

## **January 9, 2014**

**2014-01)** Authorize the approval of the Official Undertaking as to its form and manner of execution and the sufficiency of the insurance, as surety as prescribed by law.

**2014-02)** Regular meetings of the Town Board will generally be held at 7 p.m. on the second and fourth Thursdays of each month, at the Schodack Town Hall at 265 Schuurman Road unless otherwise duly noticed, as follows:

January 9	July 10
January 23	No second meeting scheduled for July
February 13	August 14
February 27	August 28
March 13	September 11
March 27	September 25
April 10	October 9
April 24	October 23
May 8	November 13
May 22	No second meeting scheduled for November
June 12	December 11
June 26	December 30 @ 6:00 PM/Close of Business

**2014-03)** Full-time employees (non-union) shall be given the following holidays for the year 2014:

<u>Date</u>	<u>Holiday</u>
January 20	Martin Luther King, Jr. Day
February 17	Presidents Day
May 26	Memorial Day
July 4	Independence Day
September 1	Labor Day
October 13	Columbus Day
November 11	Veterans Day
November 27	Thanksgiving Day
November 28	Day after Thanksgiving
December 25	Christmas
December 26	Day After Christmas

**2014-04)** Designate Transfer Station holidays for year 2014 as follows:

<u>Date</u>	<u>Holiday</u>
May 27	Memorial Day Observance*
July 4	Independence Day
September 2	Labor Day Observance*
November 27	Thanksgiving Day
November 28	Day after Thanksgiving
December 25	Christmas Observance

\*Transfer Station is closed on Mondays, therefore, pursuant to the Collective Bargaining Agreement, Monday holidays will be observed on Tuesday.

- 2014-05)** Designate the following banks as depositories for all Town funds for the calendar year 2014: Key Bank, N.A., First Niagara, and Pioneer.
- 2014-06)** Supervisor Dowds, being the Chief Fiscal Officer or the officer having custody of monies of the said Town of Schodack, has the authority to temporarily deposit or invest monies of the said Town of Schodack, not required for immediate expenditures, except proceeds of loans and monies the investment of which otherwise is provided by law, in special time deposit accounts or certificates of deposit issued by a bank or trust company located and authorized to do business in this State; provided, however, that such time deposit accounts or certificates of deposit be secured by a pledge of obligations of the State of New York or obligation of any municipal corporation, school district or district of the State of New York as authorized pursuant to the provisions of Section II of the General Municipal Law of the State of New York. Investment may also be made in obligations of the State of New York subject to conditions set forth in Section II of the General Municipal Law.
- 2014-07)** Pursuant to the Article III, Section 29 (15) of the Town Law, Supervisor Dowds hereby appoints Dawne M. Kelly, as Confidential Secretary to the Supervisor, at the annual salary set forth in resolution 2013-302.
- 2014-08)** Pursuant to the Arts and Cultural Affairs Law, Supervisor Dowds hereby appoints Diane Hutchinson, Town Historian at the annual salary set forth in resolution 2013-302.
- 2014-09)** Appoint Kenneth Holmes as Superintendent of Highways. Term to run concurrent with the term of Supervisor and expires on December 31, 2015. At the Salary for the year 2014 as set forth in the Year 2014 adopted budget.
- 2014-010)** Pursuant to Town Law § 150(2), appoint Dennis Dowds as Police Commissioner without additional compensation. Term to expire on December 31, 2015.
- 2014-011)** Appoint David L. Gruenberg as Attorney to the Town, pursuant to retainer agreement dated January 28, 2010, remuneration as set forth in the Year 2014 adopted budget (\$24,000.00).
- 2014-012)** Appoint Walter Wheeler as Web-master, remuneration as set forth in the Year 2014 adopted budget (\$8,000.00) and further authorize Supervisor Dowds to execute an independent contractor agreement with Walter Wheeler as Web-master, subject to approval by Attorney to the Town as to form.
- 2014-013)** Appoint Kathleen A. Blake as Payroll/Personnel Clerk at an annual salary as set forth in resolution 2013-302.

