

Actions of Jan. 10, 2013

2013-01)

Authorize the approval of the Official Undertaking as to its form and manner of execution and the sufficiency of the insurance, as surety as prescribed by law.

2013-02)

Regular meetings of the Town Board will generally be held at 7 p.m. on the second and fourth Thursdays of each month, at the Schodack Town Hall at 265 Schuurman Road unless otherwise duly noticed, as follows:

January 10	July 11
January 24	No second meeting scheduled for July
February 14	August 8
February 28	August 22
March 14	September 12
March 28	September 26
April 11	October 10
April 25	October 24
May 9	November 14
May 23	No second meeting scheduled for November
June 13	December 12
June 27	December –(TBA) for year-end close of business

2013-03)

Full-time employees (non-union) shall be given the following holidays for the year 2013:

Date	Holiday
January 21	Martin Luther King, Jr. Day
February 18	President's Day
May 27	Memorial Day
July 4	Independence Day
September 2	Labor Day
October 14	Columbus Day
November 11	Veteran's Day Observance
November 28	Thanksgiving Day
November 29	Day after Thanksgiving
December 25	Christmas Observance
December 26	Day After Christmas

2013-04)

Designate Transfer Station holidays for year 2013 as follows:

Date	Holiday
February 19	President's Day Observance *

May 28	Memorial Day Observance *
July 4	Independence Day Observance
September 3	Labor Day Observance *
November 28	Thanksgiving Day
November 29	Day after Thanksgiving
December 25	Christmas Observance
*Transfer Station is closed on Mondays, therefore, pursuant to the Collective Bargaining Agreement, Monday holidays will be observed on Tuesday.	

2013-05)

Designate the following banks as depositories for all Town funds for the calendar year 2013: Key Bank, N.A., MBIA, First Niagara, and Pioneer.

2013-06)

Supervisor Dowds, being the Chief Fiscal Officer or the officer having custody of monies of the said Town of Schodack, has the authority to temporarily deposit or invest monies of the said Town of Schodack, not required for immediate expenditures, except proceeds of loans and monies the investment of which otherwise is provided by law, in special time deposit accounts or certificates of deposit issued by a bank or trust company located and authorized to do business in this State; provided, however, that such time deposit accounts or certificates of deposit be secured by a pledge of obligations of the State of New York or obligation of any municipal corporation, school district or district of the State of New York as authorized pursuant to the provisions of Section II of the General Municipal Law of the State of New York. Investment may also be made in obligations of the State of New York subject to conditions set forth in Section II of the General Municipal Law.

2013-07)

Appoint Peter Goold, as Sole Assessor, at the annual salary set forth in resolution 2012-339 to fill the remainder of the unexpired term until September 30, 2013.

2013-08)

Appoint David L. Gruenberg as Attorney to the Town, pursuant to retainer agreement dated January 28, 2010, remuneration as set forth in the Year 2013 adopted budget (\$24,000.00).

2013-09)

Appoint Walter Wheeler as Web-master, remuneration as set forth in the Year 2013 adopted budget (\$8,000.00) and further authorize Supervisor Dowds to execute an independent contractor agreement with Walter Wheeler as Web-master, subject to approval by Attorney to the Town as to form.

2013-010)

Appoint Kathleen A. Blake as Payroll/Personnel Clerk at an annual salary as set forth in resolution 2012-339.

2013-011)

Appoint Melissa A. Knights, Secretary to Director Planning/Zoning, at annual salary as set forth in resolution 2012-339.

2013-012)

Appoint Coleen Papas, Secretary to Building Inspector, at annual salary as set forth in resolution 2012-339.

2013-013)

Appoint Jennifer L. Mulligan, CPA, as Comptroller at annual salary as set forth in resolution 2012-339.

2013-014)

Appoint Susan Pilipczuk as Accountant on a part-time basis at the hourly rate set forth in resolution 2012-339.

2013-015)

Appoint Laura Palmer as Assistant Comptroller on a part-time basis at the hourly rate set forth in resolution 2012-339.

2013-016)

Appoint Catherine Sager as Secretary to Justice Court on a full-time basis at the hourly rate as set forth in resolution 2012-339.

