. Kenney made a motion to adjourn the Executive Session at 8:03 p.m., seconded by C. Swartz.

5 Ayes 0 Noes. **MOTION CARRIED.** Ayes – J. Bult, M. Kenney, S. Swartz, T. Rex, D. Dowds. Noes – 0.

ADJOURNMENT

As there was no further business before the Board, C. Bult made a motion to adjourn the 12/08/16 Town Board meeting at 8:03 p.m., seconded by C. Rex. Meeting adjourned.

Respectfully Submitted,

Donna L. Conlin
Schodack Town Clerk/CMC/RMC