- 2014-014)** Appoint Melissa A. Knights, Secretary to Director Planning/Zoning, at annual salary as set forth in resolution 2013-302.
- 2014-015)** Appoint Coleen Papas, Secretary to Building Inspector, at annual salary as set forth in resolution 2013-302.
- 2014-016)** Appoint Jennifer L. Mulligan, CPA, as Comptroller at annual salary as set forth in resolution 2013-302.
- 2014-017)** Appoint Susan Pilipczuk as Accountant on a part-time basis at the hourly rate set forth in resolution 2013-302.
- 2014-018)** Appoint Laura Palmer as Assistant Comptroller on a part-time basis at the hourly rate set forth in resolution 2013-302.
- 2014-019)** Appoint Catherine Sager as Secretary to Justice Court on a full-time basis at the hourly rate as set forth in resolution 2013-302.
- 2014-020)** Appoint William Dikant part-time Justice Court Officer for the calendar year 2014 at hourly rate set forth in resolution 2013-302.
- 2014-021)** Appoint Sheila Golden as Director of Youth and Recreation for the calendar year 2014 at salary set forth in resolution 2013-302.
- 2014-022)** Appoint Gene Paul Martel as the Dog Control Officer for the calendar year 2014 pursuant to the Year 2014 adopted budget.
- 2014-023)** Appoint Stuart McKnight to the position of Park Manager at the hourly rate set forth in resolution 2013-302.
- 2014-024)** Appoint Roland D. Ferris as Data Collector on a part-time basis as deemed appropriate by the Assessor at an hourly rate as set forth in resolution 2013-302.
- 2014-025)** Appoint Nicole A. Thomas as part-time janitorial staff at an hourly rate as set forth in resolution 2013-302.
- 2014-026)** Appoint Sandra Schell (12.84/hr.), Elizabeth Swahlan (\$12.30/hr.), Kelly Krebs (12.30/hr.) and Michael Lubbers (\$12.30/hr.) as part-time Tax Clerks at an hourly rate as set forth in resolution 2013-302.
- 2014-027)** Appoint Stuart McKnight, Josh Walters, Jason Lorenzo, Thomas M. D. Jones, Clark Roehr, Keith M. Boniface, Michael P. Walsh Jr., Ryan T. Boehme, and Gregory J. Leone as part-time police officers at an hourly rate as set forth in resolution 2013-302.
- 2014-028)** Appoint Karen A. Vecchione ADA Coordinator for the calendar year 2014 at no additional compensation.

- 2014-029)** Pursuant to Schodack Town Law Section 60.5 the Records Advisory Board shall consist of five members, being the Town Supervisor, the Town Historian, the Town Attorney, the Town Clerk and the Records Coordinator. Karen A. Vecchione is hereby appointed Records Coordinator at an hourly rate as set forth in the Year 2014 adopted budget.
- 2014-030)** Appoint Kathleen A. Blake Affirmative Action Coordinator for the calendar year 2014 at no additional compensation.
- 2014-031)** Appoint John LaVoie as a member of the Planning Board. Term to expire on December 31, 2020.
- 2014-032)** **WITHDRAWN:** *"Appoint \_\_\_\_\_ as a member of Planning Board. Term to expire on December 31, 2017. (to fill the unexpired term, Haber vacancy)."*
- 2014-033)** Appoint David Calarco as a member of the Zoning Board of Appeals. Term to expire December 31, 2018.
- 2014-034)** Appoint David Calarco as Chairman of the Zoning Board of Appeals for the calendar year 2014.
- 2014-035)** Appoint Robert W. Linville, Esq., as Attorney for the Planning Board and Zoning Board of Appeals at salary as set forth in resolution 2013-302.
- 2014-036)** Authorize the following individual for appointment to the Winter Youth Recreation Program, as recommended by the Director of Youth and Recreation for Pee Wee Wrestling – Thomas Gibbons at salary as set forth in the Year 2014 adopted budget.
- 2014-037)** Appoint Philip Danaher, Esq., to act as Deputy Attorney to the Town (at no compensation) and to act as the Town/Traffic Prosecutor for Vehicle and Traffic matters at Schodack Justice Court, pursuant to retainer agreement dated January 29, 2010, remuneration as set forth in the Year 2014 adopted budget (\$11,400).
- 2014-038)** Appoint Tabner, Ryan and Keniry, LLP as Special District Counsel based on per hour fee schedule dated July 30, 2010, Partners \$250.00, Associates \$175.00 and Paralegals \$100.00. This authorization shall not exceed the 2014 allotment for an amount not to exceed \$7,500.00.
- 2014-039)** Authorize Supervisor Dowds to execute and administer professional services agreement with the Vincelette Law Firm as Counsel, for the year 2014, to represent the Town on assessment related matters at an hourly rate of \$175.
- 2014-040)** Authorize Supervisor Dowds to execute and administer professional services agreement with Executive Computing, LLC, for the year 2014, to provide information technology services to the Town at an hourly rate of \$104.