2013-017)

Appoint William Dikant part-time Justice Court Officer for the calendar year 2013 at hourly rate set forth in resolution 2012-339.

2013-018)

Appoint Sheila Golden as Director of Youth and Recreation for the calendar year 2013 at salary set forth in resolution 2012-339.

2013-019)

Appoint Gene Paul Martel as the Dog Control Officer for the calendar year 2013 pursuant to the Year 2013 adopted budget.

2013-020)

Appoint Stuart McKnight to the position of Park Manager at the hourly rate set forth in resolution 2012-339.

2013-021)

Appoint Roland D. Ferris as Data Collector on a part-time basis as deemed appropriate by the Assessor at an hourly rate as set forth in resolution 2012-339.

2013-022)

Appoint Nicole A. Thomas as part-time janitorial staff at an hourly rate as set forth in resolution 2012-339.

2013-023)

Appoint Stuart McKnight, Josh Walters, Jason Laurenzo, Thomas M. D. Jones, Alan Roehr Jr., Peter Zownir and Clark Roehr as part-time police officers at an hourly rate as set forth in resolution 2012-339.

2013-024)

Appoint Karen A. Vecchione ADA Coordinator for the calendar year 2013 at no additional compensation.

2013-025)

Pursuant to Schodack Town Law Section 60.5 the Records Advisory Board shall consist of five members, being the Town Supervisor, the Town Historian, the Town Attorney, the Town Clerk and the Records Coordinator. Karen A. Vecchione is hereby appointed Records Coordinator at an hourly rate as set forth in the Year 2013 adopted budget.

2013-026)

Appoint Kathleen A. Blake Affirmative Action Coordinator for the calendar year 2013 at no additional compensation.

2013-027)

Appoint David Calarco as Chairman of the Zoning Board of Appeals for the calendar year 2013.

2013-028)

Appoint Robert W. Linville, Esq., as Attorney for the Planning Board and Zoning Board of Appeals at salary as set forth in resolution 2012-339.

2013-029)

Appoint Paul Puccio as a member of the Planning Board. Term to expire on December 31, 2019.

2013-030)

Appoint David Smith as a member of the Zoning Board of Appeals. Term to expire December 31, 2017.

2013-031)

Appoint Philip Danaher, Esq., to act as Deputy Attorney to the Town (at no compensation) and to act as the Town/Traffic Prosecutor for Vehicle and Traffic matters at Schodack Justice Court, pursuant to retainer agreement dated January 29, 2010, remuneration as set forth in the Year 2013 adopted budget (\$11,400).

2013-032)

Appoint Tabner, Ryan and Keniry, LLP as Special District Counsel based on per hour fee schedule dated July 30, 2010, Partners \$225.00, Associates \$175.00 and Paralegals \$100.00. This authorization shall not exceed the 2013 allotment for an amount not to exceed \$25,000.00.

2013-033)

Pursuant to Chapter 32 Section 1 of the Code of the Town of Schodack, appoint Peter D. Schweigert; Allison Signor; Gary Ziegler, Code Enforcement Officer; Jeffrey Arno, Police Officer; Detective James Morgan; Steven Kelly, and Matthew Carner to the Town of Schodack Fire Investigation Unit for the calendar year 2013.

2013-034)

Appoint members to the Public Safety Advisory Committee as follows: David Smith, Chair and Steven Kelly to three-year terms to expire on December 31, 2015.

2013-035)

Appoint the following as Fire Marshals for 2013: Dawne M. Kelly - Town Hall; Stuart McKnight - Police Station; and Harry Duncan - Highway Garage.

2013-036)

Establish the mileage rate of 56.5 cents per mile pursuant to I.R.S. rate for the calendar year 2013.

2013-037)

Designate The Record as official Town newspaper for the calendar year 2013.

2013-038)

Authorize Supervisor Dowds to execute New York State Office of Children and Family Services, Individual Program Application, Agency Summary for Youth and Recreation for the Period of January 1 through December 31, 2013.

