

**July 10, 2014**

- 2014-170) WITHDRAWN:** *“Authorize Supervisor Dowds to execute and administer a twelve month Professional Services Agreement with Public Sector HR Consultants, LLC. for professional human resource management services at a fee of \$1,600.00 per month plus travel mileage expenses with additional services, if needed, at an hourly rate of \$150.00 that will need separate authorization.”*
- 2014-171) WITHDRAWN:** *“Authorize Supervisor Dowds to execute and administer Professional Services Agreement with Public Sector HR Consultants, LLC. for Job Descriptions at a fee of \$140.00 per job title.”*
- 2014-172) WITHDRAWN:** *“Amend resolution [2014-033] regarding the appointments to the Town of Schodack Fire Investigation Unit for the calendar year 2014 to remove Dominic DeFruscio III, as the Code Enforcement Officer on said Unit.”*
- 2014-173)** Authorize Supervisor Dowds to issue a renewal bond anticipation note (BAN) for the Town in the aggregate amount of \$361,899 dated July 17, 2014 for the following purposes: \$56,668 for improvements to East Schodack Sewer District #5; \$218,950 for improvements to East Schodack Sewer District #5-Phase 1; \$33,560 for improvements to Maple Crest Water District #3; \$52,721 for acquisition of 2010 Gradall Model XL3100.
- 2014-174)** Authorize Supervisor Dowds to execute and administer a proposal ~~with Barton & Loguidice~~, related to Drainage Improvements on Orchard Road, ~~as per fee proposal dated June 16, 2014~~, in an amount not to exceed \$8,845.00.
- 2014-175) WITHDRAWN:** ***“WHEREAS***, the Town of Schodack, Rensselaer County, New York (the “Town”) is authorized and empowered pursuant to the laws of the State of New York to issue its general obligation bonds and notes and to enter into installment purchase contracts in furtherance of its governmental purposes; and
- WHEREAS***, the interest on certain of such bonds and notes and the interest component of payments under certain of such contracts issued or entered into by the Town is (i) excludable from gross income of the holders thereof to the extent and in accordance with Section 103 of the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (collectively the “Code”) or (ii) otherwise given advantageous tax treatment under the Code (such bonds, notes and obligations being referred to herein as “Tax-Exempt Obligations”); and
- WHEREAS***, the Code requires ongoing compliance with certain requirements after issuance of Tax-Exempt Obligations in order for the interest on those Tax-Exempt Obligations to be and remain excludable from gross income of the holder or otherwise tax-advantaged; and
- WHEREAS***, the Town, as a responsible issuer, desires to memorialize the policy and procedures it will employ to monitor post-issuance compliance of its Tax-Exempt Obligations with the Code, including the requirements to be imposed on, and expectations of the Town with respect to the Town’s Tax-Exempt Obligations; and

**WHEREAS**, a copy of the Post-Issuance Compliance Policy for Tax-Exempt and Tax-Advantaged Obligations (the "Policy") attached hereto as **Exhibit A** was available to the members of the Town at this meeting; and

**WHEREAS**, the members of the Town Board desire to adopt the Policy in the form presented to this meeting;

**NOW, THEREFORE**, be it resolved by the members of the Town Board of the Town, as follows:

**Section 1.** The Town hereby adopts the Policy and confirms the designation of the Town Supervisor as the Compliance Officer under the Policy.

**Section 2.** A copy of this Resolution, together with the attachment hereto, shall be placed on file in the office of the Town where the same shall be available for public inspection during business hours.