- 2014-041)** Authorize Supervisor Dowds to execute and administer professional services agreement with Purinton and Morris CPA's, LLC, for the year 2014, for accounting consulting services at an hourly rate of \$175.
- 2014-042)** Appoint Hiscock and Barclay, LLP as Bond Counsel with fees in accordance with letter dated December 19, 2013.
- 2014-043)** Pursuant to Chapter 32 Section 1 of the Code of the Town of Schodack, appoint Peter D. Schweigert; Allison Signor; Gary Ziegler, Code Enforcement Officer; Jeffrey Arno, Police Officer; Detective James Morgan; Steven Kelly, and Matthew Carner to the Town of Schodack Fire Investigation Unit for the calendar year 2014.
- 2014-044)** Appoint the following as Fire Marshals for 2014: Dawne M. Kelly - Town Hall; Stuart McKnight - Police Station; and Harry Duncan - Highway Garage.
- 2014-045)** Establish the mileage rate of 56 cents per mile pursuant to I.R.S. rate for the calendar year 2014.
- 2014-046)** Designate **The Record** as official Town newspaper for the calendar year 2014.
- 2014-047)** Authorize Supervisor Dowds to execute New York State Office of Children and Family Services, Individual Program Application, Agency Summary for Youth and Recreation for the Period of January 1 through December 31, 2014.
- 2014-048)** Approve contracts and authorize Supervisor Dowds to execute and administer contracts with Castleton Volunteer Ambulance Service, Inc., and Nassau Ambulance for provision of emergency medical services for 2014 as set forth in the Year 2014 adopted budget.
- 2014-049)** Authorize Supervisor Dowds to execute and administer contracts with Village of Castleton-on-Hudson, Castleton Fire Company, the Board of Commissioners of Nassau Fire District Number One, and the Board of Commissioners of the East Schodack Fire District for provision of fire and emergency services in each of the respective fire protection districts.
- 2014-050)** Approve contracts and authorize Supervisor Dowds to execute contracts with the Castleton Public Library (\$104,000.00), East Greenbush Community Library (\$237,901.00), and Nassau Free Library (\$25,000.00) as set forth in the Year 2014 adopted budget.
- 2014-051)** Authorize Supervisor Dowds to execute and administer a contract with the Peter J. Andrews VFW Post No. 7337 for the establishment, maintenance and operation of programs devoted, in whole or in part, to the welfare of veterans for an amount not to exceed \$5,000.00 Terms and conditions of the contract are subject to approval by Attorney to the Town as to form and substance. (As budgeted)

- 2014-052)** Authorize Supervisor Dowds to execute contracts with the Edward C. Swartz Southern Tier Senior Center (\$5,000.00) and Castleton Senior Citizens (\$5,000.00) for the establishment, maintenance and operation of programs devoted, in whole or in part, to the welfare of the aged. The terms and conditions of said contracts are subject to the approval by Attorney to the Town. (As budgeted)
- 2014-053)** Authorize Supervisor Dowds to execute agreement on behalf of the Town of Schodack with the Rensselaer County STOP DWI program for the calendar year 2014.
- 2014-054)** Authorize Supervisor Dowds to execute and administer Addendum Number 2014-01 for professional services from the Laberge Group to assist the Town Board for 2014. Hourly rates for Planning and Zoning Board activities for 2014 are as follows: Principal/project manager \$170.00, Project Engineer \$116.00, Assistant Engineer \$87.00 and Administrative Assistant \$62.00, and Addendum Number 2014-02 for wastewater issues not to exceed \$5,000.00; Addendum Number 2014-03 for water issues not to exceed \$5,000.00; Addendum Number 2014-04 for Planning & Economic Development related issues not to exceed \$7,500.00 and Addendum Number 2014-05 for MS-4 administration (Municipal Stormwater Management) field work, coalition meetings and testing allowance services not to exceed \$35,000.00.
- 2014-055)** Town officials and/or personnel authorized by resolution of the Town Board to attend the Annual Meeting of the Association of Towns of New York State shall be reimbursed for expenses under Section 77-b of the General Municipal Law up to an amount of \$1,000.00. Such amount will reimburse all lodging, transportation, meals, and registration expenses. Those so authorized may obtain an advance of expenses as provided in subsection 6 of Section 77-b. Receipts must be obtained for all applicable expenses.
- 2014-056)** Authorize Supervisor Dennis Dowds to attend seminars for the Annual Meeting of the Associations of Towns of New York State February 16-19, 2014 with appropriate expenses to be borne by the Town.
- 2014-057)** Authorize Donna Conlin as the voting delegate for the Town of Schodack at the Annual Meeting of the Association of Towns of New York State.
- 2014-058)** Authorize Jennifer Mulligan, CPA, Comptroller and Laura Palmer, Assistant Comptroller to attend NYS GFOA Annual Conference April 1-4, 2014 in Albany, New York at a total estimated cost of \$780.00 broken down as follows: Registration fees of \$690.00 (\$495 Jen, \$195 Laura) and estimated cost for mileage (\$90.00). [This is a budgeted item.]