2013-039)

Approve contracts and authorize Supervisor Dowds to execute and administer contracts with Castleton Volunteer Ambulance Service, Inc., and Nassau Ambulance for provision of emergency medical services for 2013 as set forth in the Year 2013 adopted budget.

2013-040)

Authorize Supervisor Dowds to execute and administer contracts with Village of Castleton-on-Hudson, Castleton Fire Company, the Board of Commissioners of Nassau Fire District Number One, and the Board of Commissioners of the East Schodack Fire District for provision of fire and emergency services in each of the respective fire protection districts.

2013-041)

Approve contracts and authorize Supervisor Dowds to execute contracts with the Castleton Public Library (\$97,850.00), East Greenbush Community Library (\$207,128.00), and Nassau Free Library (\$25,000.00) as set forth in the Year 2013 adopted budget.

2013-042)

Authorize Supervisor Dowds to execute and administer a contract with the Peter J. Andrews VFW Post No. 7337 for the establishment, maintenance and operation of programs devoted, in whole or in part, to the welfare of veterans for an amount not to exceed \$4,500.00 Terms and conditions of the contract are subject to approval by Attorney to the Town as to form and substance. (As budgeted)

2013-043)

Authorize Supervisor Dowds to execute contracts with the Edward C. Swartz Southern Tier Senior Center (\$4,500.00) and Castleton Senior Citizens (\$4,500.00) for the establishment, maintenance and operation of programs devoted, in whole or in part, to the welfare of the aged. The terms and conditions of said contracts are subject to the approval by Attorney to the Town. (As budgeted)

2013-044)

Recommend Roland Ferris be appointed to the Rensselaer County Fire Advisory Board. Oath is to be taken at Rensselaer County Clerk's office. Term to expire December 31, 2014.

2013-045)

Authorize Supervisor Dowds to execute agreement on behalf of the Town of Schodack with the Rensselaer County STOP DWI program for the calendar year 2013.

2013-046)

Town officials and/or personnel authorized by resolution of the Town Board to attend the Annual Meeting of the Association of Towns of New York State shall be reimbursed for expenses under Section 77-b of the General Municipal Law up to an amount of \$1,000.00. Such amount will reimburse all lodging, transportation, meals, and registration expenses. Those so authorized may obtain an advance of expenses as provided in subsection 6 of Section 77-b. Receipts must be obtained for all applicable expenses.

2013-047)

Authorize Supervisor Dowds to execute and administer a contract for professional services from the Laberge Group to assist the Town Board for 2013. Hourly rates for 2013 are as follows: Principal/project manager \$165.00, Project Engineer \$113.00, Assistant Engineer \$85.00 and Administrative Assistant \$60.00.

2013-048)

Authorize Supervisor Dennis Dowds to attend seminars for the Annual Meeting of the Associations of Towns of New York State February 17-20, 2013 with appropriate expenses to be borne by the Town.

2013-049)

Authorize Donna Conlin as the voting delegate for the Town of Schodack at the Annual Meeting of the Association of Towns of New York State.

2013-050)

Authorize Supervisor Dowds to execute and administer an annual maintenance agreement, including parts and labor, with Eastern Copy Products, LLC for the Konica Minolta Bizhub 600 copier on the third floor at the Town Hall, ID # 285CH, for the period February 2, 2013 to February 1, 2014 for \$1,326.00 annually. Contract includes 168,000 copies annually with an overage charge of \$0.00785 per copy.

2013-051)

Authorize Supervisor Dowds to execute and administer an annual maintenance agreement, including parts and labor, with Eastern Copy Products, LLC for the Muratec 2030D copier in the Court/Meeting room, ID#144CH, for the period February 2, 2013 to February 1, 2014 for \$554.00 annually. Contract includes 24,000 copies annually with an overage charge of \$0.02120 per copy.

2013-052)

Authorize Supervisor Dowds to execute and administer an annual maintenance agreement, including parts and labor, with Eastern Copy Products, LLC for the Xerox Work Centre M20 copier in the Justice Ct., ID#938CH, for the period February 2, 2013 to February 1, 2014 for \$569.00 annually. Contract includes 24,000 copies annually with an overage charge of \$0.02319 per copy.