**Section 3.** This Resolution shall take effect immediately."

**2014-176)** BE IT RESOLVED, that the Town of Schodack hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (based on Record of Activities)	Not Submitted Record of Activities or T/S
<b>Elected Officials</b>						
Town Board Member	James E. Bult	7	1/1/14 – 12/31/17	N	3.6	
<b>Appointed Officials</b>						
Sole Assessor	Peter Goold	7	10/1/13 – 9/30/19	Y	N/A	
Assistant to Assessor	Karen Justus	7	1/1/14 – 12/31/14	Y	N/A	
Comptroller	Jennifer Mulligan	7	1/1/14 – 12/31/14	Y	N/A	
Assistant Comptroller	Laura Palmer	7	1/1/14 – 12/31/14	Y	N/A	
Accountant	Susan Pilipczuk	7	1/1/14 – 12/31/14	Y	N/A	
Payroll & Personnel Clerk	Kathleen Blake	7	1/1/14 – 12/31/14	Y	N/A	
Assistant Town Building Inspector/Code Enforcement Officer	Dominic DeFruscio	7	2/28/14 – 12/31/14	Y	N/A	
Secretary to Building Dept.	Coleen Papas	7	1/1/14 – 12/31/14	Y	N/A	
Secretary to Highway Superintendent	Diane Lebrecht	7	1/1/14 – 12/31/14	Y	N/A	
Secretary to the Town Justice	Catherine Sager	7	1/1/14 – 12/31/14	Y	N/A	
Janitorial Staff	Nichole Thomas	8	1/1/14 – 12/31/14	Y	N/A	
Planning & Zoning Secretary	Melissa Knights	7	1/1/14 – 12/31/14	Y	N/A	

Planning Board Member	Lawrence R. D'Angelo	7	10/10/13 – 12/31/16	N	Not Submitted	X
Part-Time Police Officer	Thomas Jones	8	1/1/14 – 12/31/14	Y	N/A	
Part-Time Police Officer	Ryen T. Boehme	8	1/1/14 – 12/31/14	Y	N/A	
Part-Time Police Officer	Keith M. Boniface	8	1/1/14 – 12/31/14	Y	N/A	
Part-Time Police Officer	Jason Laurenzo	8	1/1/14 – 12/31/14	Y	N/A	
Part-Time Police Officer	Gregory J. Leone	8	1/1/14 – 12/31/14	Y	N/A	
Part-Time Police Officer	Clark Roehr, Jr.	8	1/1/14 – 12/31/14	Y	N/A	
Part-Time Police Officer	Joshua Walters	8	1/1/14 – 12/31/14	Y	N/A	
Confidential Secretary to Supervisor	Dawne Kelly	7	1/1/14 – 12/31/14	Y	N/A	
Director of Youth & Recreation	Sheila Golden	7	1/1/14 – 12/31/14	Y	N/A	
Superintendent of Highways	Kenneth Holmes	8	1/1/14 – 12/31/15	Y	N/A	

**2014-177)** Parcel located on Schuurman Road in the Town of Schodack, and otherwise identified as tax map #s 188.-5-5.11 and 189.-15-4 (hereafter, “the subject property”); and

**WHEREAS**, Bove commenced judicial proceedings pursuant to Article 7 of the Real Property Tax Law (RPTL) seeking reductions of the 2012 and 2013 real property tax assessments of the subject property; and

**WHEREAS**, the Town is represented by The Vincelette Law Firm; and

**WHEREAS**, counsel has recommended that these proceedings now be resolved by settlement; and

**WHEREAS**, the Town Board and the Town Assessor have reviewed the proposed settlement and find the terms of the proposed settlement to be in the best interests of the Town; now, therefore be it

**RESOLVED**, that the Town Board hereby approves the settlement, attached to and made part of this resolution; and, be it further

**RESOLVED**, that counsel is hereby authorized to sign the settlement on behalf of the Town Board.

**2014-178)** Authorize Supervisor Dowds to execute a three-year contract for the period of August 1, 2014 through July 31, 2017 with Joseph E. Mastrianni, Inc. for administration of the Town of Schodack Housing Choice Voucher Program.