- 2014-059)** Authorize Gary Ziegler, Building Inspector and Nadine Fuda, Director of Planning and Zoning to attend Northern Adirondack Code Officials Conference March 3-6, 2014 in Lake Placid, New York at estimated cost for the Conference and Seminar of (\$240.00), and estimated cost for lodging of (\$412.00) and estimated cost for meals (\$240.00) for a total estimated cost of \$892.00. [This is a budgeted item.]
- 2014-060)** Authorize Supervisor Dowds to execute and administer an annual maintenance agreement, including parts and labor, with Eastern Copy Products, LLC for the Konica Minolta Bizhub 600 copier on the third floor at the Town Hall, ID # 285CH, for the period February 2, 2014 to February 1, 2015 for \$1,392.00 annually. Contract includes 168,000 copies annually with an overage charge of \$0.00824 per copy.
- 2014-061)** Authorize Supervisor Dowds to execute and administer an annual maintenance agreement, including parts and labor, with Eastern Copy Products, LLC for the Muratec 2030D copier in the Court/Meeting room, ID#144CH, for the period February 2, 2014 to February 1, 2015 for \$609.00 annually. Contract includes 24,000 copies annually with an overage charge of \$0.02332 per copy.
- 2014-062)** Authorize Supervisor Dowds to execute and administer an annual maintenance agreement, including parts and labor, with Eastern Copy Products, LLC for the Xerox Work Centre M20 copier in the Justice Ct., ID#938CH, for the period February 2, 2014 to February 1, 2015 for \$638.00 annually. Contract includes 24,000 copies annually with an overage charge of \$0.02318 per copy.
- 2014-063)** Authorize Supervisor Dowds to execute and administer an annual maintenance agreement, including parts and labor, with Eastern Copy Products, LLC for the Xerox Work Centre 4150x copier in the Police Dept., ID#812CH, for the period February 2, 2014 to February 1, 2015 for \$744.00 annually. Contract includes 42,000 copies annually with an overage charge of \$0.01572 per copy.
- 2014-064)** Authorize Supervisor Dowds to execute and administer an annual maintenance agreement, including parts and labor, with Eastern Copy Products, LLC for the Xerox Work Centre 5225p copier on the second floor (Assessor & Receiver of Tax Offices) at the Town Hall, ID # 973CH, for the period February 2, 2014 to February 1, 2015 for \$642.00 annually. Contract includes 30,000 copies annually with an overage charge of \$0.01854 per copy.
- 2014-065)** Authorize Supervisor Dowds to execute and administer an annual maintenance agreement, including parts and labor, with Eastern Copy Products, LLC for the Xerox Savin 8025 copier on the first floor (Town Clerk's Office) at the Town Hall, ID # 655BA, for the period February 2, 2014 to February 1, 2015 for \$357.00 annually. Contract includes 30,000 copies annually with an overage charge of \$0.01025 per copy.

**2014-066)** Authorize Supervisor Dowds to execute and administer an Assessment Improvement Contract with Municipal Assessment Services (MAS) to update the Town's real property assessments in order to bring them into compliance with the New York State Real Property Law. This contract shall not exceed \$34,000 and is subject to approval by the attorney.

**2014-067)** WHEREAS, Laberge Group, competent engineers, have prepared a map, plan and report for Consolidated Water District 101, Ext. 3; and,

Whereas, pursuant to Section 209-c of the Town Law the map, plan and report shall be filed in the office of the Town Clerk; and,

Now, Therefore, It Is Resolved, the map, plan and report prepared by Laberge Group, competent engineers, be filed in the office of the town clerk pursuant to Section 209-c of the Town Law of the State of New York.