2013-053)

Authorize Supervisor Dowds to execute and administer an annual maintenance agreement, including parts and labor, with Eastern Copy Products, LLC for the Xerox Work Centre 4150x copier in the Police Dept., ID#812CH, for the period February 2, 2013 to February 1, 2014 for \$664.00 annually. Contract includes 42,000 copies annually with an overage charge of \$0.01544 per copy.

2013-054)

Authorize Supervisor Dowds to execute and administer an annual maintenance agreement, including parts and labor, with Eastern Copy Products, LLC for the Xerox Work Centre 5225p copier on the second floor (Assessor & Receiver of Tax Offices) at the Town Hall, ID # 973CH, for the period February 2, 2013 to February 1, 2014 for \$573.00 annually. Contract includes 30,000 copies annually with an overage charge of \$0.01855 per copy.

2013-055)

Authorize Supervisor Dowds to execute and administer an annual maintenance agreement, including parts and labor, with Eastern Copy Products, LLC for the Xerox Savin 8025 copier on the first floor (Town Clerk's Office) at the Town Hall, ID # 655BA, for the period February 2, 2013 to February 1, 2014 for \$324.00 annually. Contract includes 30,000 copies annually with an overage charge of \$0.01025 per copy.

2013-056)

Authorize Supervisor Dowds to execute ASCAP License Agreement, subject to review and approval as to form by Attorney to the Town, and authorize payment of \$327.00 licensing fee to ASCAP

2013-057)

Although not subject to the terms and conditions of the Collective Bargaining Agreement authorize Payroll/Personnel Clerk to compensate wing men, who work major holidays during 2012, at time-and-a-half their regular hourly rate for hours worked due to response on a major holiday. A major holiday is defined in the CSEA Collective Bargaining Agreement.

2013-058)

Authorize Jennifer Mulligan, CPA, Comptroller and Laura Palmer, Assistant Comptroller to attend NYS GFOA Annual Conference April 10-12, 2013 in Albany, New York at an estimated cost of \$295.00 and \$185.00 respectively for the Conference and Seminar (\$480.00) and estimated cost for mileage (\$70.00) for a total estimated cost of \$550. [This is a budgeted item.]

2013-059)

Authorize the Town Clerk to publish legal notice to solicit bids for one (1) a Brush Chipper for the Highway Department pursuant to specifications prepared by the Superintendent of Highways. [This is a budgeted item].

2013-060)

Authorize purchase from Cryoweld Corp to provide WES # TS9-6-2 Transfill Station 6 cylinder supply to 2 cylinder fill, for the Town-wide Ambulance District together with all other equipment as quoted January 7, 2013, to be housed at Castleton Volunteer Ambulance Station. The work to be coordination with Cryoweld Corp and Castleton Volunteer Ambulance personnel, for an amount not to exceed \$1,495.00 with OX-H tanks to be lease for \$600.00 annually (\$50.00 per year-per tank), and to further authorize the OX-H and OX-M tanks to be refilled as needed at \$15.00 and \$12.00 per tank respectively and subject to delivery/pickup charges of \$17.50 per delivery.

2013-061)

Authorize Nadine Fuda, Director of Planning and Zoning to attend Northern Adirondack Code Officials Conference March 4-7, 2013 in Lake Placid, New York at estimated cost for the Conference and Seminar of (\$240.00), and estimated cost for lodging of (\$412.00) and estimated cost for meals (\$220.00) for a total estimated cost of \$872.00. [This is a budgeted item.]

2013-062)

Authorize the Comptroller's recommendation to direct the Town Supervisor to pay the claims #13-0001 to 13-0131 on Abstract No. 2013-01, in the amount of \$203,190.48, including the claims paid (\$50,593.80) since the previous town board meeting.

2013-063)

Authorize budget amendments, budget transfers, interfund loans and interfund transfers as recommended by the Comptroller.

2013-064)

Appoint Sandra Schell (12.62/hr.), Elizabeth Swahlan (\$12.09/hr.), Kelly Krebs (12.09/hr.) and Michael Lubbers (\$12.09/hr.) as part-time Tax Clerks at an hourly rate as set forth in resolution 2012-339.