**2014-179)** WHEREAS, the Town of Schodack (hereafter referred to as “the Town”) has requested funds from the Capital District Transportation Committee (hereafter referred to as “the CDTC”), the Metropolitan Planning Organization for the

Capital District through the Community and Transportation Linkage Planning Program for the Schodack Town Center Zoning Code Amendments and Site Design Guidelines; and

WHEREAS, the CDTC has approved the Schodack Town Center Zoning Code Amendments and Site Design Guidelines project in its 2014-2016 Unified Planning Program; and

WHEREAS, the approved study cost is \$45,000, \$33,750 of which shall be paid for with Federal Planning Funds (linkage Funds) and \$11,250 by Local Cash Match; and

WHEREAS, work on the approved study will be performed by a consultant in a time period to be specified in the contract; and

WHEREAS, the parties will jointly guide the consultant with the assistance of a Study Advisory Committee that will include, as a minimum, one staff member of the CDTC; and

WHEREAS, the parties will jointly assume ownership of all materials, graphics and reports, etc., related to the study; and

WHEREAS, the parties desire to set for the rights and responsibilities in facilitating the study;

NOW, THEREFORE, the parties hereby agree to the following:

1. The CDTC shall be responsible for:
  - a. Aiding the Town in developing a detailed scope of work for the Town of Schodack Town Center Zoning Code Amendments and Site Design Guidelines project.
  - b. Drafting a detailed Request for Expressions of Interest for the study and advertising in the New York State Contract Reporter and on the CDTC and the New York State Metropolitan Planning Organizations' web sites.
  - c. Aiding the Town in selecting a consultant to perform the study.
  - d. Documenting the consultant selection process and providing notification of consultant selection or rejection.
  - e. Securing an executable contract between the Consultant and the Capital District Transportation Authority, the host agency of the CDTC.
  - f. Approving the membership of the Study Advisory Committee.
  - g. Attending all Study Advisory Committee or Linkage Study related meetings including study kick-off meetings, public meetings and other decision making meetings.
  - h. Providing technical assistance and assistance in publicizing public meeting dates.
  - i. Ensuring that the Supervisor and the Town Board are kept apprised of the study's progress.

- j. Handling all contracting issues including review of deliverables and payment to the consultant.
  - k. Invoicing the Town for its local match at the time that 25% of the study has been completed, based upon consultant billing records to the CDTC.
2. The Town of Schodack shall be responsible for:
- a. Reviewing and following the CDTC's Guide to Linkage Study Administration Procedures.
  - b. Providing the CDTC with \$11,250 in Cash Match at the time that 25% of the study has been completed as indicated by consultant billing records to the CDTC. The Town will be invoiced for the local match by the CDTC at the time.
  - c. Following the CDTC's guidelines regarding consultant selection.
  - d. Organizing and maintaining a Study Advisory Committee that will include at least one member of the CDTC's staff.
  - e. Including the CDTC and the Study Advisory Committee in decisions related to meeting times and dates, public meeting dates and format, and any other study related decisions with the consultant.
  - f. Attending all Study Advisory Committee or Linkage Study related meetings including study kick-off meeting, public meetings and other decision making meetings.
  - g. Providing technical assistance, publicizing public meeting dates and reviewing products.
  - h. Informing the CDTC of any problems with the consultant.
  - i. Presenting the findings of the study to the CDTC Planning Committee and/or Linkage Forum.
  - j. Passing a municipal resolution in support of the study and its findings
  - k. Attending at least two Linkage Regional Coordination Forum meeting per year.

**2014-180)** To request that the New York State Department of Transportation conduct a traffic safety study for evaluation of appropriate speed limit on County Route 1 (Muitzeskill Road).

**2014-181)** Amend resolution 2014-141 adopted on June 12, 2014 and amended on June 28, 2014 authorizing the following Town of Schodack Day Camp employees for the Summer Youth and Recreation Program as recommended by the Director of Youth and Recreation:

Camp Counselors: Cailyn Schelling, Kerry Golden, Kacey Wagner and Katherine Siegel.

**2014-182)** Authorize the Comptroller's recommendation to direct the Town Supervisor to pay the claims #14-1032 to 14-1179 on Abstract No. 2014-07, in the amount of \$295,869.15, including the claims paid (\$186,277.13) since the previous town board meeting.

**2014-183)** Authorize budget modifications, interfund loans and interfund transfers as recommended by the Comptroller.