**2014-068)**                    **RESOLUTION SCHEDULING PUBLIC HEARING ON  
ESTABLISHMENT OF TOWN OF SCHODACK CONSOLIDATED  
WATER DISTRICT 101, EXT. NO. 3 IN THE TOWN OF SCHODACK,  
COUNTY OF RENSSELAER, STATE OF NEW YORK, PURSUANT TO  
ARTICLE 12A OF THE TOWN LAW OF THE STATE OF NEW YORK**

WHEREAS, a map, plan and report have been prepared in such manner and in such detail as is required by Article 12A of the Town Law of the State of New York, relating to the establishment of the Town of Schodack Consolidated Water District 101, Ext. No. 3 in the Town of Schodack, County of Rensselaer, State of New York, and has been filed in the Town Clerk's Office; and

WHEREAS, said map, plan and report was prepared by Laberge Group, competent engineers, duly licensed by the State of New York, showing the boundaries of the proposed District and the general plan of the proposed District; and

WHEREAS, said map shows the location and description of the public works which will be required and the lands of easements to be acquired; and

WHEREAS, the boundaries of the proposed district are as described in Schedule "A" annexed hereto; and

WHEREAS, the maximum amount proposed to be expended for said improvements and/or acquisition of necessary lands is the sum of Eight Thousand Five Hundred (\$8,500.00) Dollars; and all details as to the cost of the aforesaid extension are set forth in the aforesaid Engineer's Report; and

WHEREAS, approval of the New York State Comptroller will not be required for establishing Consolidated Water District 101, Ext. No. 3; and



WHEREAS, said map, plan and report describing said improvements are on file in the Town Clerk's Office for public inspection; and

WHEREAS, the first year cost of full operation for typical properties within Consolidated Water District 101, Ext. No. 3, shall equal Three Hundred Thirty (\$330.00) Dollars for debt service and Three Hundred (\$300.00) Dollars for water use.

NOW, IT IS HEREBY ORDERED, that the Town Board of the Town of Schodack shall meet and hold a public hearing at Schodack Town Hall, 265 Schuurman Road, Castleton, New York, in said Town of the 13<sup>th</sup> day of February, 2014 at 7:30 p.m., local time, to consider said map, plan and report to hear all persons interested in the subject thereof as is required or authorized by law.

IT IS FURTHER ORDERED AND DETERMINED that the Town Board of the Town of Schodack, Rensselaer County, shall act as lead agency relative to all SEQRA proceeding on this project.

**SCHEDULE "A"**

**LEGAL DESCRIPTION  
CONSOLIDATED WATER DISTRICT EXTENSION  
TOWN OF SCHODACK – RENSSELAER COUNTY – NEW YORK STATE**

All that certain track, piece or parcel of land lying in the Town of Schodack, County of Rensselaer and State of New York and being certain tax parcels located on Timber Ledge Road, Inglewood Road and Old Miller Road and being more particularly bounded and described as follows:

INGLEWOOD ROAD

Tax Map 177.12	Block 5	Parcel 24
Tax Map 177.12	Block 7	Parcel 2
Tax Map 177.12	Block 7	Parcel 3
Tax Map 177.12	Block 7	Parcel 4
Tax Map 177.12	Block 7	Parcel 5
Tax Map 177.12	Block 7	Parcel 6
Tax Map 177.12	Block 7	Parcel 7

TIMBER LEDGE ROAD

Tax Map 177.12	Block 7	Parcel 14
Tax Map 177.12	Block 5	Parcel 25
Tax Map 177.12	Block 8	Parcel 1
Tax Map 177.16	Block 1	Parcel 3
Tax Map 177.16	Block 1	Parcel 16

OLD MILLER ROAD

Tax Map 178	Block 3	Parcel 14
Tax Map 178	Block 3	Parcel 25
Tax Map 178	Block 3	Parcel 26

Note: The herein above described parcels being shown on a map entitled “Consolidated Water District (WD #101) Extension No. 3 Timber Ledge, Inglewood, Old Miller & Waters Roads” dated October 24, 2013, made by Laberge Group.

- 2014-069)** Authorize the Comptroller’s recommendation to direct the Town Supervisor to pay the claims #14-0001 to 14-0148 on Abstract No. 2014-01, in the amount of \$220,048.84, including the claims paid (\$72,466.52) since the previous town board meeting.
- 2014-070)** Authorize budget modifications, interfund loans and interfund transfers as recommended by the Comptroller.
- 2014-071)** Appoint members to the Public Safety Advisory Committee as follows: Chief Bernhard Peter, Dennis Dowds and Kenneth Holmes to two-year terms to expire on December 31, 2015 and Debbie Lammerts and Sergeant Jonathan Reickert to three-year terms to expire on December 31, 2016.